SHARDA UNIVERSITY
Beyond Boundaries

SHARDA UNIVERSITY CAMPUS
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#SoWhereAreYou?

SHARDA GROUP

SGI | SHARDA HOSPITAL SCHOOL OF MEDICAL SCIENCES & RESEARCH | SHARDA TECH | SHARDA LAUNCHPAD | MAXWELL BIOTECH | RSPL

ShardaUniversity | sharda_uni | sharda_university | sharda-university | shardauniversity

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SHARDA UNIVERSITY
Beyond Boundaries

STUDENT HANDBOOK
2021-22

www.sharda.ac.in

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WELCOME NOTE FROM DIRECTOR-ADMISSION & FACILITATION

Dear Sharda University Student,

Welcome to India's truly global university.

You have chosen to attend a premier university in India, which is nationally recognized for its research and global standards in academic programmes. I am sure that you will be delighted with your decision to complete your degree here.

At Sharda University, you will be taught by some of the best professors from India and abroad. You will study in a dynamic campus, close to the historical city of New Delhi, with access to all the recreational and social opportunities available. We are aware of the mixed feelings of excitement and anxiety that you might be experiencing now and will experience as you settle here in Greater Noida. My team will provide you with a warm welcome and will continue to support you in your adjustment at Sharda University campus.

Please stay in touch with us over the next few weeks. Do not hesitate to ask us, any questions that you might have.

Once again, congratulations and welcome to the Sharda Family.

We are pleased that you are joining us here at Sharda University.

Sincerely,

Rajiv Gupta

STUDYING AND LEARNING AT SHARDA UNIVERSITY

At Sharda University, we understand that the transition to university level study can be difficult. To assist you in developing the study skills necessary to successfully complete your programme, Sharda University offers a variety of support services.

Our choice based credit system will make your studies beneficial for you. There will be instructors to help you to address any concern you might have about your progress in the course. The small class size with AC, equipped with state-of-art facilities, fully Wi-Fi campus and specialised instruction will help you improve your skills. Meeting with academic advisors will happen throughout the semester as well. Your mentors would always guide you and make your journey easy & smooth.

THINGS TO DO:

In campus-

- You can play Football, Cricket, Basketball, Volleyball, Tennis, Table Tennis, Yoga & Gym in the campus.
- You can also join various Societies/Clubs like:-

  Sports Clubs- Athletics Club, Badminton Club, Basketball Club, Cricket Club, Football Club, Table Tennis Club, Volleyball Club

  Cultural Societies/Clubs- Dance Club, Diversity Club, Dramatic Club, Fine Arts Club, Literary Club, Music Club, Yoga & Meditation Club

  Technical Societies- Robotic Club, Language Club, Computer Society of India, IEEE, IETE, NPTEL Greater Noida Chapter

  NGO (Kartavya)- An NGO to educate & help the poor children

In Town Area-

- Swimming, Golf, Billiards, Snooker, Shopping in Malls, Eating in world-class restaurants, Watching movies in multiplexes.

ADJUSTING TO LIFE AT SHARDA UNIVERSITY

CULTURAL ADJUSTMENT:

When you start your programme at Sharda University, it would be necessary to make a cultural adjustment also. It is also very normal to miss your old friends, your family and your home. Sharda University community will be here to help you to settle. The Facilitation Cell is totally dedicated to this cause. You may contact us at:- **facilitation@sharda.ac.in**

Here are some of the ways by which you can help yourself to culturally adjust to studying here:

- Be aware that you may experience some sadness or home sickness in the initial days.
- Have a tolerance for ambiguity and for differences. Remain open minded, flexible and adaptable. Try to suspend judgment until you have looked for the logical reasons behind differences. Be objective and perceptive.
- Stay busy. Get involved with activities at Sharda University campus. You may even find out that you can continue with the same sports or hobbies you did in your home city.
- Focus on the positives of Sharda University.
- Keep up your self-life confidence. Believe that you can do it and keep in mind your strengths and the advantages you will have here to excel in your life.

LIVING WITH A ROOMMATE:

If you have never lived with a roommate before, there will be an adjustment period after you first move in. Don't worry; living with a roommate can be a lot of fun.

Here are some hints to living with a roommate:

- **Be friendly-** If you are nice and friendly to your roommate it is likely to be reciprocated.
- **Be understanding-** Try to see the motives behind your roommate's actions and help if you can.
- **Sometimes give your roommate some peace and quiet-** It's great to have a conversation, however everyone needs time to be alone and of course, to study. Make sure you are supportive of that.
- **Do not use your roommate's belongings-** If there is something that you would like to use, ask!
- **Keep it clean-** Help them to keep the room clean, as no one wants to live in filth & dirt.
- **Talk it out-** If you are having a problem with your roommate, always remember that good relationship with your roommate will require some give and take. Discuss and try sorting the faults out.
- **Treat your roommate as you would like to be treated**

SHARDA UNIVERSITY
ANNUAL EVENTS

We hope that your tenure here would prove to be amongst your best years of life. The University would try its best to provide you with world class education along with a myriad of activities, designed to groom you as an all-rounder professional. The details are listed below.

FRESHERS

Freshers joining at Sharda University will have to go through an orientation programme to familiarise themselves with the functioning of the University. It helps in:

- Providing information on respective roles of students and teaching staff
- Providing information on who staff are and where their offices are located
- Helping to create an environment where students are encouraged to speak about their needs and seek appropriate support
- Advising on different approaches to teaching and learning

Once you are familiarised & start your classes, get ready for the most awaited evening the ***"Fresher's Party"***. It's an event of Fun & Floric, Activities, Music, Dance & knowing each other. So gear up for the fresher's party ahead with the best of your attires. Be prepared to showcase your talent on the stage too.

CULTURAL FEST-CHORUS

Chorus is Sharda University's biggest "Annual Cultural Festival" and has established itself as a legacy where everyone looks forward to coming together, be it competing or enjoying. Offering a rich blend of events, Chorus promises an exuberant garland of cultural diversity, learning and never- ending entertainment. Last year, Chorus saw footfall of over 45,000 students. There were 32+ events, ranging from different categories such as Music, Dance, Theatrics, Literature, Art, Fashion, Strategy, Sports, Photography and many more. This year, Chorus promises to be a bigger extravaganza with a plethora of events designed to bring out the best in every student.

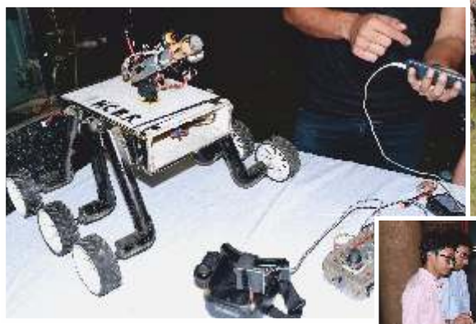
In the previous years, Chorus saw extremely talented singers and actors like Guru Randhawa, Shalmali Kholgade, Neha Kakkar, Javed Ali, Irrfan Khan among many others. Chorus has been successful in bestowing the best to the students with a long and inevitable list of celebs.

To register yourself & participate, contact:

Department of Students' Welfare:

Mohit Sahni- 8750867073, mohit.sahni@sharda.ac.in

SHARDA MARATHON



TECH FEST

MOOT COURT

DJ NIGHTS

FESTIVAL CELEBRATIONS

STUDENT ACCOMMODATION AT SHARDA UNIVERSITY

Living in the campus hostels is an amazing experience at Sharda University. It's like a 'home away from home'. There are separate hostel facilities for boys & girls. It has been proved that students who live on campus score higher marks in their academics than those who do not due to focused study environment in hostels . Students also feel more connected to the University Family.

Caring wardens and tight security ensures a pleasant and safe stay allowing students to focus on studies. The hostel stay provides the students an insight into cross-cultural and cross-religious traditions, followed within and outside the country. Community living develops self-respectfor the other communities, and discipline amongst the hostellers and prepare them for the future grills of life.

BOYS HOSTELS
Vivekanand Hostel
Vardhman Hostel
Tagore Hostel
Jawahar Hostel
Mandela (B&C Wings) Hostel

GIRLS HOSTELS
Sarojini Hostel
Kasturba Hostel
Mother Teresa Hostel
Mandela (A Wing) Hostel
Indira Hostel

FACILITIES PROVIDED IN THE HOSTELS

The University has established an Inter-Hostel Administration (IHA) department for efficient and effective management of University Hostels. The Wardens, Resident Assistant Wardens, Deputy/Assistant Registrar and other administrative and support staff works under overall guidance and control of the chief warden/IHA head. The team ensures comfortable stay of the students in University Hostels.

The students are provided with hygienic food through contractors having experience and specialization in providing catering facilities to the students in large numbers.

The Hostel Rooms are Single, Double and Triple sharing with or without attached bathrooms, and/or Air-conditioners. Each Room is provided with a bed (with mattress for air-conditioned rooms in International Hostel), study table, wardrobe, ceiling fan, tube light and curtains. The multi-storey hostels have been provided with elevators for easy access. The facilities of laundry, stationery kiosk and multi-utility kiosk are available in the campus for the benefit of students.

An Ambulance of Sharda Hospital is available, round the clock and students can avail multi-speciality treatment, including required tests at Sharda Hospital.

Each hostel block has a reading-room having regular supply of newspapers, periodicals and magazines. The Campus is connected with controlled Wi-Fi and internet facilities. Standby generators are installed to provide uninterrupted power supply. Each hostel block has a satellite cable television.

The University's Mess is designed to cater to providing students & staff with hygienically cooked, healthy food. The menu is decided by the Students Mess Committees. The food served, is of high quality and meets great quality standards. Special consideration is given to provide a well-balanced, nutritional diet with varying food tastes.

IHA

Contact Number: **9205586069**

FACILITIES FOR YOU

LIBRARY

Libraries are the hub of the academic life of the Sharda University campus. Housed in spacious halls, the Libraries are well stocked with textbooks, technical journals, periodicals, and reference material for advanced research and development work. There are 140436 volumes with RFID tag, 289 print Journals and e-books in the library and has licenses for online access of all premier journals of all disciplines such as SCC Online, West law India, Emerald Case Studies, Prequest, DVL, JSTOR, Springer, IEEE and ASME for project and research by faculty and students.

Library: 7428435963

HOSPITAL

Students of Sharda University have access to medical facilities within the campus as University has a world class 1200+ Beds, Multi-specialty Hospital with all modern medical facilities such as General Medicine, ICU, Trauma Centre, 3 Tesla MRI, CT Scan, ECG, X-Ray and Laboratory Investigation. Health insurance cover for all students is one of the additional services under active consideration.

Students can avail medical facilities at 50% discount on billed amount on their hospital expenditure. OPD for students is at very minimal charges.

Hospital Call Centre: 0120-2333999, Emergency: 9313818334

PHARMACY

We believe that medical needs should be given utmost priority. In sync with this, Sharda University has multiple on-campus pharmacies to cater to students and faculty. The pharmacies specialize in a wide variety of medications, sourced from leading brands. The pharmacies are located in the School of Dental Sciences and Sharda Hospital.

Student can avail 10% discount on their total bill by showing their ID Card.

Pharmacy: 9818788224 (Hospital), 8800348317 (Dental)

DEPTT STORE

Sharda University has an in-campus departmental store at the Mandela Hostel basement. It is stocked with everything you might need to make your university stay convenient. Students will find stationery items, bags, eatables, toiletries, cosmetics, bed sheets & many more items. It's well stocked for your daily needs.

GYM

A healthy mind resides in a healthy body. A well equipped Air-conditioned gym, having latest state-of-art equipment and machines, has ensured availability of excellent fitness and health facilities for the students, faculty and staff members of the University. Instructors and trainers are available throughout the day to train the gym enthusiasts. There are two sections in the gymnasiums. One section is meant for general exercises while the other is meant for weight training. There are separate timings for boys and girls.

STUDENTS ACTIVITY CENTRE

Student Activity Centre is a well designed building with all modern facilities for students. The centre aims at being the activity hub for students with facilities like Gym, Tuck Shops, Gaming Zones, Shopping Centres, Swimming Pool, Central Library accessible 24x7, Convenience Store 24x7, Amphitheatre etc.

FACILITIES FOR YOU

TRANSPORT

The University runs a fleet of buses to facilitate its students and staff to commute to and from various places in Delhi, Noida and other NCR areas. All buses are deluxe and have high capacity. The University provides transportation from villages as well as cities. The transport facility is provided within a radius of 90 km. Public transport buses also ply to points near the campus.

Regular to & fro via public transport makes your stay in Greater Noida very convenient.

Transport: 8800998964

LAUNDRY

The fully functional laundry service is available for all the students, residing in the campus. The university's laundry is equipped with state-of-the-art machinery for all kinds of clothes and fabrics. The plant uses eco-friendly chemicals for washing and other treatments. With nominal charges, laundry offers both wet and dry-cleaning services. Complementary laundry service will be provided to every hosteller to the extent of 20 washes of upto 5kgs load each time, through world class fully automatic laundry machines.

Laundry: 9910130786

SALON

Personal grooming is an integral part of our lives. We all want to look good in this competitive world. Students at Sharda don't have to wait for weekends for personal grooming. At in campus "New Looks Salon", students have a choice of great hair & skin care solutions.

COMMUNITY RADIO SUNO SHARDA 90.8 FM

Suno Sharda is Greater Noida's own radio station. Senior TV journalist and RJ Richa Anirudh officially launched Suno Sharda 90.8FM. This community radio offering from Sharda University aims to change the lives of Greater Noida residents. Be it students, apartment dwellers and farmers, Suno Sharda 90.8FM has something for everyone with a variety of programming on legal, medical and various social issues.

Suno Sharda: 9716926636

IT DEPTT

The campus has a seamless Wi-Fi network with more than 1 Gbps leased line with multiple ISPs which allow the students to connect to internet anytime, any where! We have a campus LAN, with Learning Management System to facilitate students to discuss academic topics, submit their assignments online, see their class notes, study through specially designed learning resources and also refer to reference and digital library. The campus Cafes & outer spotsallow the students to complete their assignment after the classes and submit it to the teacher online within the stipulated deadline.

IT Deptt: 9810496458

IN CAMPUS CALL CENTRE

Sharda University has established its own Call Centre having dedicated well trained team of Tele-Counsellors who are the First Point of Contact (FPOC) on behalf of the University. Call Centre is available throughout the year to guide you about the University, help you in choosing the right career option and also taking you through the admission procedure. Once you are enrolled in the University we provide support for answering all your day to day queries related to classes, placements, admission, loans, exams, fee, holidays, etc.

CALL CENTRE: 0120-4570000

FACILITIES FOR YOU

CAFETERIAS

Sharda University adopts special measures to ensure that the students are provided with healthy and hygienic food. There are about 10 cafeterias located in different blocks of the campus. Apart from cafeterias, the campus also holds mini refreshment joints and vending machines etc.

Sharda University provides its students all the amenities and facilities to enjoy the fast paced metro lifestyle right within the campus. Lego House, Amul Milk Parlour, Bikano, Café Coffee Day, Nestle are already running their outlets in the campus.

Lego House	**: 7827087448**	**24x7 Café**	**: 7011834245**
More Than Café	**: 9045216229**	**Café 47**	**: 9910457796**
Uncle's Café	**: 7531064163**	**Coke Tuck Shop**	**: 8299091336**
Coffee Café Day	**: 9818610358**	**Hindustan Café**	**: 9871620768**
Amul (Ice-Cream Parlour)	**: 9999284785**	**Kanhaiya Juice Corner**	**: 9717480719**
Vadilal (Ice-Cream Parlour)	**: 7838717509**	**Shiva Juice Corner**	**: 8810333807**
Nescafe-1	**: 8448077510**	**Frequent Bakes**	**: 9999799356**
Nescafe-2	**: 9412675348**	**Amazing Café & Burgers**	**: 9911666731**

STUDENT RELATIONSHIP MANAGEMENT SOFTWARE

PeopleSoft is a one-stop shop where you can get all the details and get connected with Sharda University. You can track your academic as well as non-academic details here.

Following are the features of student self-service:

- **View your enrolled subjects**
  Navigation - Main Menu > Self Service > Student Center
- **Track your GPA and Grades**
  Navigation - Main Menu > Self Service > Student Center - Select Grades in dropdown under Academics
- **Raise your grievances (both Academic & Non- Academic) in Student Care Management.**
  Navigation - Main Menu > Student care Management
- **View all your fee dues and payments in a simplified account ledger**
  Navigation - Main Menu > Student Ledger
- **Download all your fee payment receipts**
  Navigation - Main Menu > Self Service > Student Receipt Print
- **Pay your fees hassle-free using e-payment**
  Navigation - Main Menu > Self Service > Fee ePayment

For any issues kindly mark a mail to ***cs.support@sharda.ac.in***

STUDENT CLUBS

The Cultural Society of Sharda University is comprised of 9 Clubs, where each of the clubs will be operated by student coordinators and board members under the supervision of faculty coordinators. The cultural society will be governed overall by the following functionaries:

- The Dean of Students' Welfare
- The Associate Dean of Students' Welfare
- Faculty Advisors of Cultural Society

MUSIC CLUB

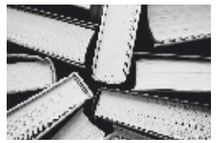
Contact Number: **9718321162**

Music Club caters to the passion of student providing quality facilities like instruments, dedicated music room and a plethora of events. It serves as a platform for musicians of all genres and skill levels to showcase their talent at various events like Sufi Night and Voice of Sharda, etc. held at Sharda University.

DANCE CLUB

Contact Number: **9971383364**

The Club was established with the mission of bringing out the hidden talents of students and also provides them a stage where they can showcase their dancing talent and interest. The Club provides lot of opportunities in the form of competition and workshops for igniting the spark of interest present in the budding technocrats and honing their skills and showcasing their talents.



LITERARY CLUB

Contact Number: **9266752701**

The Club aims to foster love for language, enhance literary creativity & provide an avenue for self-expression, beyond the school curriculum. It is also to develop and hone the literary skills of students and inspire them to develop a taste for literature by conducting various workshops. The Club also initiates competitions in extempore, essay writing, poetry writing, debate, elocution, quiz and reading to enhance oratorical skills.

DRAMATICS CLUB

Contact Number: **8130621456**

The Dramatics Club is for students who are interested in Performing Arts. The Club offers acting education, a creative outlet for theatrically minded students, and a variety of theatrical productions for the students to enjoy. In the past students from the Club brought accolades for the University in various events.

FINE ARTS CLUB

Contact Number: **8826803330**

The Fine Arts Club brings out the hidden artistic talents of our students, cultural programmes are conducted during Independence Day, Sports and college functions. Students participate in Inter & Intra-College competitions. The purpose is to encourage students, to express their thoughts and emotions through art.

DIVERSITY CLUB

Contact Number: **9811597665**

Sharda University has a diverse group of students from across 80+ nationalities. The Diversity Club is dedicated to raising awareness of the various cultures present at and of other cultures around the world. In the past various events have been organized by students to explore different cultures like Rejoice 3D, Festivals of Light, etc.

PHOTOGRAPHY & MEDIA CLUB

Contact Number: **9582098269**

Photography & Media Club of Sharda provides a platform where talent meets creativity and gives rise to productivity. Students are engaged in various activities that challenge their imaginative capabilities, assist in sharpening their photographic skills, and present an opportunity for students to learn from each other.

FASHION CLUB

Contact Number: **9717244575**

The Fashion Club aims to bring students together who have a passion for the fashion industry by participating in local and regional fashion events. Club members work with Fashion Merchandising students to help with events and activities on and off campus. The Club has hosted fashion shows, fashion showcases, and window dressings of local businesses.

ENVIRONMENTAL CLUB

Contact Number: **9899123803**

The main purpose of the Environmental Club is to educate on sustainable practices, to implement change in the best interest of the environment, and to include all persons working to improve the future of our earth by conducting significant workshops and seminars.

STUDENT CARE MANAGEMENT

Student Care Management is to facilitate students to raise any issue/complaint during their stay in campus. The students may voice their grievances regarding personal or academic matters, health services, hostels, library, accounts and other services. The Student Care Management redresses the grievances by sorting them out promptly and judiciously. It exists to promote and maintain a conducive and unprejudiced educational environment. It focuses on avoiding infringement of student's rights. It is good to air away a grievance rather than to keep it bottled up. Protection of human rights is essential for all round development of an individual's personality. To realize the primary needs of the students, this cell has been constituted. It is indented to find solutions for problems like physical or mental harassment, complaints regarding class room teaching, class room management, completion of syllabus, teaching methods etc.

The student needs to login to his PSFT account & follow some simple steps to raise his/her concern. They may also track the progress of their issue & provide feedback for resolution provided on a scale of excellent to very poor.

Raise your grievances (both Academic & Non- Academic) in Student Care Management.

Navigation - Main Menu > Student care Management

Or else meet us at:-

Facilitation Cell, Block-2, Ground Floor

We would assist you in all possible ways.

A HEALTHY LIFE AT SHARDA

SPORTS

Sports and fitness activities are an integral component of the University. Under the supervision of qualified coaches, the students engage in regular practice sessions in order to fulfill their aspirations of wearing the University jerseys. Apart from participating and winning in various tournaments throughout the year, the students also participate in an exciting "Inter School championship Intramural Tournament" which has gained immense popularity. The evening practice sessions create a kind of ambience and feeling that has no substitute. Special emphasis is given to improving, not only the wellness component and lifestyle of students but also to instill in them the qualities of team cohesion and sportsman spirit.

The Department of Sports has many clubs

1. Athletics Club 2. Badminton Club 3. Basketball Club 4. Chess Club 5. Cricket Club 6. Football Club 7. Volleyball Club 8. Table Tennis Club 9. Yoga & Meditation Clubs

FACILITIES

Sharda University has a large concentration of world-class facilities across a wide range of sports, including Badminton, Volleyball, Basketball, Table Tennis courts and Football, Cricket grounds, and a well equipped fitness centre.

ORGANIZATION

The Department of Sports is responsible of organizing all the sport activities inside the campus such as:

• Inter-department league • Inter- School league • Autumn fest • Inter-hostel

PARTICIPATION LEVEL

Since 2009, the sports department has been involved in organising students participation in many prestigious tournaments. Sharda University teams are participating in:

• State Level • National Level • All India University (AIU), Reliance and other invitational tournaments across Delhi NCR

TRAINING SESSION

Training will be of two to three hours on a daily basis from Monday to Friday.

Contact Name: **Mr. Puneet Kumar** Contact Number: **9899077417**

YOGA/ MEDITATION

Yoga is a 5,000 year-old physical, mental and spiritual practice having its origin in India, which aims to transform both body and mind. On December 11 in 2014, the United Nations General Assembly declared June 21st as the International Day of Yoga. The declaration came after the call for the adoption of June 21st as International Day of Yoga by Mr. Narendra Modi, Prime Minister of India during his address to UN General Assembly on September 27, 2014 wherein he stated: "Yoga is an invaluable gift of India's ancient tradition. It embodies unity of mind and body; thought and action; restraint and fulfillment; harmony between man and nature; a holistic approach to health and well-being. It is not about exercise but to discover the sense of oneness with yourself, the world and the nature."

Sharda University has been celebrating the International Day of Yoga with great enthusiasm. The participants comprised of students as well as faculty & all staff members. The participants were introduced to Yogasanas, Pranayam, Dhyan, Sankalp and Meditation, as per the common protocol issued by Ministry of Ayush, Govt. of India by Anandacharya (Guruji) from Bhramhakumari.

Infact, Sharda University offers B.Sc. (Yoga) programme for those who wish to imbibe the amazing qualities of Yoga in their life and explore the global job opportunities it offers.

Contact Name: **Dr. Sudhanshu Verma** | Contact Number: **7017901732**

YOUR CAREER PATHWAY

XCELERATOR

Sharda LaunchPad aims to promote entrepreneurial spirit among our students and alumni. It serves as the link between entrepreneurial enthusiasts and industry experts in the concerned field so that the current students and alumni can learn from their experiences, knowledge and expertise through initiatives like interviews, speaker sessions, competitions, industry interface, mentoring and many more. Being one of the most well-known private universities in the NCR, we proudly take the onus upon us to promote, support, boost and create a legacy of entrepreneurial talents, ideas and leaders.

OBJECTIVES OF SHARDA LAUNCHPAD

- Organizing activities, events, lectures to promote entrepreneurial spirit in our students and alumni.
- Setting up of an Entrepreneurial Cell, one of the routes via which students can gain access to Sharda LaunchPad.
- Mentoring by the in-house-faculty and industry experts for budding entrepreneurial students and alumni.
- Fostering the spirit of competition by nominating our students for various inter and intra-college entrepreneurial contests
- Coordinating and providing the live project opportunities for the participants to provide them with industry interface.
- Facilitating the setup of a Next Startup, Syncubator, Xcelerator Centre in the institute to incubate budding start ups at different levels of the entrepreneurial trajectory.

Sharda LaunchPad | Dr. Amit Sehgal, Director

SHARDA SKILLS @ SHARDA UNIVERSITY

Sharda Skills nurtures students of Sharda University in varied areas thereby enabling them to face the challenges of the corporate world with panache and be true corporate citizens on graduating from campus.

Total personality development, team spirit, problem solving and decision making capability, ability to create "Out-of-The-Box" solutions, presentation skills, the spirit of enquiry, innovation, good communication skills, positive attitude towards everything etc are a few of the competencies that the coaches in Sharda Skills develop.

Sharda Skills has professionals from the industry who are subject matter experts and Master Trainers of NLP (Neuro Linguistic Programming), EFT(Emotional Freedom Techniques), DISC, FIROB, MBTI, having cumulative training and teaching experience of more than a 100 years in some of top companies of the country namely Oracle, Aon Hewitt, TCS, Genpact, HCL, Wipro etc. They have brought in their best practices to create the pedagogy, teaching methodology and experiential learning concepts to maximise fast paced retention and learning. SHARDA SKILLS has started training students from the first year till final year on various technical, soft and hard skills so that by the time these students reach graduation time they are proficient in clearing and cracking placement interviews of the top companies who visit the university for Campus Recruitment.

The pre-final and final year students are given extra training through an exhaustive programme called "Placement Mantra" which enables students to not only secure their dream job, but also be prepared for a Corporate life thereafter.

Some courses that we offer as a part of the student curriculum are:

• Functional English • Quantitative Aptitude, Reasoning and Business Communication Skills • Building Essential Language and Life Skills • Behavioural and Interpersonal Skills • Impression Management • Personality Development and Transformation • Higher Order Mathematics and Advanced People Skills • 4 hour Employability Skills and Acing the Interview Workshops • Problem Solving Creative Thinking and Leadership Skills

Sharda Skills
Mr. Dhiraj Sharma, Director

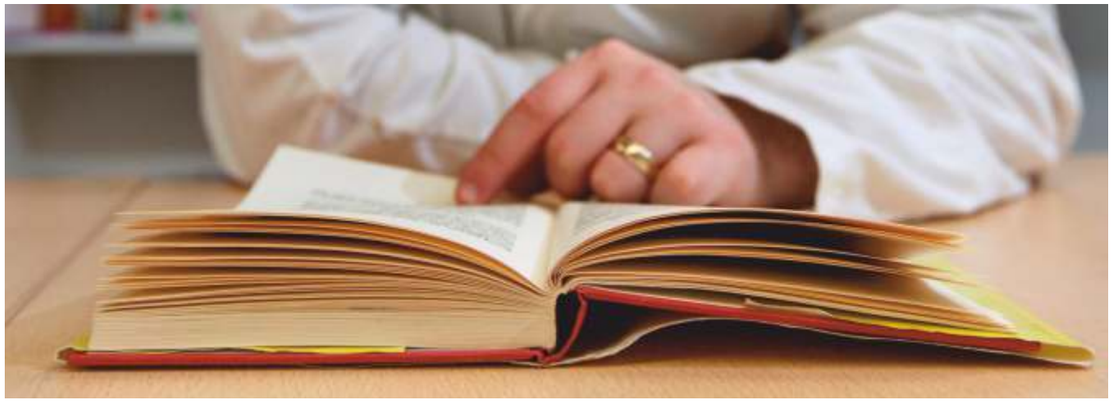
TRAINING & PLACEMENT CELL FOR YOU

Placements and Summer Internships are an integral part of any University's annual calendar of activities. Sharda University has a well laid-out and systematic process of dovetailing our students' career aspirations with corporate expectations. The Placement Department comprises of the Student Committees having 15 members from the Final two years of a course, the Placement Department official consisting of Faculty members and Industry Professionals.

The leading companies from all sectors are invited by the Placement Department on the campus and the eligible students are facilitated to go through the selection process. The process is governed by the student's ability and performance, as well as the requirements and norms of the industries &companies.

Training & Placement | Contact Number: **8800998830**

RULES & REGULATIONS OF THE UNIVERSITY



1. ADMISSION AND ENROLMENT OF STUDENTS

1. Admission to different programmes of the University shall be based on merit, providing equal opportunity to all without any prejudice towards gender, religion, caste, creed or nationality of a candidate.

   The University may make suitable provisions for reservation for the students belonging to weaker section(s) of the society and others in accordance with the provisions of the Act of the University and decision of the Executive Council.
2. The admission criterion recommended by the Admission Committee and approved by the Academic Council shall be followed for admission in all the Programmes of studies.
3. The University may make provisions for admission through lateral entry in programmes, as may be approved from time to time.
4. The registration of the provisionally admitted and continuing students shall be done by the School(s) on dates notified in Academic Calendar each year.

5 Enrolment

a. The student shall be given unique and permanent enrolment number and issued with an identity card bearing enrolment number (i.e. system id), and same must be quoted by the student in all communications with the University and in subsequent applications for admission to an examination of the University.

b. The Registrar shall maintain a record of all enrolled students studying in the various Schools/Departments/Centres of the University or carrying on research work in the University.

c. A student applying for change of his name in the record of students, shall submit his application to the Registrar accompanied by

i. The prescribed fee;

ii. an Affidavit relating to his present and proposed name, duly sworn in the presence of a Magistrate by himself;

iii. a publication in a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in case where a woman student wants to change in her name following her marriage in which case marriage certificate indicating the new name shall be valid.

6 Migration of students

Inter-university migration of students may be allowed in special circumstances as per the policy notified on the subject. It shall be allowed under special circumstances on the recommendations of the Equivalence Committee, appointed by the Vice-Chancellor under the chairmanship of the Dean Academic Affairs.

If a student takes a Migration Certificate to join another University, his enrolment to the University shall lapse until such time as he may subsequently return with a Migration Certificate from that University, to take admission in another programme of this University. Fresh enrolment in such cases shall be necessary.

7 Transfer of programme

A first-year student, subject to availability of seats and fulfilling the minimum qualifications, may be allowed to change his Programme on the recommendation of the Equivalence Committee appointed by Vice Chancellor under the chairmanship of the Dean Academic Affairs.

8 Procedure of withdrawal

Student may withdraw his admission as specified by the University on or before the prescribed date. The University will refund the deposited amount after deducting processing fee in accordance with the guidelines issues by the concerned regulatory authority, from time to time. In council based programme, after prescribed date, admission withdrawal will not be permissible.

2. COURSES OF STUDY FOR DEGREE, DIPLOMA, AND CERTIFICATE PROGRAMMES

1. Programmes of Studies

a. The University on the recommendations of the Academic Council and with the approval of the Executive Council, shall offer under-graduate and post-graduate programmes in areas of Agriculture, Allied Health Sciences, Anthropology, Archaeology, Architecture, Basic and Applied Sciences, Business Studies, Commerce, Culture, Design, Dental Science, Economics, Education, Engineering and Technology, Geography, History, Hotel and Hospitality, Humanities, Languages, Law, Life Sciences, Literature, Management, Media and Journalism, Medical Sciences, Nursing, Pharmacy, Philosophy, Political Science, Psychology, Social Sciences, and in other streams as approved from time to time. The University may also run Diploma and Certificate courses of shorter durations.

b. The University shall also offer doctoral and or post-doctoral programme in chosen areas of a specialization in regard to the degree programmes.

c. The nomenclature of various degrees shall be in consonance with the regulations framed by the regulatory authorities as defined in the Act, or as may be approved by the Executive Council.

d. The structure and duration of the academic programmes shall be as approved by the Academic Council.

e. The University shall make provisions in its regulations to enable students to concurrently convert their courses of studies into integrated degree programmes of durations approved by the Academic Council wherever permissible by the statutory regulatory bodies.

f. The University may also run courses through distance learning, correspondence, and online mode. The guidelines of University Grants Commission, however, are to be complied with.

2 Registration of Students

a. Academic Registration

i. The Head of the Department/Dean of the School shall issue the list of courses to be offered during the semester well before the Registration date(s) specified in the Academic Calendar.

ii. Every student shall register himself for the courses that he wishes to pursue in that semester as prescribed.

iii. Each Head of Department, with the approval by Dean of the School, shall nominate Mentors from amongst the faculty members of the Department to provide necessary information on the courses and to advise the students on registration.

b Registration for Semesters

i. Registration for each semester has to be done on date(s) notified in Academic Calendar. It will involve:

- Clearance of all dues of the University,
- Submitting the registration form on the date(s) specified in the Academic Calendar.

ii. A student must ensure that he satisfies the pre-requisites, if any, for each course he registers for. The sole responsibility for registration rests with the student.

iii. In case a student is registering for course(s) other than those prescribed in the regular scheme for that semester, the University shall not be responsible for a clash-free scheduling of such course(s). Student himself shall verify the time-table and ensure that the regular course(s) do not clash with other course(s) he is choosing.

iv. The student will not be allowed to undergo academic registration if the 'Maximum Duration for Completion of the Degree/Diploma/Certificate' does not permit so.

v. A student will not get any credit for a course for which he has not registered or has registered without being eligible.

c Late Registration

i. The maximum time permitted for late registration on payment of prescribed fee shall be two weeks from the date of conclusion of registration specified in the Academic Calendar.

ii. Late registration may be allowed, beyond the period of two weeks, by the Vice Chancellor or any other authorized official only on valid reasons and on the recommendations of the Mentor/ Head of Department/ Dean of School; provided that in exceptional circumstances, on the recommendations of Dean of a School, the Vice Chancellor may further allow late registration.

iii. Late Registration may be allowed for a student who is on disciplinary probation, only with the approval of the Vice-Chancellor.

iv. Students registering late may be allowed to compensate for the loss of any component of continuous assessment by the Dean of the School. The student may be allowed to complete the same on date(s) decided by the Dean of the School.

3 Adding and Dropping of Courses

a. A student on the recommendations of his Mentor, duly endorsed by his Head of the Department may be allowed by the Dean to add or drop course(s) within a period of two weeks from the date of commencement of a semester as notified in Academic Calendar.

b. A student who is on disciplinary probation shall be allowed to change the course, only with the approval of the Vice-Chancellor.

c. A student shall be required to drop a course at any stage if it is found that he does not meet the pre-requisites of the course, or if there is a clash in the student's timetable preventing him from attending the course, or if he is found not entitled to register for that course for any other reason(s). This facility however shall not be extended to a student who has been permitted late registration, as a special case.

4. Maximum Duration for the Completion of a Degree or a Diploma Programme

a. The maximum duration for completion of a degree or a diploma Programme, shall be N+2 years, where N, stands for the normal or minimum duration prescribed for completion of any Programme; provided that in exceptional circumstance a further extension of one more year may be granted. The Vice Chancellor may consider allowing extension by one year beyond N+2 years for completion of a degree on case to case basis, depending on the merit of each case.

b. The enrolment of the student, who fails to complete the requirements of the award of a degree/diploma in extended duration, shall stand cancelled and no degree/ diploma shall be awarded.

c. The time taken to improve the score/grade/CGPA shall be counted in 'Maximum Duration allowed for completion of a Programme'.

5 Duration of the Semester

a. The date of commencement and conclusion of Odd Semester and Even Semester shall be as notified in the Academic Calendar.

b. The duration of each semester shall be on an average 15-18 weeks excluding examinations - 6 days a week-with two Saturdays off.

3. MEDIUM OF INSTRUCTION AND EXAMINATIONS

English shall be the medium of instruction and examinations.

4. UNIVERSITY FEE

1. The fee structure of various programmes shall be concomitant with the objective of providing quality education to the University students.
2. The tuition, examination and any other fee chargeable from the students shall be as recommended by the Fee Fixation Committee and approved by the Executive Council keeping in view of the provisions of Section 48 of the Act. The fee revision shall be duly notified.

3. The revised fee shall be applicable to all the students admitted in that Academic year and onwards.

5. EXAMINATIONS AND EVALUATION

1 The Examination, Evaluation and Award of Degree of a Student

Shall be governed by the previous contained in the University Ordinance, Examination Manual uploaded on the University website and the guidelines issued from time to time.

2 Registration for Examination

a. No student shall be admitted to any examination of the University, unless he has been duly enrolled/ registered as a student for the prescribed number of courses.

b. A student who fails to submit the registration form (every Semester) shall be deemed as an unregistered student and shall not be allowed to attend classes and take examinations even if he has paid the fees.

3 Components of Evaluation

Unless provided otherwise in the Course and/ or Programme details, the components of Evaluation for each Theory and Practical courses shall be as under:

Theory Courses:

- Continuous Assessment (CA) : 25 marks
- Mid-Semester Examination (MSE) : 25 marks
- End-Semester Examination (ESE) : 50 marks

Practical Courses:

- Continuous Assessment (CA) : 25 marks
- Viva-Voce : 25 marks
- End-Semester Examination (ESE) : 50 marks

4 Conduct of Examinations

a. The Mid-Semester and End-Semester examinations shall be conducted by the Controller of Examination of the University on the date(s) notified in Academic Calendar.

b. Transparency guidelines

i. All marks obtained in assignments/ practical, presentations or a report shall be made available to the students within a reasonable time after evaluation.

ii. A student shall be allowed to see his MSE answer scripts. Error of evaluation, if any, will be reported to the HOD. Any change in the marks will be made with due approval of the Dean.

iii. A student shall be allowed to see all the answer-scripts of ESE at one time and location as notified by the concerned School. No second opportunity shall be provided for the purpose. A student may seek re-evaluation of specific question by making a written request in the following types of complaints:

- Question left ungraded, and

- A correct answer has been awarded a zero.

No other request of re-evaluation shall be entertained. The result shall be conveyed to the student.

iv. A student not satisfied with the result of re-evaluation, may request for challenged evaluation on deposit of the specified fee. If marks increase by 5 per cent of the maximum marks or more, the revision shall be made, and money refunded. There shall be no increase of marks if the change is less than 5 per cent, and the fee deposited will be forfeited. If marks decrease by more than 5 per cent, the lesser marks shall be awarded.

5 Attendance Requirements

A student is expected to attend all the classes consisting of lectures, tutorials, labs, and workshop sessions. A student may be debarred from appearing in the ESE of one or more courses for shortage of attendance as enumerated below:

i. Attendance shall be monitored course-wise.

ii. A student shall be required to have at least 75% attendance in a course will be eligible to appear in MSE as well as in ESE in the said course.

iii. Student shall be given attendance on account of his participation in authorized extra-curricular activities as well as the activities related to placement, equivalent to the number of days of participation in those events/ activities, provided prior approval has been obtained from the competent authority.

iv. In extreme cases of hardship on account of hospitalization of self, immobilization for valid reasons, or in case of natural calamity, the Dean of the School may allow attendance to the extent of 10%, provided the claim is duly supported by requisite documents to the satisfaction of the Dean concerned.

v. In case of hospitalization, complete medical treatment records of the hospital, may be verified by the University.

vi. In case of natural calamity, the official government notification relating to the calamity in the concerned region will suffice.

vii. In case a student has been allowed to change the course or programme during the current semester, the classes attended in previous course/ programme will also be considered in the calculation of attendance, and the eligibility for appearing in ESE will be determined accordingly.

viii. Irrespective of whether a student has registered late or on time (except for those who join the programme for the first time), calculation of attendance shall be based on all the classes held, and not from the date on which the student has registered, unless otherwise decided by the Registrar in the case of fresh entrants only.

6 Academic Progression

a Non–Council based Programmes

i. A student shall have a CGPA of at least 4.00/10.00 in the first year of study to be eligible to register for courses offered in third semester. Student shall maintain a CGPA of at least 5.00/10.00 in the second and subsequent years for academic progression.

ii. If a student fails to fulfill the criteria of academic progression (as given in sub-section (I)) then the he is to repeat the same year of study to continue in programme. Student shall be given option to carry the credit of passed course(s) while repeating the year.

b. Council-based programmes

For all council-based programmes, the University shall follow the rules and regulations of the respective Councils.

7 Use of Unfair Means

An Examination Manual shall provide for what constitutes use of unfair means and penalties therefor.

8 System of Grading

Unless otherwise prescribed by the statutory regulatory authority of a Programme, the University shall use a ten-point broad-band grading system.

a. Each Programme shall have prescribed number of credits assigned to it, depending upon the academic load of the course determined by the weekly contact hours. The credits assigned shall be provided in course details.

b. The credits assigned to a course reflect its weightage in determination of the Grade point. The courses that have not been assigned any credit, shall be treated as non-credit courses.

9 Award of Grades

a. A student shall be awarded a letter Grade in each course.

b. The following letter grades shall be used to report the performance of a student

Grades and Grade Points		
Letter Grades	**Description**	**Grade Points**
O	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Pass	4
F	Fail	0
Ab	Absent	0

c. The following grades shall be used for non-credit courses:

Grades and Grade Points		
Letter Grades	**Description**	**Grade Points**
S	Satisfactory	0
X	Unsatisfactory	0

Note: The Grades shall be awarded by competent authority as per procedure laid down by the Academic Council.

d. Semester Grade Point Average (SGPA)

The Semester Grade Point Average is a weighted average of the grade points earned by a student in all the courses credited and describes his academic performance in a semester. If the grade point associated with the letter grades awarded to a student are say, $g_1, g_2, g_3, \ldots\ldots$ and the corresponding weightage is (credits) are say, $w_1, w_2, w_3, \ldots\ldots$ the SGPA is given by:

$$SGPA = \frac{w_1 g_1 + w_2 g_2 + w_3 g_3 + \ldots\ldots}{w_1 + w_2 + w_3 + \ldots\ldots}$$

e. Cumulative Grade Point Average (CGPA)

The Cumulative Grade Point Average indicates overall academic performance of a student in all the courses registered up to and including the latest completed semester. It is computed in the same manner as SGPA, considering all the courses (say, n), and is given by:

$$CGPA = \frac{\sum_{i=1}^{n} w_i g_i}{\sum_{i=1}^{n} w_i}$$

Note:

i. A student shall be required to complete successfully all the courses of the curriculum prescribed for the Programme and attain a minimum level of academic performance, by way of obtaining a minimum CGPA of 5.0 in UG Programmes as well as PG Programmes, until otherwise decided by the Academic Council.

ii. A student shall normally have to clear his backlogs in the sequence in which he has obtained the low grades.

iii. A copy of the grade card is issued to each student at the end of a Semester. A duplicate copy, if required, can be obtained on payment of the prescribed fee.

iv. If a student fails at the end of a semester to achieve minimum required SGPA, he shall be placed on ACADEMIC PROBATION during the semester immediately following. He may either repeat the course(s) in which he has obtained 'P' or 'F' grade or opt for a new course of the same category/ discipline/ subject as and when offered, in order to complete the credit requirement.

f. Conversion factor for converting CGPA into marks equivalent

If a conversion to marks is required, the following formula shall be used to calculate the same:

The equivalent percentage of Marks= CGPA x 10.

10 Minimum CGPA Requirement for award of Degree/ Diploma

a. Under-Graduate and Post-Graduate Programme

Unless approved otherwise, the minimum CGPA requirement for the award of a degree in an Under-Graduate and Post

Graduate Programmes shall be 5.00 subject to getting a minimum of 'P' or a higher grade in each of the courses offered and also satisfying other conditions as specified in the Programme details.

b. Diploma Programme

Criterion as decided by the University from time to time shall be applicable.

11 Result

a.

i. The results for each semester shall be declared on the date(s) notified in Academic Calendar.

ii. The result of a student may be withheld if he has not paid the university dues, or a case of misconduct or use of unfair means pending against him; or for any other reason, as may be decided by the University.

b Award of Degrees and Diplomas

i. A student shall be deemed to have completed the requirements of a Programme and declared eligible for award of a Degree or Diploma, only if he has completed all the requirements specified in the University Ordinances, Examination Manual and/or the Programme and Curriculum details

ii. Three divisions as defined below shall be awarded:

Division	*CGPA*
First with Honours	≥ 8.00
First	≥ 6.00 < 8.00
Second	≥ 5.00 < 6.00

Note: For securing a Degree and Diploma in First Division with Honours, a student must pass all the courses both theory and practical in the first attempt, i.e., without ever being awarded a Re-appear or a Fail grade.

c. Doctoral Programme

Examination, evaluation, and award of degrees of Doctoral Programme(s) shall be conducted in accordance with the rules and regulations framed by the University in this regard after due approval by the Academic Council and Executive Council.

6. AWARD OF DEGREES, DIPLOMAS AND OTHER DISTINCTIONS

1. The Degrees and Diplomas shall be awarded to the successful students based on their performance evaluated through examinations and/or any other method of testing prescribed by the Academic Council.

However, the degrees shall be awarded by the University only after approval by U.P. Higher Education Council in terms of Section 51(2) of the U.P. Private Universities Act, 2019.

2. The Degrees shall be awarded in annual Convocation or in a function specially organized for the purpose.

7. MAINTENANCE OF DISCIPLINE AMONG STUDENTS

1. General

a. According to section 38 (i) of the University statutes provides that all powers relating to maintenance and enforcement of

discipline and taking disciplinary action against the students shall vest in the Vice-Chancellor who in this regard may be.

b. Further, the Vice Chancellor may delegate all or such of his powers, as he deems proper, except that of expulsion of a student from the University, to the Chief Proctor, to such other persons as he may specify in this behalf".

c. Incertain matters The Deans of Schools have been delegated powers to exercise disciplinary control over the students in their respective Schools.

2. Ethics and Conduct

a. The code of conduct and ethics for students includes, inter-alia, the following:

i. He shall be a regular student and will complete his studies in the University, in accordance with the University Ordinances, rules and regulations in regard to 75% attendance, examinations and academic progression;

ii. In case He is forced to discontinue his studies for any legitimate reason, He may be relieved from the University only after the written approval of the School, through its Dean or any such authority who has been authorized for the purpose;

iii. He undertakes to deposit University fee and other charges as per the University schedule and that they are aware that in case of default in payment, late fee charges shall be applicable and, pending clearance of any such dues, the students may not be allowed to attend classes or to take the examination.

iv. In case He is allowed to leave the University, He shall clear all pending tuition fees, hostel/mess dues and any other dues/penalty imposed on him. If He had joined the University on scholarship, the said scholarship shall be revoked and He shall have to deposit the amount received on this account, before such release/ migration is allowed.

b. The students are expected to uphold highest standards of academic integrity, respect towards teachers, fellow students and society as a whole, and also honour the right to property and safety of others.

c. At the time of admission, each student/parents shall undertake that in case the student is admitted to the University hostel, He shall scrupulously follow the Hostel Manual.

d. Students must deter/ refrain from indulging in any form of misconduct, including participation in any activity, including dharna or agitation on the campus or off the campus that may affect the University's reputation and interests. The various forms of misconduct include:

i. Any act of discrimination or abuse, physical or verbal, based on any person's gender, race, religion, religious beliefs, caste, colour, region, language, disability, sexual orientation, marital or family status, physical or mental disability, etc.;

ii. intentionally damaging, destroying or causing harm to University assets and property or properties of other students, staff or faculty members;

iii. any disruptive activity in the class room, examination room or in any event sponsored or organized by the University;

iv. inability to produce the identity card issued by the University or refusing to produce it on demand by the University authorities, including the security personnel on the campus. Forcible entry through the turnstile gates or boom barriers or scaling of the boundary wall;

v. indulgence in the activities prohibited by the University include:

- organizing gatherings/meetings or processions without permission from the University;
- accepting membership of religious, terrorist, and anti-national groups prohibited by the University/ Government;
- encouraging or indulgence in violence or any act of moral turpitude.

vi. possession of or carrying of or use of any weapon, potential weapons, ammunition, explosives or fireworks, contrary to law or University instructions on the campus or off-campus;

vii. possession or use of harmful chemicals and banned drugs;

viii. indulging in physical assault or threat to use physical force against any member of the teaching, non-teaching staff or any student of the University.

ix. indulgence in any form of gambling, bribing, or corruption in any manner;

x. indulgence in absenteeism, unpunctuality, and resorting to mass bunking, and or boycotting examinations, or extra-curricular activities;

xi. smoking on the University campus or University provided transport;

xii. possessing, consuming, distributing, selling of alcohol on the University campus and/or throwing any empty/filled bottles inside the campus or on the University road, particularly with an intention to harm someone;

xiii. parking a vehicle in a no parking zone or in area earmarked for parking other type of vehicles or bringing vehicle inside the University campus, without proper authorization;

xiv. rash driving on the campus that may cause any inconvenience or injury to others;

xv. not disclosing a pre-existing health condition, either physical or psychological, to the Mentor/Warden, which may cause obstruction to the academics of either self or other students or putting them to any kind of risk;

xvi. theft of University property or the property of any student, staff and faculty;

xvii. unauthorized access to the privacy or property of the University and other fellow students, Staff and Faculty members;

xviii. misbehaviour with other students, faculty and staff at any time, including at the time of University events or activities;

xix. engagement in disorderly, lewd, or indecent conduct including, but not limited to, creating unreasonable and loud noise; pushing and shoving of fellow students or any staff; inciting or participating in a riot or group disruption at the University premises.

xx. indulgence in any act that violates the dignity of or is derogatory to the women in general which may include any gesture, inappropriate behavior, any verbal or written communication including WhatsApp messages, etc.; and

xxi. violation of any provision of the Civil Right Protection Act 1976; which prohibits casteism and untouchability in any form or inciting any other person to do so.

e. Students are expected not to interact, on behalf of the University, with media representatives or invite media persons on to the campus, without the permission of the University authorities.

f. Students are not permitted to tape or record lectures/discussions/exchanges in the classroom or actions of other

students, faculty, or staff through audio or video gadgets without prior permission.

g. Students are not permitted to provide audio and video clippings of any activity on the campus to media without prior permission.

h. Students are expected to use social media such as face book, WhatsApp, twitter, etc. and other electronics and print media carefully and responsibly. They cannot post derogatory or offensive comments on social media or electronic & print, or indulge in any such related activities that may have grave ramification on the reputation of the University or any individual.

i. Theft, abuse or unauthorized interference with the University IT infrastructure and other electronic resources such as computer and electronic communication facilities/systems and services that includes unauthorized entry, use, tampering, etc. of the University property or facilities, private residences of staff/faculty etc., offices, classrooms, and other such facilities are liable for strict disciplinary action which may include expulsions / rustication from the University.

j. There is zero tolerance towards any student indulging in any form of obscene comments, harassment, etc., which are defined as misconduct and are triggered on account of a person's race, colour, caste, creed, national or ethnic origin, citizenship, sex, religion, age, sexual orientation, gender identity, marital status, physical or mental disability, medical condition, etc.

3. Disciplinary Measures:

If there is a case against any student for a possible breach of Code, the case shall be referred to the Proctorial Committee who will recommend a suitable disciplinary action after proper enquiry into the alleged violation. The accused shall be given a reasonable opportunity to defend himself but in case the accused fails to appear before the Proctorial Committee, the Committee may make an ex parte recommendation. The Committee may interrogate the affected students and concerned staff to ascertain the misconduct and suggest one or more of the following disciplinary actions, based on the gravity/nature of the misconduct/offence committed for approval of the Vice-Chancellor.

a. Warning and/ or Placed on Conduct Probation- Indicating that the action of the accused student was in violation of the Code of Conduct and Ethics for the students of the University, and any further act(s) of misconduct shall result in severe disciplinary action.

b. Debarred from taking examinations or punished by cancellation of examination results.

c. Suspension- A student may be suspended for a specified period of time which will entail prohibition on participating in student related activities, classes, programs, etc. Additionally, the student will be forbidden to use various University facilities, unless permission is accorded by the competent authority. Suspension may also follow by possible expulsion / rustication from the University, along with additional penalties:

d. Restrictions- Indicating that the student is perceived as a threat to other students, staff or university property, etc. and as such he is being reprimanded with restricted access to various facilities on the campus for a specified period.

e. Community Service- A student may be asked to do some kind of community service for a specified period of time, which may be extended, if need be. However, any future misconduct, along with failure to comply with any specified conditions imposed on the student, may lead to severe disciplinary action, including suspension or expulsion.

f. Monetary Penalty- A monetary penalty or addition security deposit may be imposed on the delinquent student, which may also include suspension and / or forfeiture of part or whole scholarship/fellowship, for a specific period.

g. Expulsion/Rustication– The student may be expelled/rusticated from the University permanently, indicating prohibition from entering the University premises or participating in any student related activities or entering campus residences, etc. The attendant penalty may include withholding the Grade cards, Degree Certificate or any other certificate for the courses studied or work carried out and ineligibility to reapply for admission to the University for a specified period.

4. Appeal

If any student is aggrieved by the imposition of any of the above mentioned penalties, He may appeal against the punishment to the Vice Chancellor. The Vice Chancellor may decide on one of the followings:

a. may accept the recommendation of the Proctorial Committee and confirm the punishment as recommended by the Committee,ormay modify and impose any of the punishments as contained herein, keeping in view the gravity of his misconduct; or

b. may refer the case back to the Proctorial Committee for re-consideration.

The Vice Chancellor's decision shall be final and binding in all such cases.

5. Anti-Ragging

The University shall put in place an effective and zero-tolerance policy of Anti-Ragging, based on the 'UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009. The said UGC Regulation shall apply mutatis mutandis to the University and the students shall follow the rules and regulation laid down in this regards.

a. What Constitutes Ragging

Ragging constitutes one or more of the following acts:

i. any conduct by any student or a group of students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness of any student;

ii. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, harassment, hardship, physical or psychological harm or to raise fear or apprehension in any other student;

iii. forcing or asking any student to do an act which such student may not in the ordinary course do and which has the effect of causing or generating a sense of shame, torment or embarrassment so as to adversely affect the physique or psyche of such a student;

iv. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any student;

v. exploiting the services of a student for completing the academic tasks assigned to an individual or a group of students;

vi. any act of financial extortion or forceful expenditure burden put on a student by senior students;

vii. any act of physical abuse including all variants of it: sexual abuse, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

viii. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to any other student;

- any act that affects the mental health and self-confidence of any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any other student.

b. Anti-Ragging Committee

The Anti-Ragging Committee, as constituted by the Vice Chancellor and headed by Dean, Students' Welfare or any other Senior Professor from the University, shall examine all complaints of anti-ragging and come out with recommendations based on the nature of the incident. The Committee shall have, as its members, the Dean(s), faculty members, student counsellors, senior administrative officers, etc.

c. Anti-Ragging Squad

To render assistance an Anti-Ragging Squad, is a smaller body, may also be constituted consisting of certain members drawn from the campus community. The said Squad shall keep a vigil on ragging incidents, if any, taking place on the campus. The Squad is empowered to inspect places of potential ragging, and also to make surprise raids in hostels and other hotspots. It may also investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under its overall guidance of the Anti-Ragging Committee.

d. Punishment

A student found guilty by the Committee will attract one or more of the following punishments, as imposed by the Anti-Ragging Committee:

i. Suspension from attending classes and academic privileges;
ii. Withholding/withdrawing scholarship/fellowship and other benefits;
iii. Debarring from appearing in any test/examination or other evaluation process;
iv. Withholding of results;
v. Debarring from undertaking any collaborative work or attending national or international conferences/symposia/ meeting to present his/her research work;
vi. Suspension/expulsion from the hostels and mess;
vii. Cancellation of admission;
viii. Expulsion from the University and consequent debarring from admission to any other institution for a specified period;
ix. In cases where the persons committing or abetting the act of ragging are not identified, the University may resort to collective punishment;
x. If need be, in view of the intensity of the act of ragging committed, a First Information Report (FIR) shall be filed by the University with the local police.

The Anti-Ragging Committee of the University shall take appropriate decision, including imposition of punishment, depending on the facts and circumstances of each incident of ragging and its gravity.

e. Appeal

An appeal against any punishment that may be imposed shall lie to the Vice-Chancellor and his decision shall be binding on all concerned.

6. Sexual Harassment

The Policy in regard to Prevention, Prohibition and Redressal of sexual harassment of students at the University is in line with the University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 and shall apply mutatis mutandis to the students of the University. In the light of the UGC Regulation, an Internal Complaints Committee (ICC) shall be constituted by the University.

Students may note that sexual misconduct or harassment encompasses a range of conduct, including but not limited to sexual assault, unwanted touching or persistent unwelcome comments, e-mails, or pictures of an insulting or degrading sexual nature, which shall be determined on the basis of circumstances in each case. Any aggrieved student may approach the Internal Complaints Committee (ICC), the details of which are available in the Student Information Brochure and on the University Website.

7. Students' Grievance Redressal

1. Definition: "Grievance" means, and includes, complaint(s) made by an aggrieved student in respect of the following, namely:
   a. admission contrary to merit determined in accordance with the declared admission policy of the institution;
   b. irregularity in the process under the declared admission policy of the institution;
   c. refusal to admit in accordance with the declared admission policy of the institution;
   d. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
   e. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
   f. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
   g. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
   h. violation, by the University, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
   i. non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such University, or under the conditions, if any, prescribed by the Commission;
   j. delay by the University in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission or the State Government;
   k. failure by the University to provide student amenities as set out in the prospectus, or is required to be extended by the University under any provisions of law for the time being in force;
   l. non-transparent or unfair practices adopted by the University for the evaluation of students;
   m. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
   n. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;

o. denial of quality education as promised at the time of admission or required to be provided; and

p. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

2. Student Grievance Redressal Committees (SGRC)

a. School Level Student Grievance Redressal Committee (SLSGRC)

i. There shall be a School Level Student Grievance Redressal Committee (SLSGRC) constituted at the level of each School of Studies.

iv. Any complaint relating to the School, Department or Centre of the School shall be addressed by the aggrieved student to the administrative officer of the said School, who will either deal with it at the School level or shall remit it to the concerned Department or Centre of the School.

v. In case the said grievance does not get resolved within five (05) working days of the receipt of the complaint in the School, the same shall automatically be forwarded to the SLSGRC.

vi. In considering the grievances before it, the SLSGRC shall follow principles of natural justice.

vii. The SLSGRC shall submit its report with recommendations, if any, to the Registrar, with a copy thereof to the aggrieved student, within a period of fifteen (15) days from the date of receipt of the complaint.

viii. In case the aggrieved student remains unsatisfied, he may take up the matter to the level of University Student Grievance Redressal Committee (USGRC). Likewise, the University may either accept the recommendations for follow up action or may, at its discretion, take up the matter to the level of USGRC.

b. Institutional Student Grievance Redressal Committee (ISGRC)

i. There shall be an Institutional Student Grievance Redressal Committee (ISGRC)constituted by the Vice Chancellor at the level of the University to deal with such complaint that do not relate to any academic Department, School or Centre of the University.

iv. Any complaint other than those relating to the School, Department or Centre of the School shall be addressed by the aggrieved student to the concerned administrative head, who will deal with it at his level, in consultation with his staff.

v. In case the said grievance does not get resolved within five (05) working days of the receipt of the complaint in the Department, the same shall automatically be forwarded to the ISGRC.

vi. In considering the grievances before it, the ISGRC shall follow principles of natural justice.

vii. The ISGRC shall send its report with recommendations, if any, to the Registrar, along with a copy thereof to the aggrieved student, within a period of 15 workings days from the date of receipt of the grievance.

viii. In case the aggrieved student remains unsatisfied, he may take up the matter to the level of University Student Grievance Redressal Committee (USGRC). Likewise, the University may either accept the recommendations for follow up action or may, at its discretion, take up the matter to the level of USGRC.

c. University Student Grievance Redressal Committee (USGRC)

i. The Vice Chancellor shall constitute such numbers of University Student Grievance Redressal Committees (USGRC), as may be required to consider grievances unresolved by one or more SLSGRC or the ISGRC.

ii. In considering the grievances before it, the USGRC shall follow principles of natural justice.

iii. The USGRC shall send its report and recommendations, if any, to the Dean of the School, Heads of Department & Centre, or the Registrar and other administrative Heads, with a copy thereof to the aggrieved student, within 15 days of the receipt of the grievance by the Committee, for necessary compliance and report to the Vice-Chancellor.

iv. Any student aggrieved by the decision of the University Student Grievance Redressal Committee may prefer an appeal to the Vice-Chancellor who shall, within a period of fifteen days from the date of receipt of the appeal, take a final view which shall be communicated to the aggrieved student within the next three working days.

3. Ombudsperson

Any student aggrieved by the decision of the University Student Grievance Redressal Committee and disposal of the appeal by the Vice-Chancellor, may prefer further appeal, within a period of fifteen days, to the Ombudsperson appointed by the State Government in terms of the University Grants Commission (Redress of Grievances of Students) Regulation, 2019;

pending appointment of the Ombudsperson by the State Government, the Vice-Chancellor shall be the final authority for disposal of the appeal(s).

4. Group Grievance Redressal

Redressal of Group grievances may pertain to the following:

a. Group grievances lodged together by several students shall be referred to the Head of the Department who will try and resolve the matter within a period of one week.

b. In case the students are not satisfied with the decision of the Head of Department, students may approach the Admission and Facilitation Cell for its consideration.

c. If the grievance remains unresolved within two weeks from the day the grievance was lodged with the Admission and Facilitation Cell, an appeal may be made to the Vice-Chancellor, who will try to resolve the matter.

The Decision of the Vice-Chancellor shall be final and binding.

5. Redressal of Grievances related to the Accounts, Library, Hostels, Food, Maintenance, Sports and Security, etc.:

a. The grievances pertaining to the Accounts Branch, Library, Hostels, Food, Maintenance, Sports, Security and related issues shall be lodged with the respective administrative Head/in-charge. The Heads shall personally look into the grievance(s) and settle it within a period of one week.

b. If a resolution is not provided within the said timeline; the student may approach the Admission and Facilitation Cell who will try to get the issue(s) resolved in a week's time.

c. If the matter remains unresolved after approaching the Facilitation Cell, the students may make an appeal to the Registrar who shall try to resolve the matter within a period of one week.

d. The decision of Registrar shall be final and binding.

HOSTEL RULES AND REGULATIONS

For Students:

1. Ragging is strictly prohibited in any form. If anyone is found guilty, strict action will be taken against defaulters, under the Ragging Prevention Act (as per the supreme court of India ruling).
2. Substance abuse, Smoking/chewing of tobacco and related substances, consumption of alcohol, use of drugs and narcotics and even possession of such things is strictly banned in the hostel. Anyone found indulging in the use of such things, a fine of up to Rs. 25,000/- will be imposed.
3. Possession of any lethal weapons or any instrument / contrivance, which is likely to cause physical harm to others, is strictly prohibited.

4. All girl students are expected to be back in the hostel by 9.00 pm (in summers) & by 8.00 pm (in winters) in the night. All students are required to sign on the attendance register kept with the hostel/manager positively on or before the stipulated time. Any student who fails to do so/refuses will be liable for disciplinary action. The parents and guardians will also be notified regarding their absence and explanations will be sought in writing.
5. Students on maternity ward postings have to submit the schedule signed by concerned HoD well in advance to the warden and seek permission for the same.
6. A fine of up to Rs. 5,000/- will be imposed if any external/unauthorized person/student is identified along with the student in the hostel room/mess without prior permission of Warden/ Manager. Repeated offence will lead to expulsion from the hostel.
7. The Permission of the warden should be obtained in advance while going out of the hostel. The student will have to make entry to that effect in the register maintained at the hostel office. She must write the address of the place where she is going, along with contact telephone number.
8. Students are not authorized to go out of station/leave station/night leave without prior Parents' approval and permission of the Warden. A fine of Rs. 1000/- per day will be imposed if any student is going on leave/home or somewhere else without prior permission from the Hostel Warden / Manager. All such cases will be dealt seriously.
9. Medical curriculum is very rigorous and require regular studies. So medical students will be allowed to be away from hostel only for one day in a month in exceptional cases with prior permission of warden.
10. Students are responsible for the safekeeping of their valuables like Cash, Jewelry, Laptop, Mobiles and any other expensive items. Students should use their own locks and should take proper care of their belongings.
11. Students are not allowed to take Hostel's newspapers to their room at any time.
12. Students should handle hostel equipments, furniture, mess property carefully and not abuse or tamper with it. If they do so, then applicable fine will be charged by the hostel management.
13. Students must switch off all lights and fans, and electrical appliances including mosquito repelling machines, if any, before leaving their rooms.
14. Care is to be taken to avoid misuse of water coolers.
15. Students are not supposed to use any electrical Equipments/Gadgets in the hostel room such as Induction Plate, Room Heater, Electric Kettle, Electric Iron, Immersion Rod, Refrigerator etc. without prior permission of authority. A fine up to Rs. 5,000/- is imposed if anyone is found using the same for the first time and Rs. 15,000/- for the second time with confiscation of Gadgets/Equipments. A fine of Rs. 25,000/- or more is imposed if anyone is found using third time onwards and strict disciplinary action will be taken against them as decided by authorities.
16. Private cooking is not allowed in the hostel premises. If anyone is found guilty, than a fine up to Rs. 25000/- can be imposed or disciplinary action will be taken as decided by authority.
17. Every case of illness and accident must be reported immediately to the hostel authorities. Students suffering from contagious disease will not be allowed to stay at hostel. Decision of the Warden in this regard will be final and binding.
18. No function or celebration shall be organized at hostel premises except with the permission of the Warden.
19. Playing music/record player etc. loud enough to cause disturbance to his/her neighbor(s) is prohibited. Defaulters will be

punished. Repeated acts will render cancellation of allotment of Hostel room.

20. Students are not permitted to take food to their own rooms. A fine up to Rs. 3000/- will be imposed if anyone is found doing it.
21. Students will not enter rooms of other students without permission of the inmates.
22. All matters relating to differences among students and complaints against theft shall be brought to the notice of the hostel management. No police complaint will be lodged by the student before taking prior permission from the hostel management.
23. Students indulging in use of abusive and threatening language, physical fights, use of force to get unfair act accomplished, etc. will be punished. Further, they are liable to be expelled from the hostel/Institute.
24. Students are requested not to paste or sketch on the walls and doors of their rooms. The furniture and fixture as per inventory list must be handed over to the designated staff member. Any damage/breakage to hostel property will be charged to the occupants of the room along with penalty from the security fees. Disciplinary action will also be initiated
25. Enter your complete details in the in-out register. Wrong entry, improper / lack of entry in exit register, signing on behalf of another person, tampering with the entries, proxy attendance and misguidance of any nature are punishable.
26. Students during their stay in the hostel will be governed by the hostel management rules. Students are instructed to co-operate with Warden/Manager as well as other staff of the Hostel/Institute.
27. Maintain discipline and keep hostel neat and clean. Spitting is strictly prohibited
28. The University / Hostel authorities will conduct surprise checks periodically and if anyone is found violating the above rules, disciplinary action will be taken against him/her.
29. Students are requested to read the notice board regularly. All instructions/ notices displayed on notice boards in the hostels will be deemed to have been read by all students and excuses for non-compliance of rules and instructions put up from time to time will not be accepted.
30. Students have to give attendance by biometric machine in the stipulated time daily. Non-compliance of the same is liable for fine and strict disciplinary action.

For Guests/ visitors:

1. Guests are not allowed to stay in the hostel.
2. Visitors (Parents, relatives, local guardians) are allowed to visit the hostellers in the Guest Room only with permission of warden/manager after entering their details in the visiting Register available at the Hostel Reception with the security guard.
3. Visitors must leave the premises before 7.00 P.M. except on special occasion on which the Warden has given permission for a longer stay.

Regarding Room Allotment:

1. Allotment of room, furniture etc. will be entirely at the discretion of the Warden.
2. Hostel accommodation (room) is liable to be changed by the university at the end of every academic year or if necessary at any point of time in exceptional circumstances.

Student & Parents are expected to comply with the same.

ANTI-RAGGING COMMITTEE

OFFICE OF THE REGISTRAR

In order to ensure implementation of the Policy of **'Zero Tolerance'** for ragging of any kind within and outside the University, the Anti-Ragging Committee has been constituted for the academic year 2021-22 with the approval of the Competent Authority. The details are as given below:

S.No.	Name(s)	Designation(s)	E-mail ID(s)	Mobile No's
1.	Prof. Subir Ranjan Das	Distinguished Professor, School of Business Studies & **Chairman of the Committee**	subir.das@sharda.ac.in	9899665663
2.	Prof. Pradeep Kulshrestha	Dean, School of Law	pradeep.kulshrestha@sharda.ac.in	9718882529
3.	Prof. M. Siddharth	Dean, School of Dental Sciences & Prof. & Head, Dept. of Periodontics of School	m.siddharth@sharda.ac.in	9810256106
4.	Dr. Mridul Dharwal	Professor (SBS)	mridul.dharwal@sharda.ac.in	9212523101
5.	Dr. Geeta Durga	Associate Professor (SBS&R)	geeta.durga@sharda.ac.in	9811388026
6.	Dr. Pallavi Gupta	Associate Professor (SET)	pallavi.gupta2@sharda.ac.in	8800998813
7.	Col. Vivek Shankar Mathur	Associate Professor (SET)	vivek.mathur@sharda.ac.in	
8.	Dr. Pramod Kumar	Associate Professor (SHSS)	pramod.kumar1@sharda.ac.in	9818044504
9.	Dr. Suman Lata Dhar	Assistant Professor (SET)	suman.lata@sharda.ac.in	9871252413
10.	Dr. Divya Singh	Assistant Professor (SMSR)	divya.singh2@sharda.ac.in	
11.	Mr. Sandeep Kr. Singh	Assistant Professor (SET)	sandeepsingh.ec@sharda.ac.in	9891833637
12.	Cdr. Sudhir Kumar	Sr. Security Officer (SSO)	security@sharda.ac.in	9310549312
13.	Mr. Sharat Chandra	Chief Warden, IHA and **Member Secretary**	sharat.chandra1@sharda.ac.in	9205586069

The members of Anti Ragging Squad, SMSR, will perform the following duties:-

1. Will visit the hostels/dining Hall/canteen, in coordination with the Dean of student Welfare.
2. Will deal strictly with zero tolerance, if any incidence of ragging is noted by them. They will seek advice from Dean of student Welfare.
3. All members of Anti Ragging Squad will entertain & give a patient listening to all/any complaint received by them regarding Ragging/harassment and all such complaints will be brought to the notice of Dean of student Welfare & Dean SMSR.
4. The students are advised to report any incident/act of ragging to the mail id: ***antiragging@sharda.ac***.in for immediate appropriate action.

INTERNAL COMPLAINTS COMMITTEE (ICC)

The University had constituted an 'Internal Complaints Committee' (ICC) vide its notification nos. SU/Reg./Notification/2021/114.

S.No.	Name of the Committee Member(s)	Designation(s)/ Depts.	Women/ Men	Composition(s)	Term of Office
1.	Dr. Ekta Chaudhary	Professor, SDS	W	Presiding Officer	Three years
2.	Dr. Pooja Rastogi	Professor, SMSR	W	Faculty Member	One year
3.	Ms. Yashodhara Raj	Asstt. Professor, SHSS	W	Faculty Member	Two years
4.	Ms. Renu Bhatia	Dy. Director, HR (Medical)	W	Non-Teaching Member	Two years
5.	Mr. Desh Ratan	Assistant Registrar (SAP)	M	Non-Teaching Member	Three years
6.	Ms. Reshu Baliyan	3rd year, MBBS (SMSR)	W	UG Student	One year
7.	Dr. Priya Jain	3rd Yr. MDS (SDS)	W	PG Student	One year
8.	Mr. Avinash Krishna Goswami	Ph.D. Scholar, SOL	M	Research Scholar	One year
9.	Ms. Sudipta Roy	Member from Sahaj NGO	W	One Member from NGO/Social Worker/ Public Representative (committed to the cause of women)	One year

The Faculty/ Staff and Students are advised to report any complaints of sexual harassment to the mail id: **icc@sharda.ac.in.**

For smooth & effective functioning of the Committee, the following 'Special Members' have been included into the 'Internal Complaints Committee' constituted vide notification no. SU/Reg./Notification/98 dated 21st August, 2020. The details of the following members are as under:

S.No.	Name of the Special Member(s)	Designations, Depts. & Schools
1.	Dr. Satya Prakash	Professor, Dept. of Civil Engg. (SET)
2.	Dr. Geeta Durga	Assoc. Prof., Dept. of Chemistry (SBSR)
3.	Dr. Dipti Parashar	Assoc. Prof., Dept. of Architecture (SAP)
4.	Dr. Lipika Sharma	Assoc. Prof. (SOL)
5.	Dr. Santhi Narayanan	Asstt. Prof. (SBS)
6.	Ms. Shaheen Naz	Asstt. Prof., Dept. of ECE (SET)
7.	Adv. Reeva Gujral Singhal	Associate Partner, JS Law Chambers

The Faculty/ Staff and Students are advised to report any complaints of sexual harassment to the mail id: **icc@sharda.ac.in.**

POLICY FOR PERMITTING CHANGE IN SPECIALIZATION (MBA)/STUDY ABROAD PROGRAMME/SCHOLARSHIP CONTINUATION & SPECIAL CARE CATEGORY RULES

For Change in Specialization in MBA/BBA Programmes

Case	Remarks
A student who has opted for dual specialization and needs to change to single specialization.	The student is allowed to change the specialization by the end of the first semester, no change will be allowed there after. However, the fee paid will not be refunded or adjusted.
A student who has opted for single specialization and needs to change to dual specialization.	The student is allowed to change the specialization by the end of the first semester, no change will be allowed there after. The student would be required to pay the fee for dual specialization program.
A student can change from single specialization to other single specialization	The student is allowed to change the specialization by the end of the first semester, no change will be allowed there after.

Note: A student who wishes to change his/her specialization (dual to single, single to dual & single to single) is required to submit an application for the change to the Assistant Registrar, School of Business Studies by the end of the first semester.

For change in International Immersion Programme

Case	Remarks
Student who have opted international immersion programme but due to any genuine reasons cannot avail the option.	The case will be considered only after thorough verification by the AR office of the respective school.
Student who later wish to opt for international immersion programme	May be allowed to do so. However, the student would be required to pay the fees as calculated .

Note:

- The International immersion programme for BBA students will be held at the end of the second year.
- The International immersion programme for MBA students will be held at the end of the first year.
- The student of the MBA Integrated program will avail the international immersion programme only once during the entire programme (If they have opted for foreign study tour)
- The students who have opted for international immersion programme should keep their passports ready by the end of the first semester .

For Change in Specialization in B.Tech.: In second year, change in specialization in B.Tech. is allowed only if a student has secured more than 8.00 CGPA and for B.Tech (CS) 8.50 CGPA in first year after getting due permission from HoD/Dean/Director Admission.

Special Care Category: If a candidate is admitted in Special Care Category, He/She would be charged Rs. 25,000/- additional fee per semester. He/She will remain in Special Care Category in entire duration of programme. However it's he/she attains/maintains CGPA of 7 or more in any academic year during the study, Special Care fee of Rs 25,000/- fee per semester would be waived off for that particular year.

Sharda University Scholarship Continuation Policy: Sharda University would announce, Scholarship Contribution Policy 2022-23, in which the number of Scholarship in each programme/School in second and subsequent year would be announced and notified by January 31, 2022.

IMPORTANT CONTACT DETAILS

Name	Designation	Email-ID	Ext.	Contact No.
Prof. Sibaram Khara	Vice-Chancellor	vc@sharda.ac.in	2938	0120-4622999
Sh. Ashok Kumar Singh	Registrar	registrar@sharda.ac.in	2900	0120-4622999
Prof. Parma Nand	Dean, Academics Affairs	dean.academics@sharda.ac.in	2437	0120-4622999
Prof. Bhuvnesh Kumar	Dean, Research	dean.research@sharda.ac.in	9730	0120-4622999
Prof. Nirupma Gupta	Dean of Students' Welfare	nirupma.gupta@sharda.ac.in	3908	0120-4622999
Prof. Daleep Parimoo	Chief Proctor	daleep.parimoo@sharda.ac.in	2725	0120-4622999
Prof. R.C. Singh	Controller of Examinations	coe@sharda.ac.in	2500/ 2501	0120-4622999
Prof. Anubha Vashisht	Director, IQAC	director.iqac@sharda.ac.in	2944	0120-4622999
Sh. R.D. Sahay	Advisor Policy	rd.sahay@sharda.ac.in	2933	0120-4622999
Sh. Ashok Daryani	Director, International Relations	ashok.daryani@sharda.ac.in	2903	0120-4622999
Sh. Rajiv Gupta	Director, Admission & Facilitation	admissiondirector@sharda.ac.in	2034	0120-4060234
Dr. Ajit Kumar	Director, PR	ajit.kumar@sharda.ac.in	2222/ 2377	8800998888
Sh. Vikram Singh	Director, T&P	vikram.singh1@sharda ac.in	2755	0120-4622999
Sh. Dheeraj Sharma	Director, Sharda Skills	skills@sharda.ac.in	2662	0120-4622999
Prof. Amit Sehgal	Director, Sharda LaunchPad	launchpad@sharda.ac.in	2580	0120-4622999
Ms. Reema Anand	Dy. Director, Admission & Facilitation	admission.dydirector@sharda.ac.in	2019	0120-4622999
Mr. Nitin Kumar Gupta	Asst. Director, International Relations	nk.gupta@sharda.ac.in	2027	0120-4622999

*Kindly dial university helpline number 0120-4622999/ 4060210, 211 to connect to various extensions that are mentioned above.

Name	Designation	Email-ID	Ext.	Contact No.
Mr. Karunakar	Administrative Officer (VC Office)	psvc@sharda.ac.in	2938	0120-4622999
Mr. Surya Prakash Narang	Administrative Officer (Registrar Office)	surajprakash.narang@sharda.ac.in	2901	0120-4622999
SCHOOL OF ENGINEERING & TECHNOLOGY (SET)				
Prof. (Dr.) Parmanand	Dean	dean.set@sharda.ac.in	2437	0120-4622999
Mr. Sunil Kumar Gupta	Administrative Officer	sunil.gupta@sharda.ac.in	2438	0120-4622999
Mohd Ajmal	Sr. Executive Assistant	mr.ajmal@sharda.ac.in	2439	0120-4622999
SCHOOL OF BUSINESS STUDIES (SBS)				
Prof. Subir Ranjan Das	Dean	dean.sbs@sharda.ac.in	2784	0120-4622999
Col. Yash Pal Singh Wadhwa	Deputy Registrar	yash.wadhwa@sharda.ac.in	2764	0120-4622999
SCHOOL OF BASIC SCIENCES & RESEARCH (SBSR)				
Prof. Shyamal Kr. Banerjee	Dean	dean.sbsr@sharda.ac.in	2452	0120-4622999
Mr. Chandan Singh	Assistant Registrar	chandan.singh@sharda.ac.in	2412	0120-4622999
SCHOOL OF AGRICULTURAL SCIENCES (SAS)				
Prof. H.S. Gaur	Dean	dean.sas@sharda.ac.in	1016	0120-4622999
Mr. Ranjeet Rai	Administrative Officer	ranjeet.rai@sharda.ac.in	1015	0120-4622999
SCHOOL OF ARCHITECTURE & PLANNING (SAP)				
Prof. Shhilpi Sinha	HoD (Architecture)	shhilpi.sinha@sharda.ac.in	2379	0120-4622999
Prof. Gaurav Sharma	HoD (Design)	gaurav.sharma14@sharda.ac.in	2388	0120-4622999
Mr. Desh Ratan	Assistant Registrar	desh.ratan@sharda.ac.in	2363	0120-4622999
SCHOOL OF MEDIA, FILM AND ENTERTAINMENT (SMFE)				
Prof. Ritu Sood	Dean	dean.scadms@sharda.ac.in	2986	0120-4622999
Mr. Desh Ratan	Assistant Registrar	desh.ratan@sharda.ac.in	2363	0120-4622999

*Kindly dial university helpline number 0120-4622999/ 4060210, 211 to connect to various extensions that are mentioned above.

Name	Designation	Email-ID	Ext.	Contact No.
SCHOOL OF HUMANITIES & SOCIAL SCIENCES (SHSS)				
Dr. (Prof.) Anubha Vashisht	Dean	dean.shss@sharda.ac.in	2788	0120-4622999
Ms. Sarita	Sr. Executive Assistant	sarita@sharda.ac.in	2741	0120-4622999
SCHOOL OF EDUCATION (SOE)				
Prof.Arti Koul Kachroo	Dean	dean.soe@sharda.ac.in	1022	0120-4622999
Ms. Neha Goel	Executive Assistant	neha.goel2@sharda.ac.in	2233	0120-4622999
SCHOOL OF DENTAL SCIENCES (SDS)				
Prof. M. Siddharth	Dean	dean.sds@sharda.ac.in	2828	0120-4622999
Mr. Vivek Choudhri	Assistant Registrar	vivek choudhri@sharda.ac.in	2879	0120-4622999
SCHOOL OF MEDICAL SCIENCES & RESEARCH (SMSR)				
Prof. Manisha Jindal	Dean	dean.smsr@sharda.ac.in	3969	0120-4622999
Ms. Ashmita Gupta	Administrative Officer	ashmita.gupta@sharda.ac.in	3967	0120-4622999
SCHOOL OF NURSING SCIENCE AND RESEARCH (SNSR)				
Prof. Urmila Devi Bhardwaj	Dean	dean.snsr@sharda.ac.in	2212/ 2205	0120-4622999
Mr. Abhishek Jaiswal	Administrative Officer	abhishek.jaiswal@sharda.ac.in	2201/ 2205	0120-4622999
SCHOOL OF ALLIED HEALTH SCIENCES (SAHS)				
Prof. Sally Lukose	Dean	dean.sahs@sharda.ac.in	1001	0120-4622999
Mr. Ajay Rana	Administrative Officer	ajay.rana@sharda.ac.in	1004	0120-4622999
SCHOOL OF LAW (SOL)				
Prof. Pradeep Kulshrestha	Dean	dean.sol@sharda.ac.in	2791	0120-4622999
Sh. Rishu Sangal	Sr. Executive Assistant	rishu.sangal@sharda.ac.in	2795	0120-4622999
SCHOOL OF PHARMACY (SOP)				
Prof. Mathew George	Dean	dean.sop@sharda.ac.in	2218	0120-4622999
Ms. Anchal Bhat	Executive Assistant	anchal.bhat@sharda.ac.in	2217	0120-4622999

*Kindly dial university helpline number 0120-4622999/ 4060210, 211 to connect to various extensions that are mentioned above.

Name	Designation	Email-ID	Ext.	Contact No.
DEPARTMENT OF FINANCE & ACCOUNTS (F&A)				
CA Ajay Agarwal	Finance Officer	ajay.agarwal@sharda.ac.in	2052	0120-4622999
CA Gopal Gupta	Joint Registrar	gopal.gupta@sharda.ac.in	2009	0120-4622999
Mr. Mayank Gupta	Administration Officer	mayank.gupta@sharda.ac.in	2063	0120-4622999
DEPARTMENT OF HUMAN RESOURCES				
Mr. Vivek Kumar Gupta	Jt. Registrar	vivek.gupta@sharda ac in	2669	0120-4622999
Mr. Tanmoy Chakraborty	Dy. Registrar	tanmoy.chakraborty@sharda.ac.in	2681	0120-4622999
DEPARTMENT OF IT SERVICES				
Mr. Mahesh Kandwal	Head	mahesh.kandwal@sharda.ac.in	2803	0120-4622999
Mr. Dharmendra Kumar	Sr. Manager	dharmendra.kumar1@sharda.ac.in	2857	0120-4622999
Mr. Smruti Ranjan Behera	Sr. Administrator	ranjan.behera@sharda.ac.in	2858	0120-4622999
NATIONAL CADET CORPS-NCC (ONLY FOR GIRLS)				
Ms. Yashodhara Raj	Co-ordinator	yashodhara.raj@sharda.ac.in	-	8130621456
NATIONAL SERVICE SCHEME (NSS) CELL				
Ms. Santhi Narayanan	Co-ordinator	santhi.narayanan@sharda.ac.in	-	9811597665
Dr. Krishna Kumar Pandey	Co-ordinator	krishnakumar.pandey2@sharda.ac.in	-	8953258935
DEPARTMENT OF SECURITY SERVICES				
Mr. Sudhir Kumar	Sr. Security Officer	security@sharda.ac.in	1122	0120-4622999
Security Office	-	-	1123	8826998010

*Kindly dial university helpline number 0120-4622999/ 4060210, 211 to connect to various extensions that are mentioned above.

Name	Designation	Email-ID	Ext.	Contact No.
DEPARTMENT OF SPORTS & YOGA				
Mr. Puneet Kumar	Sports Officer	puneet.kumar@sharda ac in	2436	8800998944/ 9899077417
Ms. Vinti	Sports Officer	vinti.1@sharda.ac.in	-	9812419495
DEPARTMENT OF TRANSPORT SERVICES				
Mr. Bhisham Atri	Administrative Officer	bhisham.atri@sharda.ac.in	2020	8800998964
Mr. Awdhesh Tomer	Executive Assistant	awdhesh.tomer@sharda.ac.in	2020	8800998864
DEPARTMENT OF IHA (INTER HOSTEL ADMINISTRATION)				
Mr. Sharat Chandra	Chief Warden	chief.warden@sharda.ac.in	2492	9205586069
Mr. Anil Kr. Shishodia	Asst. Registrar	ak.shishodia@sharda.ac.in	2428	8826998012
Ms. Juhi Shrivastava	Executive Assistant	juhi.shrivastava@sharda.ac.in	2428	9667597313
BOYS HOSTEL				
Mr. Mukul Pathak	Asst. Warden (Vardhman Hostel)	wdn.vardhman@sharda.ac.in	-	8800686678
Mr. Mukul Pathak	Asst. Warden (Jawahar Hostel)	wdn.jawahar@sharda.ac.in	-	8800686678
Mr. Akhilesh Singh	Asst. Warden (Mandela Hostel)	wdn.mandelaboys@sharda.ac.in	-	8800998850
Mr. Kamlesh Kumar Bhatt	Asst. Warden (Viveknand Hostel)	wdn.vivekanand@sharda.ac.in	-	9780262353
Mr. Pritaj Mishra	Asst. Warden (Tagore Hostel)	wdn.tagore@sharda.ac.in	-	9354461221
GIRLS HOSTEL				
Ms. Savita Shrivastava	Hostel Warden (Mandela Hostel)	wdn.mandelagirls@sharda.ac.in	-	8448198393/ 9315297474
Ms. Sarita Chandra	Hostel Warden (Indira Hostel)	wdn.indira@sharda.ac.in	-	9311544288
Ms. Alka Singh	Asst. Warden (Kasturba Hostel)	wdn.kasturba@sharda.ac.in	-	8800998968
Ms. Alka Singh	Asst. Warden (Mother Teresa Hostel)	wdn.motherteresa@sharda.ac.in	-	8800998968
Ms. Shalu Madaan	Hostel Warden (Sarojini Hostel)	wdn.sarojini@sharda.ac.in	-	8826998031

*Kindly dial university helpline number 0120-4622999/ 4060210, 211 to connect to various extensions that are mentioned above.

Academic Calendar 2021-22 for First Year (SBS, SMFE, SHSS, SET, SOL, SBSR, SOE, SAS, SAP, SOP, SAA and SAHS)

2021-2022 ODD Semester (TERM 2101)				
Period(s)	**Description(s)**	**Date(s) & Day(s)**		**Sem. Week**
Sep 27 - Oct 03	Online Matriculation/Registration for Odd Semester	Sep 27 – Sep 30	Mon - Thu	1
	University Orientation Program	Oct 01	Fri	
	Holiday - Mahatma Gandhi Jayanti	02 Oct	Sat	
Oct 04 - Oct 10	School Level Orientation Program/Bridge Courses/ Instructional Days	Oct 04 – Oct 09	Mon-Sat	2
Oct 11 - Oct 17	Instructional Days	Oct 11 - Oct 14	Mon-Thu	3
	Holiday – Dussehra	Oct 15	Fri	
Oct 18 - Oct 24	Instructional Days	Oct 18 - Oct 22	Mon-Fri	4
	Last Date for Late Registration for Odd Sem	Oct 22	Fri	
	Last Date for Add/Drop of Courses	Oct 22	Fri	
Oct 25 - Oct 31	Instructional Days	Oct 25 - Oct 29	Mon-Fri	5
Nov 01 - Nov 07	Instructional Days	Nov 01 - Nov 03	Mon - Wed	6
	Holiday – Deepawali	Nov 04 - Nov 05	Thu - Fri	
	Holiday – Bhai Doj	Nov 06	Sat	
Nov 08 - Nov 14	Instructional Days	Nov 08 – Nov 12	Mon-Fri	7
Nov 15 - Nov 21	Instructional Days	Nov 15 – Nov 18	Mon - Thu	8
	Holiday – Guru Nanak's Birthday	Nov 19	Fri	
Nov 22 - Nov 28	Instructional Days	Nov 22 – Nov 26	Mon-Fri	9
Nov 29 - Dec 05	Instructional Days	Nov 29 – Dec 03	Mon-Fri	10
Dec 06 - Dec 12	Instructional Days	Dec 06 - Dec 10	Mon-Fri	11
Dec 13 - Dec 19	Mid-Semester Examination (MSE) (Schedule to be notified by COE)	Dec 13 - Dec 18	Mon-Sat	12
Dec 20 - Dec 26	Instructional Days	Dec 20 - Dec 24	Mon-Fri	13
	Holiday – Christmas	Dec 25	Sat	

Period(s)	**Description(s)**	**Date(s) & Day(s)**		**Sem. Week**
Dec 27 - Jan 02	Instructional Days	Dec 27 - Dec 31	Mon-Fri	14
	Holiday – Happy New Year	Jan 01 2022	Sat	
Jan 03 - Jan 09	Instructional Days	Jan 03 - Jan 07	Mon-Fri	15
Jan 10 - Jan 16	Instructional Days	Jan 10 - Jan 14	Mon-Fri	16
Jan 17 - Jan 23	Instructional Days	Jan 17 - Jan 21	Mon-Fri	17
Jan 24 - Jan 30	Instructional Days	Jan 24 - Jan 28	Mon-Fri	18
	Holiday – Republic Day	Jan 26	Wed	
Jan 31 - Feb 06	Practical Examinations (in respective regular practical classes)	Jan 31 - Feb 04	Mon-Fri	19
	Last Teaching Day	Feb 04	Fri	
Feb 07 - Feb 13	End-Semester Examination (ESE)	Feb 07 - Feb 11	Mon-Fri	20
Feb 14 - Feb 20	End-Semester Examination (ESE)	Feb 14 - Feb 19	Mon-Sat	21
Feb 21 - Feb 27	Semester Break	Feb 21 - Feb 26	Mon-Sat	22
Feb 28 - Mar 06	Semester Break	Feb 28 - Mar 05	Mon-Sat	23
	Holiday – Maha Shivratri	Mar 01	Tue	
	Result Declaration of Odd Semester	Mar 04	Fri	
	Online Registration for Even Semester	Mar 05 - Mar 06	Sat-Sun	
2021-2022 EVEN Semester (TERM 2102)				
Mar 14 - Mar 20	Commencement of Classes	Mar 14 - Mar 18	Mon-Fri	01
	Last Date for Late Registration with Penalty/fine.	Mar 18	Fri	
	Last Date for App/Drop of Courses	Mar 18	Fri	
	Holiday – Holi	Mar 19	Sat	
Mar 21 - Mar 27	Instructional Days	Mar 21 - Mar 25	Mon-Fri	02
Mar 28 - Apr 03	Instructional Days	Mar 28 - Apr 02	Mon-Sat	03
	Annual Tech Fest "Contrivance & Chorus"	Apr 01 - Apr 02	Fri-Sat	
Apr 04 - Apr 10	Instructional Days	Apr 04 - Apr 08	Mon-Fri	04
Apr 11 - Apr 17	Instructional Days	Apr 11 - Apr 13	Mon-Wed	05
	Holiday – Dr. B.R. Ambedkar jayanti/Mahavir Jayanti	Apr 14	Thu	
	Holiday – Good Friday	Apr 15	Fri	
	Instructional Days	Apr 16	Sat	

Period(s)	Description(s)	Date(s) & Day(s)		Sem. Week
Apr 18 - Apr 24	Instructional Days	Apr 18 - Apr 22	Mon-Fri	06
Apr 25 - May 01	Instructional Days	Apr 25 - Apr 30	Mon-Sat	07
May 02 - May 08	Mid Term Examination	May 02 - May 07	Mon-Sat	08
	Holiday – ID-ul-Fitur	May 03	Tue	
May 09 - May 15	Mid Term Examination	May 09	Mon	09
	Instructional Days	May 10 - May 13	Tue-Fri	
May 16 - May 22	**Holiday – Buddha Purnima**	May 16	Mon	10
	Instructional Days	May 17 - May 21	Tue-Sat	
May 23 - May 29	Instructional Days	May 23 - May 27	Mon-Fri	11
May 30 - Jun 05	Instructional Days	May 30 - Jun 04	Mon-Sat	12
Jun 06 - Jun 12	Instructional Days	Jun 06 - Jun 10	Mon-Fri	13
Jun 13 - Jun 19	Instructional Days	Jun 13 - Jun 18	Mon-Sat	14
Jun 20 - Jun 26	Instructional Days	Jun 20 - Jun 24	Mon-Fri	15
Jun 27 - Jul 03	Instructional Days	Jun 27 - Jul 02	Mon-Sat	16
Jul 04 - Jul 10	Practical Examinations (in respective regular practical classes)	Jul 04 - Jul 08	Mon-Fri	17
	Last Teaching Day	Jul 08	Fri	
Jul 11 - Jul 17	End-Semester Examination (ESE), Even Semester	July 11 - Jul 16	Mon-Sat	18
Jul 18 - Jul 24	End-Semester Examination (ESE), Even Semester	Jul 18 - Jul 23	Mon-Sat	19
Jul 25 - Aug 21	Semester Internship/Summer Vacation	Jul 25 - Aug 20	Mon-Sat	
	Declaration of Even semester result	Aug 05	Fri	
	Holiday – Independence Day	Aug 15	Mon	
	Online Registration for 2022-23 Odd Semester	Aug 18 - Aug 20	Thu-Sat	
Aug22 - Aug 28	Academic Session 2022-23 start	Aug 22	Mon	
Summer Term				
	Online Summer Term Registration	Aug 08 - Aug 09	Mon-Tue	
	Summer Term	Aug 10 - Aug 20	Mon-Sat	
	Summer Term External Exams	Aug 22 - Aug 27	Mon-Sat	
	Summer Term Result Declaration	Sep 05	Mon	

**Student appearing for Summer Term will be provisionally promoted till the declaration of result of Summer Term.*

LIVING IN GREATER NOIDA

Sr. No.	Shopping Areas	Distance
1.	The Grand Venice Mall, Near Pari Chowk, Greater Noida	6.4 km
2.	Ansal Plaza Mall , Pari Chowk, Greater Noida	around 2 km
3.	MSX Mall, Swarn Nagari, Greater Noida	6.3 km
4.	Sector Alpha-I Commercial Centre	around 3 km
5.	Jagat Farm Shopping area in Sector Gama -I	around 2 km
6.	Rampur Jaggir Shopping area in Sector Beta-I	around 4 km
7.	Tugalpur Shopping area, behind Ansal Plaza Mall. It has the main vegetable market also	around 3 km
8.	Omaxe Connaught Place Mall, Beta II, Greater Noida	around 3.5 km

How to reach: Take an Auto/Shared OLA just outside the main gate of Sharda University and tell the driver the name of the place. It will cost you Rs. 50/- single trip. You can pay less if you share an auto with others.

Theatres/Movie Halls

- Omaxe
- Inox
- CP Mall
- The Grand Venice mall
- NRI City
- Ansal Plaza

More options for shopping/going out

Great Indian Place *(GIP)*: located in Noida, GIP is a very big shopping mall with a lot of hops and café/restaurants.

Mall of India: located in Noida, the first destination Mall of the country

Wave Mall Noida: located in Noida. Spread in an area of more than 3-lakh sq. ft with 5 movie theatres, kids' zone, food court etc.

How to reach: Take an auto from Sharda University to Pari Chowk (nearby Ansal Plaza). Go to Noida by bus. Take an auto to the destination. You may also hire the taxi online/shared cab.

Nehru Place: Nehru Place is a large commercial, financial, and business centre in Delhi, India. It is widely considered to be a major information technology hub of South Asia.

Palika Bazaar: Palika Bazaar, is an underground market located between the inner and outer circle of Connaught Place, Delhi, India.

LIST OF POPULAR RESTAURANTS IN CAMPUS AND AROUND SHARDA UNIVERSITY

Restaurants	Address	Contact
Bikanervala	Plot No. 21 tower B IT Square, Knowledge Park III, Greater Noida	08754235698/8130396659
The Crème Castle	Ansal Plaza Mall, 2nd Floor, Pari Chowk, Greater Noida	0120-4263333
Haldiram's	MSX Mall, Swarn Nagari, Greater Noida	08588000504/7022681197
Swagath Restaurant	P-2, Omega 1, Opposite AWHO Apartment, Greater Noida	011-49981100
Sparkle	Jagat Farm, Greater Noida	08826308777
Dawat Restaurant & Bar	10, Shopping Complex, Gamma I, Greater Noida	09910631111/0120-4294801
Dominos Pizza	G-5-6, Om Tower , Alpha Commercial Belt, Alpha-1,Greater Noida	18602100000
Burger King	Block H, Beta II, Greater Noida/Plot-008, GF, Gamma, Greater Noida	011-33558000/9990270210
Pizza Hut	Ground Floor, Ansal Plaza, Greater Noida	18002022022/011-39883988
Barbeque Nation	Block H, Beta II, Greater Noida	08447216060/8061756025

HOTELS IN GREATER NOIDA

Hotels	Address	Contact
Radisson Blu	C-8, 2nd Cross Avenue Road, Kasna, Greater Noida	0120-4517777
Crowne Plaza	Surajpur Chowk, Near Yamaha Company, Greater Noida	0120-6735000
Jaypee Delcourt	G-Block, Surajpur Kasna Road, Greater Noida	0120-2324725
Savoy Suites	Noida-Greater Noida Expy, Amit Nagar, Sadarpur, Greater Noida	0120-3355600/0124-3986192
Hotel Caspia Pro	Wegman's Business Park Plot No. 3, Knowledge Park-III, Greater Noida	0120-6651711
The Stellar Gymkhana	R-1, Knowledge Park-II, Greater Noida	0120-4647500
Park Plaza	Kendriya Vihar-II, Sector 82, Noida	0120-4678888
C INN Hotel	Surajpur Kasna Road, Greater Noida	09873093672
Formule1	Wegman's Business Park Plot No. 3, Knowledge Park-III, Greater Noida	0120-6651711
Qube Studios-Habitech	Plot No 9, Knowledge Park III, Near Globus IT Park, Greater Noida	09910521779, 09910701589

COURSE AND FEE STRUCTURE

University fee fixation committee has fixed the fee for the session 2021-22 and onwards. Details of annual and semester wise fee, registration fee & Exam fee are given blow. Students needs to refer this fee structure during the entire programme of study.

SCHOOL OF ENGINEERING & TECHNOLOGY

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.Tech.-											
• Computer Science & Engineering (CSE)	4	1,74,070	1,79,292	1,84,671	1,90,211		89,535	92,146	94,835	97,605	
• (CSE) with Specialization in Banking & Insurance • Data Science & Analytics • IoT and Application • Block Chain Technology • Artificial Intelligence & Machine Learning	4	1,84,370	1,89,901	1,95,600	2,01,468		94,685	97,451	1,00,300	1,03,234	
• CSE-Cyber Security & Forensics in association with **Microsoft** • CSE-Cloud Computing & Information Security in association with **Ali Baba** • CSE-Cloud Technology & Virtualization in association with **AWS**	4	1,84,370	1,89,901	1,95,600	2,01,468		94,685	97,451	1,00,300	1,03,234	
• CSE-Business Analytics	4	1,84,370	1,89,901	1,95,600	2,01,468		94,685	97,451	1,00,300	1,03,234	
• CSE-Bioinformatics	4	1,63,770	1,68,683	1,73,744	1,78,956		84,385	86,842	89,372	91,978	
• Information Technology (IT)	4	1,63,770	1,68,683	1,73,744	1,78,956		84,385	86,842	89,372	91,978	
• Electrical and Electronics Engineering (EEE) • (EEE) Specialization in Renewable Energy Systems	4	1,63,770	1,68,683	1,73,744	1,78,956		84,385	86,842	89,372	91,978	
• Electronics & Communication Engineering (ECE) • (ECE) Specialization in Robotics and Automation • Embedded System	4	1,63,770	1,68,683	1,73,744	1,78,956		84,385	86,842	89,372	91,978	
• Mechanical Engineering (ME) • (ME) Specialization in Automobile Engineering • Mechatronics	4	1,63,770	1,68,683	1,73,744	1,78,956		84,385	86,842	89,372	91,978	
• Civil Engineering	4	1,68,920	1,73,988	1,79,207	1,84,583		86,960	89,494	92,104	94,792	
• Biotechnology (BT) • (BT) Specialization in Genetic Engineering • Stem Cell & Tissue Engineering	4	1,63,770	1,68,683	1,73,744	1,78,956		84,385	86,842	89,372	91,978	
• Food Process Technology	4	1,68,920	1,73,988	1,79,207	1,84,583		86,960	89,494	92,104	94,792	

** Registration fee Rs.5000/- applicable for continuation students every year.*
** Exam fee Rs. 5000/- Semester applicable for continuation students.*

SCHOOL OF ENGINEERING & TECHNOLOGY

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Computer Applications (BCA)	3	1,40,080	1,44,282	1,48,611			72,540	74,641	76,805		
BCA - Multimedia & Animations	3	1,40,080	1,44,282	1,48,611			72,540	74,641	76,805		
B.Sc. - Electronics with Specialization in Robotics and Automation	3	92,700	95,481	98,345			47,850	49,241	50,673		
B.Sc. - Big Data Analytics	3	92,700	95,481	98,345			47,850	49,241	50,673		
B.Sc. - Computer Science	3	92,700	95,481	98,345			47,850	49,241	50,673		
B.Sc. - Information Technology	3	92,700	95,481	98,345			47,850	49,241	50,673		
Master of Computer Applications (MCA)	2	1,40,080	1,44,282				71,540	73,641			
M.Sc. - Computer Science	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. - Information Technology	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. - Big Data & Analytics	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. - Genetic Engineering	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. - Cell & Molecular Biology	2	1,03,000	1,06,090				53,000	54,545			
M.Tech. - Biotechnology • Animal Biotechnology • Plant Biotechnology • Genetic Engineering • Bio-Engineering and Bio-Informatics	2	97,850	1,00,786				50,425	51,893			
M.Tech. - Food Process Technology	2	97,850	1,00,786				50,425	51,893			
M.Tech. - Civil Engineering • Environmental Engineering • Structural Engineering • Construction Management • Geotechnical Engineering	2	97,850	1,00,786				50,425	51,893			
M.Tech. - Computer Science & Engineering • Networking & Cyber Security • Software Engineering • Data Science	2	97,850	1,00,786				50,425	51,893			
M.Tech. - Cryptology and Cyber Security	2	1,13,300	1,16,699				58,150	59,850			
M.Tech. - Electrical and Electronics Engineering • Instrumentation and Control • Industrial Automation • Power System Engineering	2	97,850	1,00,786				50,425	51,893			
M.Tech. - Electronics and Communication Engineering • Digital Communication • VLSI Technology • Embedded System	2	97,850	1,00,786				50,425	51,893			
M.Tech. - Mechanical Engineering • Machine Design • Fluid & Thermal Engineering • Production & Industrial Engineering	2	97,850	1,00,786				50,425	51,893			
Ph.D. in all Engineering Branches (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

** Registration fee Rs.5000/- applicable for continuation students every year.*
** Exam fee Rs. 5000/- Semester applicable for continuation students.*

SCHOOL OF BUSINESS STUDIES

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.Com. (Hons.)	3	1,45,230	1,49,587	1,54,075			75,115	77,293	79,537		
B.Com. (Hons.) - International Accounting & Finance (with ACCA, UK)	3	1,61,710	1,66,561	1,71,558			83,355	85,781	88,279		
B.Com. (Hons.) - Finance & Accounting with ICA	3	1,69,950	1,75,049	1,80,300			87,475	90,024	92,650		
BBA- • Banking & Finance • International Business • Marketing Management • Entrepreneurship • Human Resources Management • Health Care Management • Logistics & Supply Chain Management	3	1,63,770	1,68,683	1,73,744			84,385	86,842	89,372		
BBA - Finance & Accounting (with ACCA, UK)	3	1,80,250	1,85,658	1,91,227			92,625	95,329	98,114		
B.A. (Hons.) - Applied Economics	3	92,700	95,481	98,345			47,850	49,241	50,673		
M.Com.	2	1,03,000	1,06,090				53,000	54,545			
M.A. - Applied Economics	2	1,13,300	1,16,699				58,150	59,850			
MBA- • Marketing Management • International Business • Business Analytics • Fashion Management • Banking & Finance • Human Resources Management • Entrepreneurship & Family Business • Public Policy & Administration • Pharma Marketing & Management • Supply Chain Management & Logistics • Health Care & Hospital Administration	2	2,67,800	2,75,834				1,38,900	1,42,917			
MBA - Dual Specialization	2	3,19,300	3,28,879				1,64,650	1,69,440			
MBA (Integrated)	4	2,06,000	2,12,180	2,18,540	2,25,096		1,08,000	1,11,090	1,14,270	1,17,548	
Ph.D. in Management Sciences (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

** Fee for BBA/MBA/B.Com. international immersion programme is separate and payable only at the time of visit.*

SCHOOL OF LAW

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
BBA LL.B. (Hons.) Integrated	5	1,66,860	1,71,866	1,77,020	1,82,331	1,87,801	85,930	88,433	91,010	93,665	96,400
B.A. LL.B. (Hons.) Integrated											
LL.M. • Corporate & Commercial Law • Human Rights Law • International Law • Criminal Law • Energy Law	1	1,50,000									
Ph.D. in Law (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

** Registration fee Rs.5000/- applicable for continuation students every year.*
** Exam fee Rs. 5000/- Semester applicable for continuation students.*

SCHOOL OF ARCHITECTURE & PLANNING

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Architecture (B.Arch.)	5	2,00,000	2,06,000	2,12,180	2,18,545	2,25,102	1,02,500	1,05,500	1,08,590	1,11,773	1,15,051
Bachelor of Design • Interior Design • Product & Accessory Design • Fashion Design • Communication Design	4	1,85,400	1,90,962	1,96,690	2,02,591		95,200	97,981	1,00,845	1,03,795	
Bachelor of Visual Arts (Applied Arts)	4	82,400	84,872	87,420	90,043		42,700	43,936	45,210	46,521	
Bachelor of Visual Arts (Painting)	4	82,400	84,872	87,420	90,043		42,700	43,936	45,210	46,521	
Master of Architecture (General)	2	1,29,780	1,33,673				67,390	69,337			
Master of Architecture (Landscape)	2	1,29,780	1,33,673				67,390	69,337			
Masters in Design- • Interior Design • Industrial & Product Design • Fashion Design	2	2,06,000	2,12,180				1,05,500	1,08,590			
Masters in Visual Arts (Applied Arts)	2	82,400	84,872				42,700	43,936			
Masters in Visual Arts (Painting)	2	82,400	84,872				42,700	43,936			
Ph.D. in Architecture (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				
Ph.D. in Design (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

SCHOOL OF BASIC SCIENCES & RESEARCH

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.Sc. (Hons.) • Physics • Chemistry • Mathematics • Zoology	3	90,640	93,359	96,160			46,820	48,180	49,580		
B.Sc. (Hons.) - Data Science & Analytics	3	92,700	95,481	98,345			47,850	49,241	50,673		
B.Sc. (Hons.) - Food Science & Technology	3	1,01,970	1,05,029	1,08,180			52,485	54,015	55,590		
B.Sc. (Hons.) - Bio Chemistry	3	92,700	95,481	98,345			47,850	49,241	50,673		
B.Sc. (Hons.) - Biotechnology	3	1,01,970	1,05,029	1,08,180			52,485	54,015	55,590		
B.Sc. (Hons.) - Microbiology	3	1,01,970	1,05,029	1,08,180			52,485	54,015	55,590		
M.Sc. - Biotechnology	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. - Microbiology • Industrial Microbiology • Molecular Biology	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. - Food Science & Technology	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. - Data Science & Analytics	2	1,03,000	1,06,090				53,000	54,545			
M.Sc. • Chemistry • Physics • Mathematics	2	77,250	79,568				40,125	41,284			
M.Sc. • Environmental Science • Water Resource & Environmental Management	2	1,03,000	1,06,090				53,000	54,545			
Ph.D. in all Basic Sciences (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

** Registration fee Rs.5000/- applicable for continuation students every year.*
** Exam fee Rs. 5000/- Semester applicable for continuation students.*

SCHOOL OF AGRICULTURAL SCIENCES

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.Sc. (Hons.) - Agriculture	4	1,13,300	1,16,699	1,20,200	1,23,806		58,150	59,850	61,600	63,403	
M.Sc. - Agriculture	2	1,03,000	1,06,090				53,000	54,545			
Ph.D. in Agriculture	Min. 3 Yrs.	75,000					40,000				

SCHOOL OF MEDIA, FILM AND ENTERTAINMENT

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.A. - Journalism & Mass Communication	3	1,57,590	1,62,318	1,67,187			81,295	83,659	86,094		
B.A. - Film & Television Production	3	1,68,920	1,73,988	1,79,207			86,960	89,494	92,104		
B.Sc. - Animation & VFX	3	1,40,080	1,44,282	1,48,611			72,540	74,641	76,805		
B.Sc. - Animation and VFX Integrated Apprenticeship and Internship with MESC	4	2,00,000	2,05,000	2,10,125	2,15,378		1,02,500	1,05,062	1,07,688	1,10,380	
B.Sc. - Gaming Design	3	1,54,500	1,59,135	1,63,909			79,750	82,068	84,455		
B.Sc. - Gaming Integrated Apprenticeship and Internship with MESC	4	2,00,000	2,05,000	2,10,125	2,15,378		1,02,500	1,05,062	1,07,688	1,10,380	
M.A. - Journalism & Mass Communication	2	1,29,780	1,33,673				67,390	69,337			
M.A. - Advertising, Public Relations and Corporate Communication	2	1,29,780	1,33,673				67,390	69,337			
Ph.D. in Mass Communication (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

MESC:- Media and Entertainment Skills Council

SCHOOL OF MEDICAL SCIENCES & RESEARCH

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Medicine & Bachelor of Surgery (MBBS)	5+1	11,79,000	*Mis. fee for MBBS Rs. 80,000/- per annum and for MD/MS Rs. 1,20,000/- per annum. This is the fee approved for 2020. DGME may fix new fee for 2021-22. Please refer website for updated fee.*								
MD/MS (Clinical Branches)	3	24,00,200									
MD/MS (Non-Clinical Branches)	3	9,23,100									
MD Pathology	3	12,92,400									
M.Sc. • Medical Anatomy • Medical Bio Chemistry • Medical Microbiology • Medical Pharmacology • Medical Physiology	3	1,23,600	1,27,308	1,31,127			64,300	66,154	68,064		
Ph.D. in Medical (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

** Registration fee Rs.5000/- applicable for continuation students every year.*
** Exam fee Rs. 5000/- Semester applicable for continuation students.*

SCHOOL OF DENTAL SCIENCES

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Dental Surgery (BDS)	4+1	3,65,000									
Master of Dental Surgery (MDS) • Periodontology • Oral Pathology & Microbiology • Oral & Maxillofacial Surgery • Prosthodontics Including Crown & Bridge • Pedodontics & Preventive Dentistry • Conservative Dentistry & Endodontics • Orthodontics & Dentofacial Orthopaedics	3	7,69,400	*Mis. fee for MDS Rs. 1,00,000/- per annum. This is the fee approved for 2020. DGME may fix new fee for 2021-22. Please refer website for updated fee.*								
Ph.D. in Dental (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

SCHOOL OF ALLIED HEALTH SCIENCES

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Physiotherapy (BPT)	4+0.5	1,57,590	1,62,318	1,67,190	1,72,206		81,295	83,659	86,095	88,603	
B.Sc. in Radiological Imaging Techniques (Radiology/CT/MRI)	3+0.5	1,40,080	1,44,282	1,48,611			72,540	74,641	76,805		
B.Sc. in Medical Laboratory Technology (Techniques) (BMLT)	3+0.5	1,29,780	1,33,673	1,37,684			67,390	69,337	71,342		
B.Sc. - Cardiovascular Technology	4	1,29,780	1,33,673	1,37,680	1,41,810		67,390	69,337	71,340	73,405	
B.Sc. - Forensic Science	3	1,29,780	1,33,673	1,37,684			67,390	69,337	71,342		
Bachelor of Optometry	4	1,29,780	1,33,673	1,37,680	1,41,810		67,390	69,337	71,340	73,405	
Bachelor of Science (Nutrition & Dietetics)	3	1,29,780	1,33,673	1,37,684			67,390	69,337	71,342		
Bachelor of Science (Dialysis Technology)	3	1,29,780	1,33,673	1,37,684			67,390	69,337	71,342		
Master of Physiotherapy (MPT) • Orthopaedics • Neurology • Cardiopulmonary • Sports	2	1,50,380	1,54,891				77,690	79,946			
M.Sc. (Clinical Research)	2	1,23,600	1,27,308				64,300	66,154			
M.Sc. (Forensic Science)	2	1,23,600	1,27,308				64,300	66,154			
M.Sc. (Nutrition & Dietetics) • Clinical Nutrition • Food Science and Nutrition • Public Health Nutrition	2	1,23,600	1,27,308				64,300	66,154			
Ph.D. in Allied Sciences (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

** Registration fee Rs.5000/- applicable for continuation students every year.*
** Exam fee Rs. 5000/- Semester applicable for continuation students.*

MAKING EDUCATION / WORK
FOR GLOBAL DREAMS

SCHOOL OF HUMANITIES & SOCIAL SCIENCES

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
B.A. (Hons.) - English	3	87,550	90,177	92,882			45,275	46,588	47,941		
Bachelor of Arts (Hons.) • History • Sociology • Political Science • Psychology • Geography	3	87,550	90,177	92,882			45,275	46,588	47,941		
B.Sc. Yoga	3	50,000	51,500	53,045			26,500	27,162	27,841		
Advance Certificate of Proficiency (English)	1	60,000									
Certificate of Proficiency (English)	6 Months	30,000									
M.A. - English	2	77,250	79,568				40,125	41,284			
Master of Arts • Modern History • Sociology • Political Science • Applied Psychology	2	77,250	79,568				40,125	41,284			
Ph.D. - English (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

SCHOOL OF EDUCATION

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Education (B.Ed.)	2	77,250	79,568				40,125	41,284			
Integrated BA. B.Ed.	4	87,550	90,177	92,880	95,666		45,275	46,588	47,940	49,333	
Integrated B.Sc. B.Ed.	4	90,640	93,359	96,160	99,045		46,820	48,180	49,580	51022	
Master of Arts (Education)	2	82,400	84,872				42,700	43,936			
PG Diploma in Guidance and Counselling (PGDGC)	1	80,000									
Ph.D. in Education (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

SCHOOL OF NURSING SCIENCE & RESEARCH

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Diploma General Nursing & Midwifery (GNM)	3	80,000	82,400	84,872			41,500	42,700	43,936		
B.Sc. (Nursing)	4	1,50,380	1,54,891	1,59,538	1,64,324		77,690	79,946	82,269	84,662	
B.Sc. (Post Basic Nursing)	2	1,44,200	1,48,526				74,600	76,763			
M.Sc. (Nursing) • Community Health Nursing • Obstetrics & Gynecology Nursing • Child Health Nursing (Paediatrics) • Medical Surgical Nursing	2	1,80,250	1,85,658				92,625	95,329			
Ph.D. in Nursingy (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

** Registration fee Rs.5000/- applicable for continuation students every year.*
** Exam fee Rs. 5000/- Semester applicable for continuation students.*

SCHOOL OF PHARMACY

Courses	Duration in Yrs.	2021-1st year	2nd year	3rd year	4th year	5th year	Sem. Fee 1st Yr.	Sem. Fee 2nd Yr.	Sem. Fee 3rd Yr.	Sem. Fee 4th Yr.	Sem. Fee 5th Yr.
Bachelor of Pharmacy (B.Pharma)	4	1,79,220	1,84,597	1,90,134	1,95,839		92,110	94,798	97,567	1,00,419	
Diploma in Pharmacy (D.Pharma)	2	1,10,000	1,13,300				56,500	58,150			
Ph.D. in Pharmacy (Full Time/Part Time)	Min. 3 Yrs.	75,000					40,000				

ADDITIONAL FEE

*Admission Fee (One Time) Non Refundable	20,000
*Examination Fee (Per Semester)	5,000
*Registration Fee from Second Year onwards (Annually)	5,000

Caution money for MBBS | BDS | MD | MS | MDS students would be charged as per University guidelines and must be checked on website.

Note- * Medium of instruction at Sharda University is English. Proficiency in English Communication is desired in all courses.
* Minimum Age for all Undergraduate Courses is 17 years as on 31st December of the admission year.
* Scholarship continuation policy will be announced by 31st December which the student may refer on website for continuation of scholarship.
* Provided other eligibility criteria are met, relaxation of 5% in minimum eligibility qualifying marks will be considered for Differently Abled (PH), 2.5% for SC/ST and OBC Candidates.
* Relaxation in age upto 5 years if permitted by the Statutory Regulatory Bodies, will be considered for PH/SC/ST category of students and upto 2.5 years for OBCs.
* In PhD programs, the University is allowing relaxation of 5% marks for admission in the program.
* The University facilitates scholarship to SC/ST students through State Welfare Department (Samaj Kalyan Kendra).
* Subject to fulfilment of basic eligibility conditions, NO PH/SC/ST or OBC student is denied admission in the University.
* One time contribution of Rs. 1500/- towards Alumni Association will be payable in final year of the programme.
* For fee refund policy, kindly visit our website.
* The University follows a progressive fee structure, kindly visit ***https://www.sharda.ac.in/course-fee*** for detailed fee structure.
# For Fee details of MD/MS/MDS programmes, kindly refer our website.

MAKING EDUCATION / WORK

FOR CAREER DREAMS

FEE DEPOSIT DETAILS

MODE OF PAYMENT

Online

NEFT/RTGS/IMPS mode only. Please transfer the amount as per below details:

- Account Name- Sharda University a Unit of Sharda Educational Trust
- Account Number- 8844440 + Your System ID, for E.g. 88444402021xxxxxx
- Bank Name- ICICI Bank Ltd
- IFSC Code- ICIC0000106

Via Bank Challan

DD in favor of "Sharda University" Payable of Gr. Noida

Cash at Fee Counter (Limited facility)

Debit Card/Credit card at Campus Fee Counter

Payment Via Portal

- Students/Parents can log-in to Student Portal for the Online payment of fee and conveniently pay through the following payment gateways. HDFC BANK
  (Login-> Fee payment-> HDFC-> Pay)
  Note: For newly admitted students, Portal Login credentials are shared at the time of Registration.

To check letter of tie-ups with banks for education loan kindly visit our website www.sharda.ac.in & click on education loan.

grayquest Education Finance

Use GRAYQUEST to pay Fee in Easy Monthly Instalments

Sharda University is pleased to announce that, we are introducing a fee payment option for your convenience. This is in collaboration with GrayQuest, an independent company which is one of India's leading providers of monthly payment plans for education fees. GrayQuest will offer all parents with a Monthly Payment Plan. Parents availing of the offer can pay their Academic Fee in easy monthly instalments, while accessing more than fifty rewards for their children. For further details, visit: ***https://grayquest.com/sharda***

Accounts Helpdesk : ***su.finance.info@sharda.ac.in***

SHARDA UNIVERSITY CAMPUS AERIAL VIEW

REGIONAL REACH- SHARDA COUNSELLING CENTRE

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