Standard Operating Procedure (SOP) for Faculty-Student Industry Connect (FSIC) Course

The university offers a Faculty-Student Industry Connect (FSIC) course for the holistic development and empowerment of students and faculties to gain more practical insights and exposure to the industry. FSIC will support the curriculum by amplifying, supplementing, and filling in the gaps related to industry exposure, if any. In addition, FSIC will help students and faculty to enrich their knowledge and skills about the various practices of the industry by making industry visits, working on live projects with the industry, and solving the real-time problems of the industry. It will be a two-credit course where a student must visit an industry/organization with their faculty and submit an industry visit report at the end of the semester.

Objectives & Outcomes of the course:

- To create a platform to enhance the industry-academia interaction
- To give exposure to the industry to our faculty members and students
- To bridge the gap between industry and academia
- Enhanced role of the university across industries in the form of knowledge creation, learning, training, consultancy
- Enhanced role of the industry with the university in the form of mentoring, live projects, placements, internships
- More MoUs with industry
- Real-time exposure to the industry environment
- Establishing corporate connections and strong networking
- Developing an understanding of various real-time problems, latest updates, technological advancements, and best practices of the industry
- Inculcating a sense of business etiquettes
- To make our students industry-ready
- To give real-time exposure to our faculties about industry environment
- To help faculty members to develop case studies, articles, projects, and various knowledge related contents
- To promote the culture of consultancy and training among faculties
- Skills Development
  a. Leadership
  b. Soft Skills

    c. Business Etiquettes

    d. Analytical Skills

    e. Critical Thinking Skills

    f. Creativity and Innovation

- Networking and Industry Connect

- Enhanced knowledge about different domains of business

- Development of the problem-solving approach

- Increased sense of accountability and ownership

- More Case studies, consulting, and training opportunities

Guidelines:

I. For Students:

1. It is mandatory for every student to get registered for the two-credit FSIC course offered by the school/department.

2. Students pursuing UG programs are required to enroll in this course in the 2nd or 3rd year.

3. Students pursuing PG programs are required to enroll in this course in the 2nd or 3rd semester.

4. Attendance for a minimum of two visits to the same industry/organization will be marked as a requisite for the completion of the FSIC course. Students will be required to submit geotagged pics for both visits.

5. As FSIC is a two-credit course, it is essential for students to clear/complete the FSIC course.

6. A student shall be graded for the FSIC course.

7. If a student fails in the FSIC course, the student will get the grade "F" and need to repeat the course with the succeeding batch. Only final-year students will be allowed to appear in the summer batch.

8. The student shall be issued a course completion certificate by the school/department after passing the course.

II. For School/Department:

1. Individual schools/departments must appoint an FSIC coordinator for the smooth functioning of the FSIC course at the school/departmental level.

2. The FSIC is mandatory for all the non-council courses but even then for council based courses this course may be given as Value Added Course (VAC)

3. The school/department FSIC coordinator should ensure students' enrollment in the FSIC course.

4. Industry/organization visit slots must be mapped on the timetable. The slot can be given on iCloud if the specific visit by any team should be intimated to the FSIC coordinator, one week in advance.

5. The FSIC coordinator will allot a minimum of 2-3 students to every faculty member of the school/department.

6. The FSIC coordinator will ensure that every faculty member with their allotted students must visit a minimum twice the same industry/organization to get better insights into the industry/organization.

7. The school/department should get it mapped FSIC on PeopleSoft.

8. FSIC course details along with an evaluation scheme must be designed for this course.

9. For the FSIC course, course outcomes (COs) must be created and mapped with POs & PSOs of the program. Approval is required from the Office of the Dean of Academic Affairs.

10. **FSIC brochure** must be prepared by the school/department.

11. Attendance records and assessment records should be maintained properly and on a regular basis.

12. The school/department FSIC coordinator must inform students about the requisites (regular attendance and passing the exam) for the completion of the course.

13. On completion of the course, students will be issued a course completion certificate.

14. The FSIC Course Execution Process
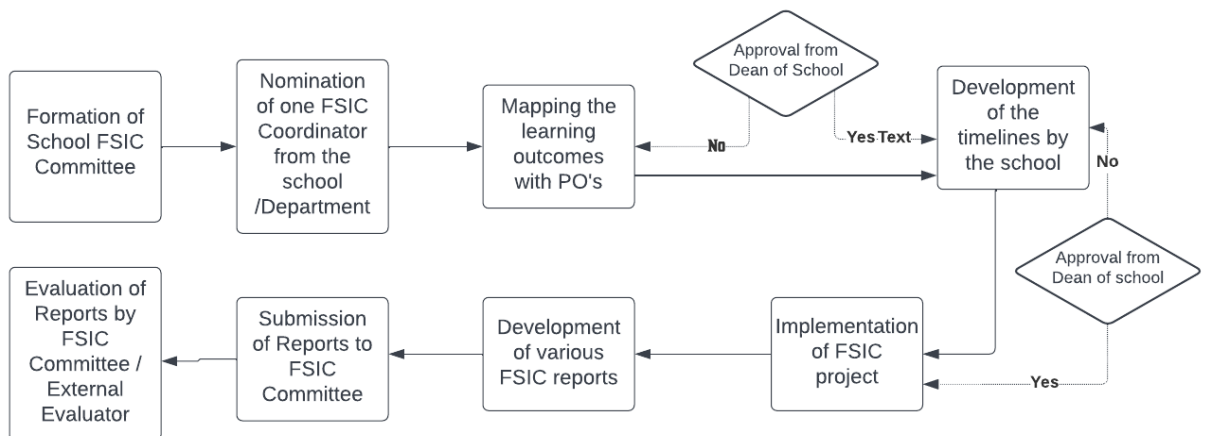
III. For PeopleSoft Champion:

1. A catalogue must be created for the FSIC course.

2. FSIC must be mapped on PeopleSoft as a two-credit and an audit/a passing course.

3. Students shall be enrolled on PeopleSoft.

IV. Evaluation Scheme:

The evaluation scheme of the FSIC course will be as follows:

Continuous Evaluation (CE)	Industry Visit Report	Viva-Voce	Total
80 %	10 %	10 %	100 %
The continuous evaluation which consists of 80% marks of the FSIC course will be monitored on fortnightly basis and will be reviewed by the FSIC committee on a monthly basis.	The industry visit report will be assessed at the end of the semester and consists of 10% of the total marks. The plagiarism limit is 15% for UG and for PG it is 10%.	The Viva consists of 10% marks and will be accessed by an external evaluator.	

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