



Department of Orthodontics and Dentofacial Orthopedics  
in Collaboration with **IQAC**

organizes

Seminar on

# PROFESSIONAL ETIQUETTE IN WORK PLACE

Organizing for: Non Teaching Staff of Sharda University

 27<sup>th</sup> July, 2023

Registration Link: <http://sur.li/jbpyn>



*M. Jadhav*



Dept. of Orthodontics  
School of Dental Sciences  
Sharda University  
Plot No-32, Knowledge Park-III  
Greater Noida

## ABOUT THE UNIVERSITY

Sharda university has over the years become one of the leading centre of the education, research and innovation in Delhi NCR region, established through an act of state legislature of Uttar Pradesh (14 Of 2009). University offers over 216 UGC recognized Programmes/Plans in various disciplines. It is a part of the renowned Sharda group with operations in area like education, health care and IT. Being the only global university in India that has seen students from 95+ Countries experienced world class faculties and having 270+ global academic partnerships, Sharda University offers a truly international learning environment. That's why it says "The World is here, where are you?" The School of Dental Sciences established in 2006, is a world-class platform where students and faculty cooperate in interdisciplinary education and research that serves its students and patient community, resulting in a well-rounded curriculum that produces dentists tremendously skilled in the art and science of dentistry. Under the direction of exceptionally experienced faculty, students pursue a rigorous course of study at a nationally ranked college through their various degree and certificate programs.

## ABOUT THE TOPIC

Professional etiquette is about presenting yourself with polish and professionalism that demonstrates an individual's trust. It creates a professional, mutually respectful atmosphere and improves communication, which helps any workplace to serve as a productive place. People feel better about their jobs when they feel respected, and that translates into better customer/patient relationships as well.

## OBJECTIVES OF THE EVENT

Professional ethics training aims to provide individuals with the knowledge, skills, and understanding necessary to navigate ethical dilemmas and make responsible decisions in the workplace. The objectives of this session are:

- Awareness of Ethical Principles: Introduce participants to their profession's fundamental ethical principles and values. This includes concepts such as honesty, integrity, fairness, respect, and accountability.
- Promoting Ethical Behavior: Foster a culture of ethics and integrity within the organization. Encourage participants to understand the importance of ethical conduct, set a positive example, and create an environment where ethical behavior is valued and supported.
- Professional Integrity and Responsibility: Reinforce the importance of personal integrity and individual responsibility in upholding professional ethics. Encourage participants to take ownership of their actions, act ethically in all professional interactions, and report any unethical behavior they observe.



### SPEAKER

**Dr. Parul Saxena, Associate Professor, Management**

Dr. Parul Saxena is an accomplished professional and academician having 18 years of experience of which 8 years were spent working for IT and IT Services companies based out of US/India and over 10 years into academics. She is presently associated with Sharda University, Greater Noida, as an Associate Professor at Sharda School of Business Studies. She has presented several research papers at National and International conferences with special focus on work-life balance, corporate social responsibility and gender diversity. She has also conducted and organized Faculty Development Program/ MDPs on topics such as soft skills, emotional intelligence, Gender sensitization and case study methods etc. Dr. Saxena has completed her PhD from Chaudhary Charan Singh University, Meerut, in 2009 and Masters in Human Resource Management from Jamia Millia Islamia, Delhi, in 1999.

## ORGANIZING COMMITTEE

### Organizing Chairman



**Dr. M. Siddharth**  
Dean, Prof & Head,  
Dept. of Periodontology

### Organizing Co-Chairperson



**Dr. Dinesh Kumar Bagga**  
Prof. & Head,  
Dept. of Orthodontics

### Moderator



**Dr. Poonam Agarwal**  
Professor,  
Dept. of Orthodontics

### Convener



**Dr. Rishibha Bhardwaj**  
Associate Professor,  
Orthodontics

📅 27<sup>th</sup> July, 2023

🕒 11:00 AM to 12:30 PM

📍 Lecture Theatre III, Second Floor, SDS, Sharda University

Registration Link: <http://surl.li/jbpyn>

Sharda University Plot No. 32, 34 - Knowledge Park 3, Greater Noida-201310, Delhi- NCR, India.



Dept. of Orthodontics  
School of Dental Sciences  
Sharda University  
Plot No-32-34 Knowledge Park-III  
Greater Noida



Dr. Parul Saxena, Associate Professor, Management, School of Business Studies, Sharda University, Greater Noida

## Department of Orthodontics and Dentofacial Orthopedics in Collaboration with IQAC organizes a Seminar on PROFESSIONAL ETIQUETTE IN WORK PLACE | 27th July 2023

What's Happening <whatshappening@sharda.ac.in>  
To: Sharda University <campus@sharda.ac.in>, kolasani@me.com

Wed, Jul 19, 2023 at 1:24 PM

Dear All,

### Department of Orthodontics and Dentofacial Orthopedics in Collaboration with IQAC organizes a Seminar on PROFESSIONAL ETIQUETTE IN WORK PLACE

Thursday, July 27 - 11:00 am – 12:30 pm

Time zone: Asia/Kolkata

Google Meet joining info

Video call link: <https://meet.google.com/tge-zvod-auz>

Or dial: (US) +1 347-504-7390 PIN: 107 496 736#

#### Event details:

Professional etiquette is about presenting yourself with polish and professionalism that demonstrates an individual's trust.

It creates a professional, mutually respectful atmosphere and improves communication, which helps any workplace to serve as a productive place. People feel better about their jobs when they feel respected, and that translates into better customer/patient relationships as well.

Professional ethics training aims to provide individuals with the knowledge, skills, and understanding necessary to navigate ethical dilemmas and make responsible decisions in the workplace.

Registration Link: <https://forms.gle/YJ9jr7RYb94HYcph7>

#### The objectives of this session are:


- **Awareness of Ethical Principles:** Introduce participants to their profession's fundamental ethical principles and values. This includes concepts such as honesty, integrity, fairness, respect, and accountability.
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**Speaker:** Dr. Parul Saxena, Associate Professor, Management

Dr. Parul Saxena is an accomplished professional and academician having 18 years of experience of which 8 years were spent working for IT and IT Services companies based out of US/India and over 10 years into academics. She is presently associated with Sharda University, Greater Noida, as an Associate Professor at Sharda School of Business Studies. She has presented several research papers at National and International conferences with special focus on work-life balance, corporate social responsibility and gender diversity. She has also conducted and organized Faculty Development Program/ MDPs on topics such as soft skills, emotional intelligence, Gender sensitization and case study methods etc. Dr. Saxena has completed her PhD from Chaudhary Charan Singh University, Meerut, in 2009 and Masters in Human Resource Management from Jamia Millia Islamia, Delhi, in 1999.

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Page 1 of 2

3

Dept. of Orthodontics  
School of Dental Sciences  
Sharda University  
Plot No-32-34, Knowledge Park-III  
Greater Noida





**SHARDA**  
UNIVERSITY  
Beyond Boundaries

### EVENT COMPLETION REPORT

Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.

#### SECTION A: Event Detail

<b>Event title:</b>	Professional Etiquettes in work place		
<b>Starting date of event:</b>	27/07/2023	<b>Duration of Event (in days)</b>	1 day
<b>Name of the event organizing School</b>	School of Dental Sciences		
<b>Name of the event organizing Department</b>	Department of Orthodontics Dentofacial Orthopaedics In collaboration with IQAC, Sharda University		
<b>Sponsor of the Event</b> (Sharda University in case of internal sponsorship)	-		
<b>Committee Members:</b>	<b>Organizing Chairperson</b>	Dr M. Siddharth	
	<b>Organizing Co-Chairperson</b>	Dr Dinesh Kumar Bagga	
	<b>Moderator</b>	Dr Poonam Agrawal	
	<b>Convener</b>	Dr Rishibha Bhardwaj	
<b>Chief Guest/ Guest of Honor with affiliation (If any)</b>	NA	<b>Email:</b>	
		<b>Contact No:</b>	
<b>Name of Speaker/s with affiliation (If any)</b>	<b>Dr. Parul Saxena</b> Associate Professor, Management, Sharda School of Business Studies	<b>Email:</b> parul.saxena@sharda.ac.in	
		<b>Contact No:</b> 9873777356	



**SECTION B: Event report and reflection**

**1. Event objectives**

- Awareness of Ethical Principles: Introduce participants to their profession's fundamental ethical principles and values. This includes concepts such as honesty, integrity, fairness, respect, and accountability.
- Promoting Ethical Behavior: Foster a culture of ethics and integrity within the organization. Encourage participants to understand the importance of ethical conduct, set a positive example, and create an environment where ethical behavior is valued and supported.
- Professional Integrity and Responsibility: Reinforce the importance of personal integrity and individual responsibility in upholding professional ethics. Encourage participants to take ownership of their actions, act ethically in all professional interactions, and report any unethical behavior they observe.

**2. Event description:**

The event started in online mode with the welcome of **Dr Parul Saxena**, Associate Professor, Sharda School of Business Studies. The lecture was attended by all the non-teaching staff of Sharda University. The topics covered included the importance of following professional etiquette in workplace. She emphasized that it creates a professional, mutually respectful atmosphere and improves communication, which helps any workplace to be productive. The lecture concluded with a thank you note by Dr. Rishibha Bhardwaj, Associate Professor, Department of Orthodontics Dentofacial Orthopaedics, School of Dental Sciences, Sharda University.

Date: 27<sup>th</sup> July, 2023

Time: 11:00 AM - 12:30 PM

Online mode: Zoom platform

**3. Participants (compulsory for events):**

Total Participants	Number of Male	Number of Female
56	48	09

**4. Budget distribution from University/any other agency: NA**

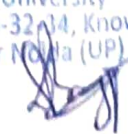
**5. Appendices**

**Please attach the following details in the report (DON'T SEND ANY OTHER ATTACHMENTS)**


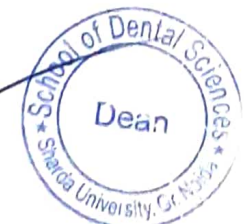
Appendices							
I Participant contact list:							
S.No.	Name	Sex	Designation	Department	School	Ph.No.	Email ID



Dept. of Orthodontics  
School of Dental Sciences  
Sharda University  
Plot No-32/34, Knowledge Park-III  
Greater Noida (UP)





1	Sandeep Singh	Male	Executive Assistant	Research And Development Cell	Research And Development Cell	9802005700	sandeep.kumar14@sharda.ac.in
2	Apoorva Verma	Female	Assistant Professor	Economics	Sharda School of Business Studies	9639463628	apoorva.verma@sharda.ac.in
3	Dr Sapna Mathur	Female	Assistant Professor	Marketing	SBSS	9312840942	sapna.mathur@sharda.ac.in
4	Yuganshu Sanjay Tickoo	Male	Assistant Professor	Business Analytics	SBSS	7428455115	yuganshu.tickoo@sharda.ac.in
5	Rekha Prasad	Female	Assistant Prof.	Marketing	Sharda school of Business Studies	8860879701	rekha.prasad@sharda.ac.in
6	Dr Ekta Choudhary	Female	Professor and Head	Conservative Dentistry and Endodontics	SDS	9818452508	ekta.Choudhary@sharda.ac.in
7	Ashish Choudhary	Male	Professor and Head	Prosthodontics and crown & bridge	School of dental sciences	9818426251	ashish.choudhary@sharda.ac.in
8	Tahir Khan	Male	Assistant Registrar	Internal Quality Assurance Cell	Internal Quality Assurance Cell	9015056910	tahir.khan@sharda.ac.in
9	Nirmala MP	Female	Asst.Registrar	SSBS	SSBS	8826998032	nirmala.mp@sharda.ac.in
10	shesh kumar ambesh	Male	Lab Tech.	CSE	SET	9897317672	shesh.ambesh@sharda.ac.in
11	Stuti Gupta	Female	Assistant Professor	Periodontology	School of Dental sciences	9953742797	stutigupta0901@gmail.com
12	Rudra Narayan Pathak	Male	Dental technician	Cons/endo	School of dental sciences	9718270149	marayan198@gmail.com
13	jai prakash	Male	technical assistant	CSE	SET	9918127228	JAI.PRAKASH1@SHARDA.AC.IN
14	Nishi Khanka	Female	Dental Hygienist	Periodontology	SDS	8376050845	nishiigral.khanka@sharda.ac.in
15	Ravi Kumar	Male	chair side assistant	Periodontology	SDS	9457584002	ravi.kumar7@sharda.ac.in
16	Manjay Singh	Male	Radiographer	OMR	School of dental sciences	9818422030	manjay.singh@sharda.ac.in
17	Deepak Kumar	Male	Office Assistant	Prosthodontics	School of Dental Sciences	9870740806	deepak.kuamr23@sharda.ac.in



  
 School of Dental Sciences  
 Sharda University, Gurgaon  
 Dean

Dept. of Prosthodontics  
 School of Dental Sciences  
 Sharda University  
 Plot No. 02-34, Knowledge Park-III  
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18	Atul rana	Male	Attendant	Periodontology	SDS	9650350809	atulr1507@gmail.com
19	Varun	Male	Histo technician	Oral pathology	Sds	8826967954	varun.sharma@sharda.ac.in
20	Shashi kumar	Male	Dental chair side assistant	Prosthodontics	School of dental sciences	8510887773	Shashi.Kumar@sharda.ac.in
21	Poonam	Female	Sr. Executive	Prosthodontics	SDS	8825998036	poonam.gupta@sharda.ac.in
22	Sunil Bhati	Male	CSA	Periodontology	School of dental science	9457530499	bhatisunil582@gmail.com
23	Yatender Pratap Singh	Male	Executive Assistant	Oral Pathology & Microbiology	School of Dental Sciences	9711512429	yatendrapratap.singh@sharda.ac.in
24	Anil	Male	Office Assistant	Oral & Maxillofacial Surgery	School of Dental Sciences	6395006867	anil.2@sharda.ac.in
25	Dev dutt Sharma	Male	Office assistant	Public Health Dentistry	SDS	9997922212	dev.sharma1@sharda.ac.in
26	SANJEE V KUMAR	Male	Attender	PUBLIC HEALTH DENTISTRY	School of dental sciences	9410652082	Sanjeevsik4@gmail.com
27	Pramod Kumar	Male	Receptionist	Oral & Maxillofacial Surgery	School of Dental Sciences	9540166205	pramod.kumar4@sharda.ac.in
28	Sushil Kumar	Male	Attendant	Prosthodontics	School Of Dental Sciences	9540603172	kori63937@mail.com
29	Ved Parkash	Male	CSA	Oral Maxillofacial Surgery	School of Dental Sciences	9250182399	bhatimanish4542@gmail.com
30	Abhishek kasana	Male	Receptionist	Pediatric & Preventive	School of dental	6396138693	abhishekkasana639613@gmail.com
31	Rahul Kumar	Male	Attendant	Oral & Maxillofacial surgery	School of Dental Sciences	8076457036	rk9229299@gmail.com
32	Aakash	Male	Technical Assistant	CSE	School of Engineering & Technology	9555124775	aakash.2@sharda.ac.in
33	Kuldeep Mathuriya	Male	Executive Assistant	Orthodontic @ Pedodontics	School of Dental Sciences Sharda University	9458222976	Kuldeep.mathuriya@sharda.ac.in
34	Manoj Kumar	Male	Receptionist	Orthodontics	Sharda Dental	9871053301	manoj.kumar11@sharda.ac.in

Dept. of Orthodontics  
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					School		
35	Rahul Kushwaha	Male	Chair side assistant	Ortho Dontics	Sharda Dental Science	9818474520	rahul2017kushwaha@gmail.com
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37	Raj Kumar	Male	Senior Technical Assistance	CSE	SET	7906069263	raj.kumar2@sharda.ac.in
38	Rakesh Kumar	Male	Senior Technical Assistant	CSC	SET	9717823773	rakesh.kumar5@sharda.ac.in
39	Bijendra Tomar	Male	Acting PA in Dean's Office	Dean office	School of Dental Sciences	9634065321	bijendra.1@sharda.ac.in
40	Dinesh Kumar	Male	Receptionist	Oral medicine and radiology	school of dental sciences	9599835076	dinesh.kumar4@sharda.ac.in
41	Gajendra Singh	Male	Office Assistant	Periodintology	SDS	7053586412	gajendra.singh2@sharda.ac.in
42	Amit Kumar pandey	Male	Radiographer	Oral Medicine and Radiology	School of Dental Sciences	9871228368	amitkumar.pandey@sharda.ac.in
43	Harshit Singh	Male	Executive Assistant-SG	Managemnt	Sharda School of Business Studies	8700263863	harshit.singh1@sharda.ac.in
44	Ajay Ghai	Male , Female	Maintenance Incharge	Administration	School Of Dental Sciences	8368583343	ajay.ghai@sharda.ac.in
45	veer bahadur singh	Male	OA	Admin	SDS	9911512851	veer.singh@sharda.ac.in
46	Kuldeep singh	Male	office assistant	SDS Reception & Billing	Sharda university school of dental science	9311178876	kuldeep.singh@sharda.ac.in
47	Ravindra	Male	Attndant	Omr	School of dental sciences	9313137205	Gujjarraui327@gmail.com
48	Jagvat Kumar	Male	Technical Assistant	CSE	School Of Engineering And Technology	9911292520	jagvat.kumar@sharda.ac.in
49	Rajdeep Singh	Male	Radiographer	Oral Medicine and	SDS	9990606914	

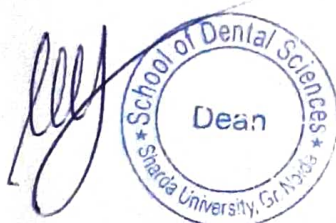





				Radiology			
50	Deepak kumar	Male	Office Assistance	Admin office	School of Dental Sciences	9311265376	Deepak.kumar21@sharda.ac.in
51	Riyazuddin	Male	Sr. Executive Assistant	Dean Office	Sharda School of Allied Health Sciences	9911806072	riyazuddin.saifi@sharda.ac.in
52	Rohit Rajput	Male	Office Assistant	NURSING	SSNSR	8586056317	rohit.rajput@sharda.ac.in
53	Lalit Singh	Male	LAB ASSISTANT	Nursing	Snsr	9560769153	Lalit.singh@sharda.ac.in
54	Manoj kumar	Male	Lab Assistant	SSNSR	Nursing	9910988146	Manoj.kumar
55	Sani maurya	Male	Receptionist	Conservative & endodontic	School of dental sciences	8448521893	sanikumar2410@gmail.com
56	MANEESH KUMAR	Male	EXECUTIVE ASSISTANT	SHARDA UNIVERSITY	SHARDA SCHOOL OF ALLIED HEALTH SCIENCES	9012081465	manish.kumar12@sharda.ac.in

## 2 Participants feedback on the organized program.


Name	Gender	E-mail ID	Phone No	Department	School	Designation	How efficiently was the speaker able to convey the message?	How relevant was the content of the program?	Any suggestions
Dr Sapna Mathur	Female	sapna.mathur@sharda.ac.in	9312840942	Marketing-SBSS	SBSS	Assistant Professor	5	5	No
Varun	Male	varun.sharma@sharda.ac.in	8826967954	Oral pathology	Sds	Lab technician	5	5	No
Manjay Singh	Male	manjay.singh@sharda.ac.in	9818422030	Omr	School of dental sciences	Radiographer	5	5	Overall session was good No feedback as such
Harshit Singh	Male	harshitsingh1@sharda.ac.in	8700263863	Management	SSBS	Executive Assistant-SG	5	5	All the relevant information was covered by Dr.



								Parul mam, with interesting real life examples. Thank you for the session.	
Rekha Prasad	Female	rekha.prasad@sharda.ac.in	8860879 701 Marketing	SBS	Assistant Prof.	5	5	It was an excellent and informative session to be conducted on an often on diverse topics.	
Gajendra Singh	Male	gajendra.singh2@sharda.ac.in	7053586 412 logy	Periodontology	SDS	Office Assistant	5	5	informative session i learn many more with you.
Tahir Khan	Male	tahir.khan@sharda.ac.in	9015056 910 IQAC	IQAC	Assistant Registrar	5	5	If possible, please share Google Meet recording	
Mr. Sandeep Kumar	Male	sandeep.kumar14@sharda.ac.in	9802005 700	Research and Development Cell	Research and Development Cell	Executive Assistant	5	5	Its very helpful for Career growth & Social interaction.
Jai Prakash Rudra Narayan Pathak	Male	jai.prakash1@sharda.ac.in	9918127 228	CSE	SET	TECHNICAL ASSISTANT	3	4	NA
Raj Kumar	Male	raj.kumar2@sharda.ac.in	9971896 897	Cons/endo	School of dental sciences	Dental technician	5	5	Thanks
Apoorva Verma	Female	apoorva.verma@sharda.ac.in	7906069 263	CSE	SET	Senior Technical Assistance	5	5	Na
Anil	Male	anil.2@sharda.ac.in	9639463 628	Economics & IB	Sharda School of Business Studies	Assistant Professor	5	5	Useful session. Thank you for arranging this session
			6395006 867	Oral and Maxillofacial Surgery	School of Dental sciences	Office Assistant	1	1	everything was great



Poonam gupta	Female	poonam.gupta@sharda.ac.in	8826998056	Prosthodontics	SDS	Snr. Executive	5	5	None
Dr Ekta Choudhary	Female	ekta.choudhary@sharda.ac.in	9818452508	Conservative Dentistry and Endodontics	SDS	Professor and Head	4	4	-
Dr Ashish Choudhary	Male	ashish.choudhary@sharda.ac.in	9818426251	Prosthodontics	SDS	Professor and Head	4	4	-
Manoj Kumar	Male	manoj.kumar11@sharda.ac.in	9871053301	Orthodontics	School Of Dental Science	Receptionist	5	5	No
Bijendra Tomar	Male	bijendra.1@sharda.ac.in	9634065321	Dean office	School of Dental Sciences	PA to Dean	5	5	no
Deepak Kumar	Male	deepak.kumar23@sharda.ac.in	9870740806	Prosthodontics	School of Dental Sciences	Office Assistant	4	5	No
Stuti Gupta	Female	stutigupta0901@gmail.com	09953742797	Periodontology	SDS	Assistant Professor	5	5	N
Anil	Male	anil.2@sharda.ac.in	6395006867	Oral & Maxillofacial Surgery	School of Dental Sciences	Office Assistant	1	1	Good
Shesh Kumar Ambesh	Male	shesh.ambesh@sharda.ac.in	9897317672	CSE	SET	Technical Assistant	4	3	Nice session
Kuldeep Mathuriya	Male	kuldeep.mathuriya@sharda.ac.in	9458222976	Orthodontics & Pedodontics	School of Dental Sciences	Executive Assistant	5	5	Present the more conferences
Dinesh kumar	Male	dinesh.kumar1@Sharda.ac.in	9599835076	Oral Medicine and radiology	school of dental sciences	receptionist	5	5	Excellent
Dev Dutt Sharma	Male	dev.Sharma1@sharda.ac.in	9997922212	PHD	SDS	Office assistant	4	5	No
Shashi Kumar	Male	Shashi.Kumar@sharda.ac.in	8510887773	Prosthodontics	School of Dental sciences	Dental chair side assistant	5	5	No
Ved Prakash	Male	bhatimanish45426@gmail.com	9250182399	Oral and maxillofacial surgery	School of dental sciences	Chair side assistant	1	1	Good
Rahul Kumar	Male	rk9229299@gmail.com	8076457036	Oral and maxillofacial surgery	School of dental sciences	Attendant	1	1	Good
Pramod kumar	Male	pramod.kumar4@sharda.ac.in	9540166205	Oral & Maxillofacial Surgery	School of Dental Sciences	Receptionist	1	1	No suggestions
Riyazuddin	Male	riyazuddin.saifi@sharda.ac.in	9911806072	Dean Office	Sharda School of Allied Health Sciences	Sr. Executive Assistant	5	5	No Comments

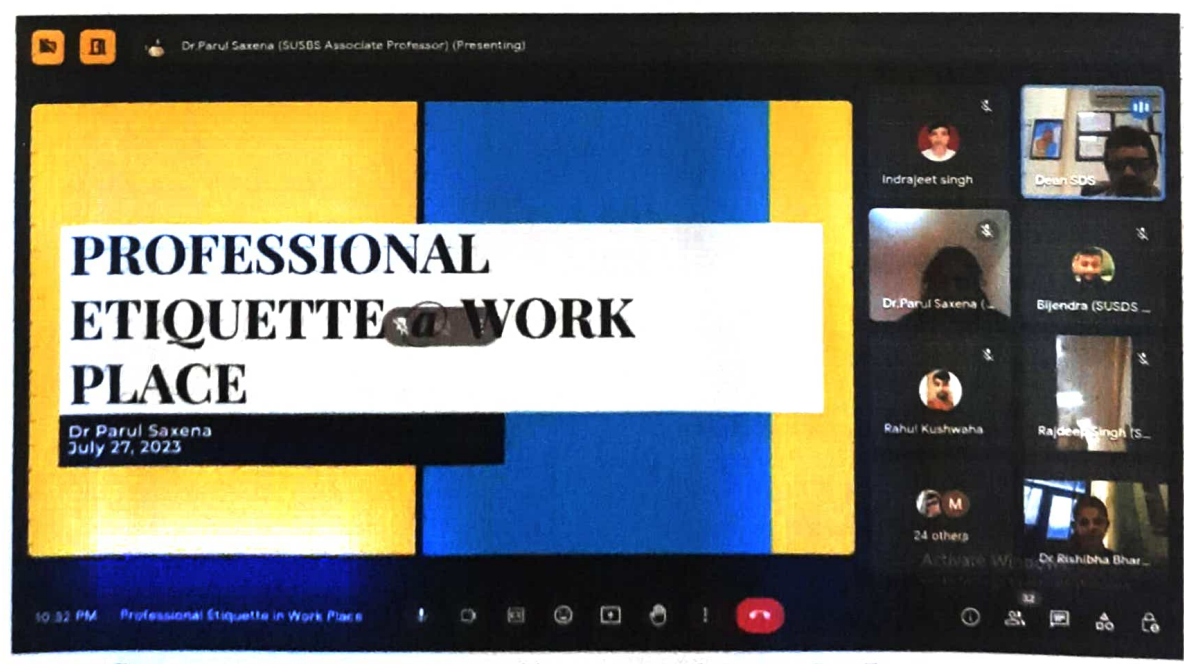
  
 School of Dental Sciences  
 Dean  
 Sharda University, Gr. Noida

Dept. of Orthodontics  
 School of Dental Sciences  
 Sharda University  
 Plot No-3 Knowledge Park-III  
 Greater Noida (U.P.)

Riyazuddin	Male	riyazuddin.saifi@sharda.ac.in	9911806072	Dean Office	Sharda School of Allied Health Sciences	Sr. Executive Assistant	1	1	No Comments
JAI PRAKASH	Male	JAI.PRAKASH1@SHARDA.AC.IN	9918127228	CSE	SET	TECHNICAL ASSISTANT	4	4	NA
kuldeep mathuriya	Male	kuldeep.mathuriya@sharda.ac.in	9458222976	Orthodontics & Pedodontics	School of Dental Sciences	Executive Assistant	5	5	no
Yatender Pratap Singh	Male	yatendrapratap.singh@sharda.ac.in	9711512429	Oral Pathology & Microbiology	School of Dental Sciences	Executive Assistant	5	5	No
Raj Kumar	Male	raj.kumar2@sharda.ac.in	7906069263	CSE	SET	Senior Technical Assistance	4	5	NA
Shesh Kumar ambesh	Male	shesh.ambesh@sharda.ac.in	9897317672	Cse	Set	Technical Assistant	4	4	Good
aakash	Male	aakash.2@sharda.ac.in	9555124775	CSE	School of Engineering & Technology	Technical Assistant	5	5	No
Anil	Male	anil.2@sharda.ac.in	6395006867	Oral & maxillofacial surgery	School of Dental sciences	Office Assistant	1	1	Good

3 **Event Agenda-** To provide awareness of ethical principles and and promote ethical behavior.

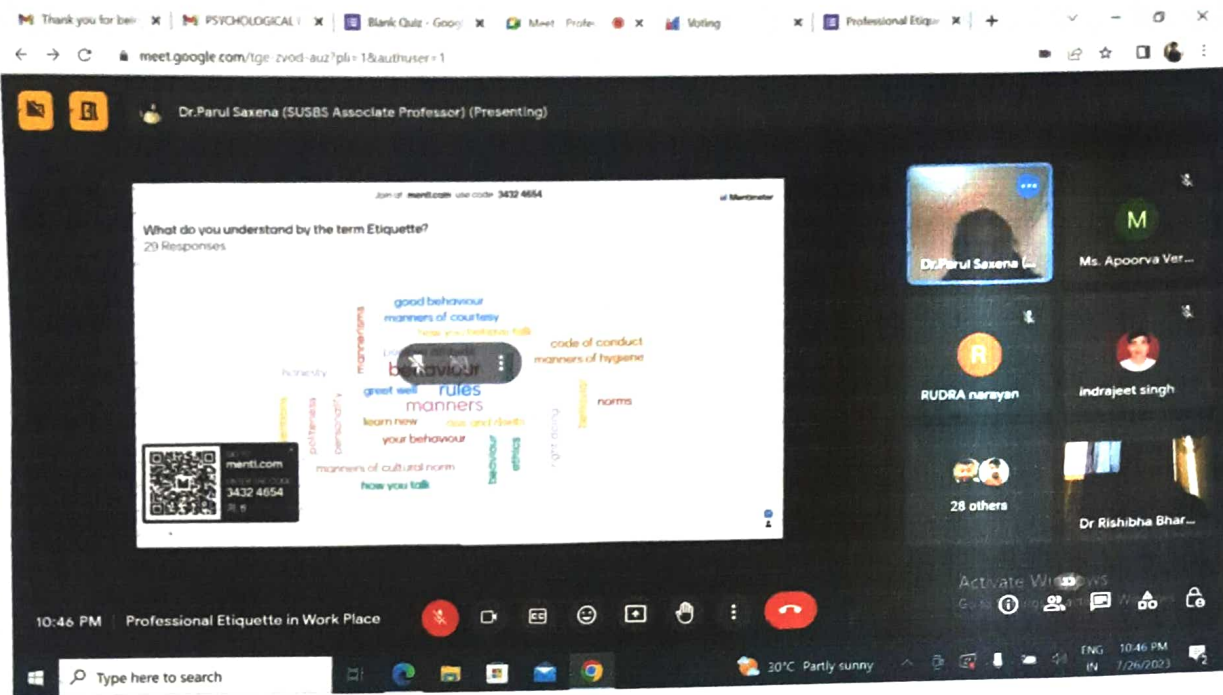
4 **Images/Photos of the events ( Selected with Caption ) representatives, speakers, and exhibitors**



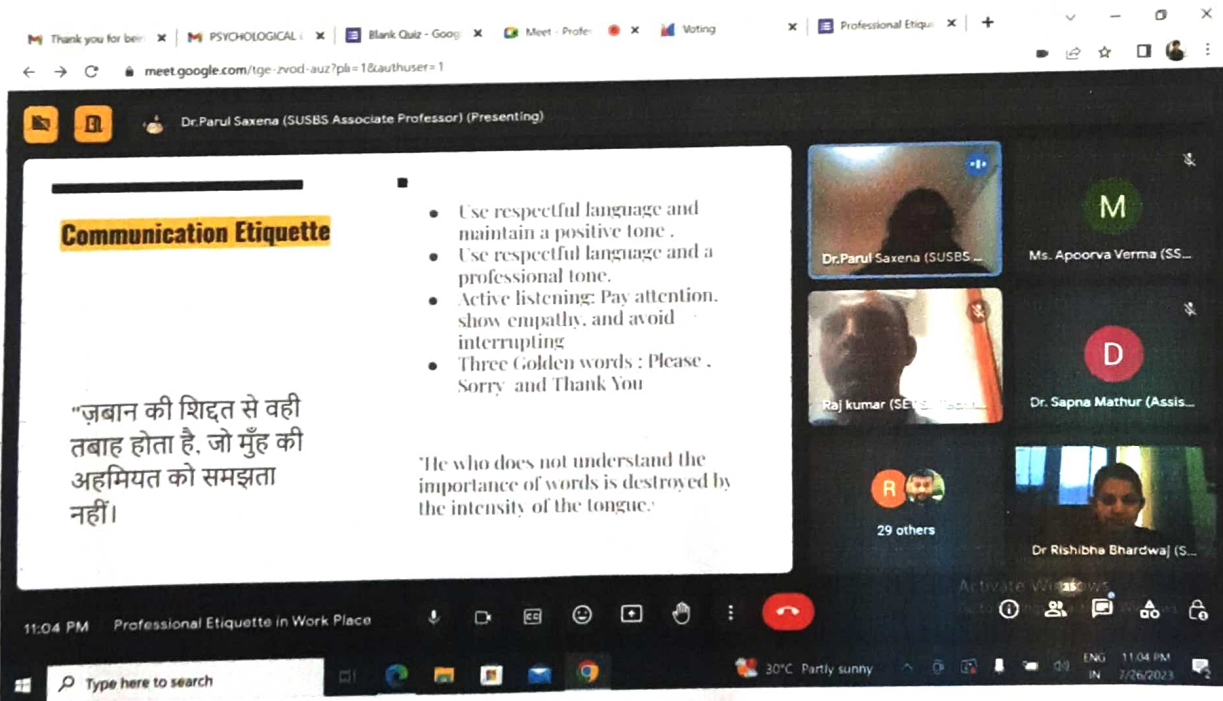
**Commencement of the session with welcome of the speaker Dr. Parul Saxena**

*[Handwritten Signature]*  
 School of Dental Sciences  
 Dean  
 Sharda University

Dept. of Orthodontics  
 School of Dental Sciences  
 Sharda University  
 Plot 1  
*[Handwritten Signature]*



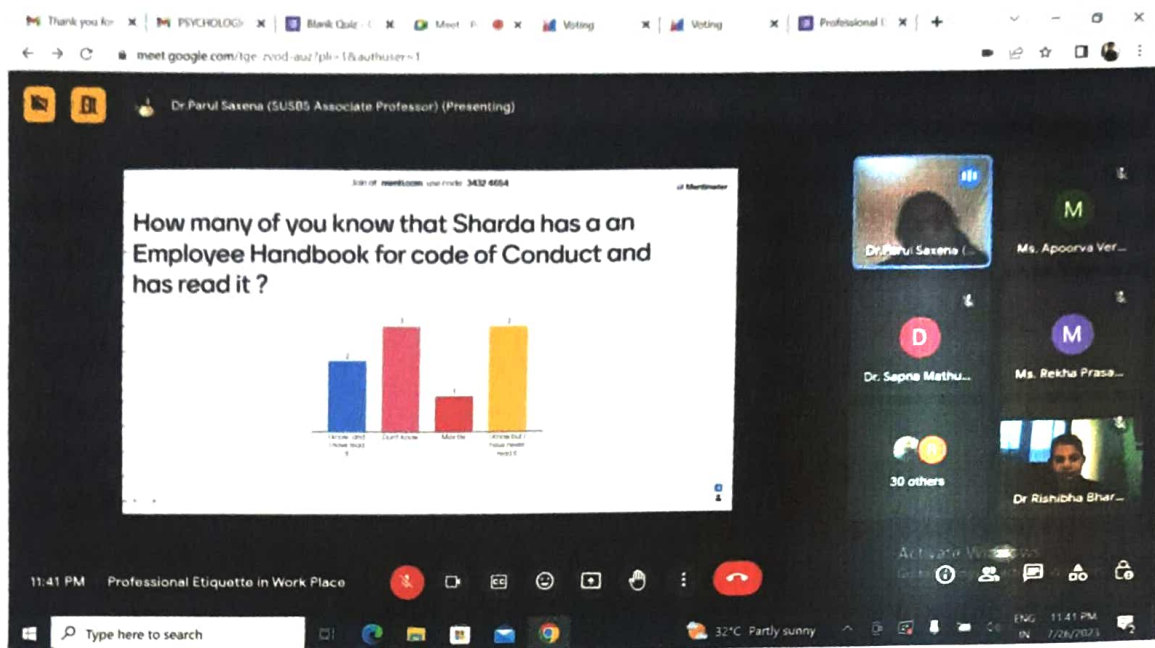
**Dr Parul Saxena speaking on the importance of professional etiquettes**



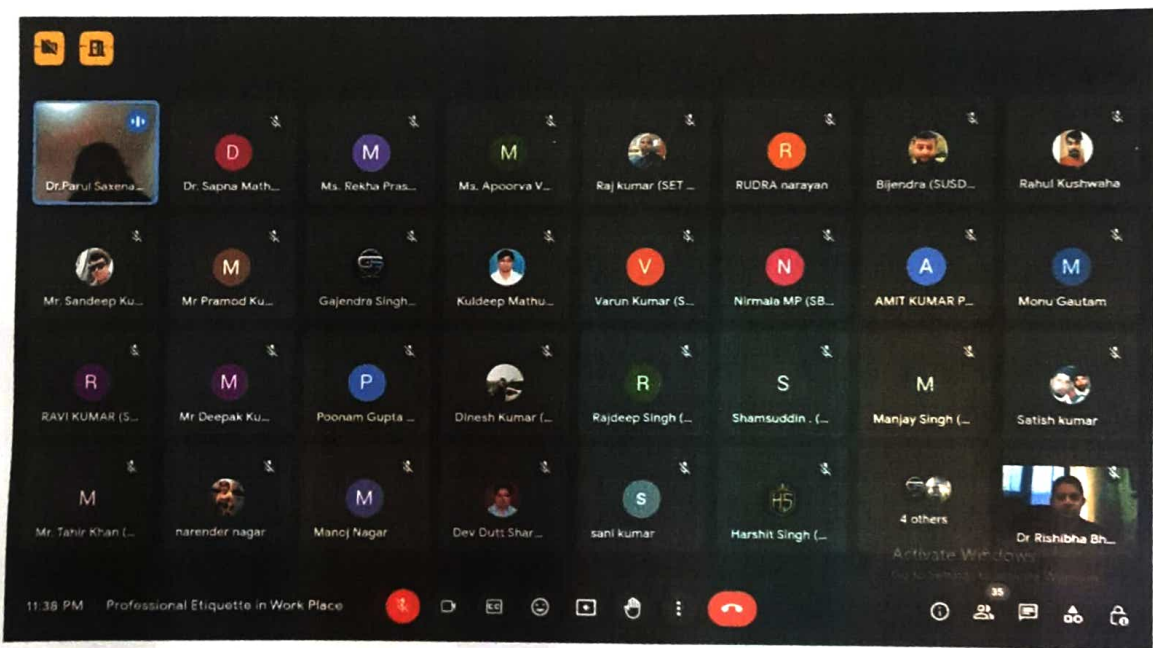
**Doubt-clearance of non-teaching staff in Hindi and English medium**

*[Handwritten Signature]*  
 School of Dental Sciences  
 Dean  
 Sharda University, Gt. Noida

Dept. of Orthodontics  
 School of Dental Sciences  
 Sharda University  
 Plot No-32, Knowledge Park-III  
 Gt. Noida, UP



**Dr Parul Saxena conducting an interactive webinar**



**Non-teaching staff of Sharda University attending webinar**

5 **Web sites link ( If created): NA**

6 **Other information ( If Any): -**

7 **Videos ( Selected with Video Description ) representatives, speakers, and exhibitor: -**

**Note that the participant contact list is a mandatory requirement.**

*[Handwritten Signature]*  
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