

Plagiarism and Similarity Index Detection

A. Policy:

Plagiarism: An academic offence and scientific misconduct

- Copying someone's text without citation
- Improper or inadequate citation
- Paraphrasing without citation
- Paraphrasing with different meaning
- Self plagiarism (own previous publications)

Similarity Index

- Similarity is copied text (%) from other sources **with proper citation**
- Similarity is not plagiarism

Similarity permitted

1. Research Paper/Synopsis/Thesis < 15%
2. Review Article < 20%
3. M.Tech. Dissertation < 25%
4. B.Tech. Project Report < 30%

Plagiarism Prevention Policy

- **Plagiarism Tolerance - 0 %**
- Plagiarism shall be strictly dealt with by Sharda University.
- Plagiarism prevention policy of Sharda University shall be applicable to all students, research scholars and faculty members of the University.
- Every research publication (conference paper, research paper, review article), Ph.D.thesis Synopsis, Ph.D. thesis and research proposal shall be submitted to the University along with a self-declaration statement about its plagiarism-free content.
- The submitted work will be thoroughly checked by Plagiarism Prevention Committee (PPC) of the University as per the procedure for plagiarism check.

Penalties in case of a plagiarized work

If found guilty of plagiarism, the concerned research worker will be liable for penalty as may be decided by the Plagiarism Prevention Committee (PPC) of University.

Penalty may include any or all of the following:

1. Rejection of the work.
2. Rustication from the academic program of the University. (For students)
3. Disciplinary actions/Termination of the job. (For employees)
4. Any other as decided by the PPC

B. Procedure

Ph.D. Ordinance, Sharda University

As per the Ordinance, a Ph.D. scholar should have acceptance or published at least two research papers in indexed journals before submission of the thesis.

Process for manuscript submission by Ph.D. scholars

1. Ph.D. scholar shall submit the soft copy of the manuscript to Dean Research (Admin Turnitin), Sharda University before submitting it to the journal.
2. The Dean shall enroll the Ph.D. scholar as a student in the Turnitin software. The scholar will receive a mail from Turnitin Company to activate his /her account as a student.
3. The scholar will activate the account and check his/her manuscript in Turnitin software for (i) similarity with in permitted limit (%) and (ii) plagiarism 0%
4. Following should be set as **the exclusion criteria** in Turnitin
(A) Quoted text, (B) Bibliography, (C) Matching less than 5 words

If similarity exceeds the permitted %age, the manuscript should be modified suitably to fit in the admissible range.

Process for Synopsis and Thesis submission

Same as for the manuscript

Finally, the originality check reports for Research Papers/Synopsis/Thesis should be generated from Turnitin software and submitted.