

SHARDA UNIVERSITY

32, 34, Knowledge Park-III, Greater Noida-201310 (UP)

OFFICE OF THE REGISTRAR

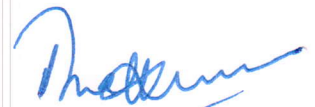
SU/Reg./Notification/2018/386

March 16, 2018

Notification

In reference to the Notification no. SU/Reg./Notification/2017/346 dated May 16, 2017 regarding Research & Development (R&D) Budget, the following policies are hereby notified for all concerned:

1. Policy for Seed Money Minor Research Projects.
2. Policy for Research Publications.


(Amal Kumar)
Registrar

Enclosure: A Copy of each Policy as mentioned above.

To,
The Dean

(SET/SBS&R/SAP/SADMS/ SOLC/SOL/SBS/SOEd./SOP/SNS&R/SDS/SMS&R/SAHS)

Copy to;

1. Chancellor/ Pro-Chancellor
2. Vice-Chancellor/ Pro-Vice-Chancellors
3. Principal Advisor
4. All Deans/ Directors
5. Dean, Academic Affairs/ Students' Welfare/ Research/ Chief Proctor
6. Finance Officer/ Controller of Examinations
7. Medical Superintendent (Sharda Hospital)
8. Ex. Er./ Sr. Security Officer (SSO)
9. All OSDs/ Jt. Registrars/ Dy. Registrars/ Assistant Registrars/ AOs
10. Web content (for uploading on Sharda University Website)
11. Notification file

Policy for Research Publications



THE
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SHARDA
UNIVERSITY
Beyond Boundaries

Plot no. 32, 34, Knowledge Park-III, Greater Noida-201310 (U.P.) INDIA

INTRODUCTION:

Publication of research findings is one of the significant components of research process which plays an important role in sharing knowledge amongst the research community. Sharda University promotes and motivates their students, faculty members and research scholars for research activities and their publications in journals of international repute. The University is committed to disseminating its research out as widely as possible to accomplish maximum impact, and supports its staff in their research outputs available through open access. For promotion of research activities, the Research and Technology Development Centre (RTDC) was established in 2009. The Centre promotes research culture and acts as a repository for the research proposals submitted/awarded and research publications brought by the university faculty across the disciplines.

SCOPE OF THE POLICY:

The Publication Policy seeks to enhance and support research, and showcase the publications of university faculty, along with the citation index achieved by a faculty, as also the university as a whole. The policy has necessary guidelines for students, research scholars and faculty members to publish their research work and add to the existing knowledge corpus. The university has also introduced a rewarding scheme (NOTIFICATION No. SU/Reg./Notification/346 regarding the Research & Development activities dated May 16, 2017) for faculty members for publishing their research work in journals cited in Scopus/Web of Science/PubMed/ Indian Citation Index. The policy applies to all research outputs, including those published in PhD, PG and UG thesis /dissertations. There will be a University Publication Repository (UPR) maintained by the RTDC.

GENERAL GUIDELINES FOR PUBLICATION BY FACULTY:

1. **Affiliation:** Reporting authors must necessary follow the format for indicating affiliation for research papers in journals, conference proceedings, book chapters and books.
(Name of Department, Name of School, Sharda University, Greater Noida, India)
Example: *Department of Civil Engineering, School of Engineering and Technology, Sharda University, Greater Noida, India.

Rimma

2. **Publication Repository (UPR):** The details of the research papers published in UGC approved Journals/Scopus/Web of Science/PubMed/Indian Citation Index must be provided to University Publication Repository maintained by RTDC in the year of publication.
3. **Publications of research papers in national/international Conferences/Seminars:** Research papers presented in national/international Conference shall be reported by Authors to the University Publication Repository with details of the Proceedings, Publisher(s), Volume, Page Nos. and Year.
4. **Publications of books/chapters:** Contribution in terms of publications of books/chapters in edited volumes shall be reported by authors to the University Publication Repository with details of the Publisher, Volume, Page Nos. and Year.
5. **Acknowledgement:** Authors must acknowledge Sharda University and other outside institute/university/laboratory, if facilities like infrastructural/laboratory/other re-source have been used for the research purposes.
6. **Download:** Based on Copyright permissions/No confidentiality/No commercial restrictions, the published papers in the UPRs must be freely available, i.e. without charge it can be read and downloaded.

R. M. Mehta