




**SHARDA**  
**UNIVERSITY**  
*Beyond Boundaries*

## EVENT COMPLETION REPORT

Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.

### SECTION A: Event Detail

<b>Event title:</b>	Mentoring process through the online mentoring portal		
<b>Starting date of event:</b>	03-02-2020	<b>Duration of Event ( in days)</b>	01
<b>Name of the event organizing School</b>	-		
<b>Name of the event organizing Department</b>	IQAC		
<b>Sponsor of the Event</b> (Sharda University in case of internal sponsorship)	Sharda University		
<b>Committee Members:</b>	<b>Convener</b>	Dr. Mridul Dharwal	
	<b>Coordinator</b>	Dr. Mojahidul Islam	
	<b>Secretary</b>		
<b>Chief Guest/ Guest of Honor with affiliation</b> (If any)		<b>Email:</b>	
		<b>Contact No:</b>	
<b>Name of Speaker/s with affiliation (If any)</b>	Mr.Aurbind Sharma Head Ted Consultancy	<b>Email:</b> aurbind@tedconsult.com	
		<b>Contact No:</b>	

  
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**SECTION B: Event report and reflection**

**1. Event objectives-** The objective of the training programme was to build awareness and, resolve the queries and doubts about the mentoring process through the online mentoring portal.

**2. Event description:**

**3. Participants (compulsory for events):**

S. No	Total Participants	Number of Male	Number of Female
1.	25	07	18

**4. Budget distribution from University/any other agency:      Honorarium Rs.4500/=**

**5. Appendices**

Please attach the following details in the report **(DON'T SEND ANY OTHER ATTACHMENTS)**

**Note that the participant contact list is a mandatory requirement .**

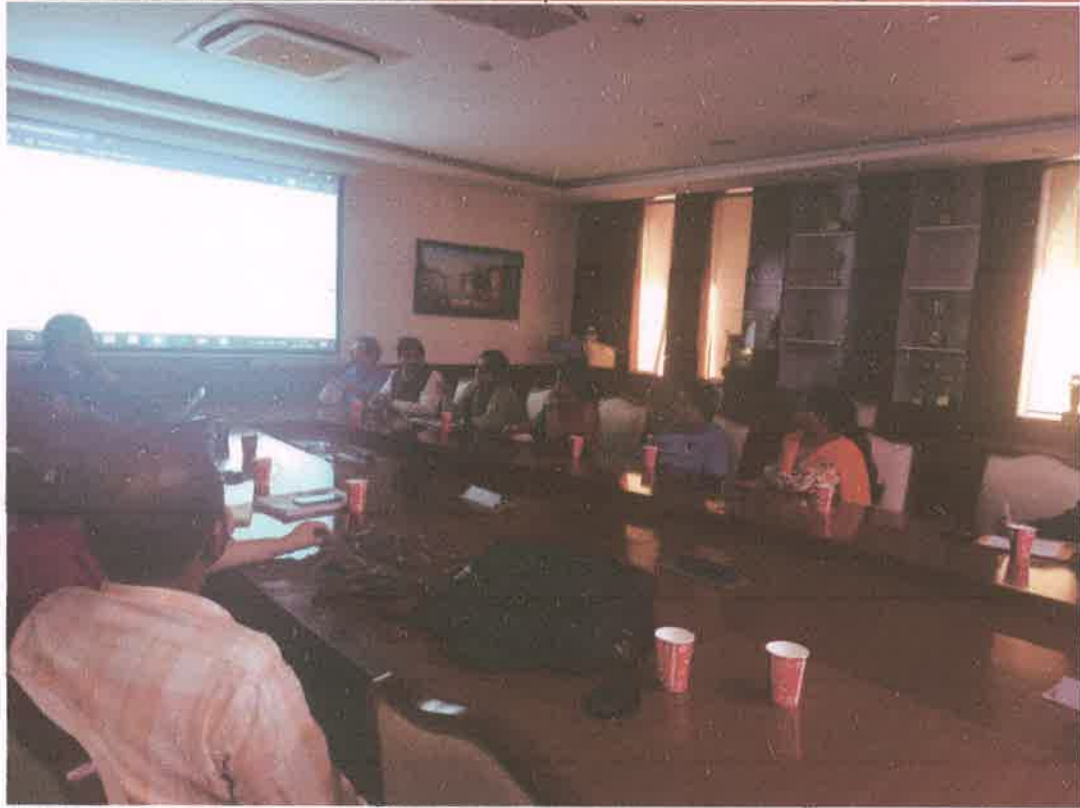
✓	Appendices
1	Participant contact list:

  
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SHARDA UNIVERSITY				
Training session on mentoring process - 3rd March 2020				
S.No	Name	School	Mobile	Signature
1	Urmila Yadav	SUSOL	9990898447	
2	Deepak Bhargava	SUSDS	9810255832	
3	Pall Halder	SUSBS	---	---
4	Neha Bhushan	SUSMFE	9795995845	
5	Amrapal Dasgupta	SUSAS	7	---
6	Ruchi Sarker	SUSCE	9871576582	
7	Ravi Astya	SUSET	9518221080	
8	Wishali Upadhyay	SUSON	8699193396	
9	Uzma Manzoor	SUSASR	9873973749	
10	Sherad Agrawal	SUSBSR	9456061001	
11	Venuj Dixit	SUSBSR	997138366	
12	Sandipani Chatterjee	SUSA?	7873440806	
13	R.S.Ojha	SUSET	9571118421	
14	Usha Hassan	SAHS	7982444186	
15	Dr. Neha Anand	SDS	9811330573	
16	FRATIBHA	SHSS	8920942225	
17	Pankaj Gupta	SUSR	9650078759	
18	Dr. GUNSAN	SOP	8800781217	
19	Manish Ranjan	SAP (Design)	9868095571	
20	Maneendra Nath Chatterjee	SAP (Arch/ BIA)	9810948249	
21	Dr. Piali Halder	SBS	8595383471	
22	Dr. Parag Khatke	SUSR	9860234121	
23	Geeta Singh	SASR	9811388086	
24	Dr. Mojib	SOP	958447947	
25	Dr. Manish	SBS	9212523101	

- 2 Participants feedback on the organized program.
- 3 Event Agenda-
- 4 Photos of the events

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5	<b>Web sites link ( If created)</b>
6	<b>Other information ( If Any)</b>

  
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