



**SHARDA**  
**UNIVERSITY**  
*Beyond Boundaries*



**Minutes of Meeting  
2<sup>nd</sup> IQAC Meeting  
(Saturday, April 05, 2025)**

**Sharda University  
Greater Noida, U.P**



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**Attendance Sheet of 2<sup>nd</sup> IQAC Meeting  
April 05, 2025 (AY: 2024-2025)**

S.No.	Name	Designation	Signature
1	Prof. Sibaram Khara	Vice-Chancellor	
2	Mr. Prashant Gupta	Chief Executive Officer (CEO), Sharda Group and President, Sharda University Uzbekistan	
3	Prof. Parma Nand	Pro Vice-Chancellor & Dean (SSEC)	
4	Dr. Vivek Kumar Gupta	Registrar	
5	Shri R. D. Sahay	Advisor Policy	
6	Prof. R. C. Singh	Dean, Academic Affairs	
7	Prof. Sally Lukose	Director, National and International Ranking & Dean (SSBS)	
8	Prof. Bhuvnesh Kumar	Dean Research	
9	Prof. Pramod Kumar	Dean Students' Welfare	
10	Prof. Vinay Kumar Verma	Controller of Examination for	
11	Prof. Amar Nath Rai	Former VC, NEHU and Mizoram University, Ex- Director NAAC	
12	Mr. Sachin Sharma	Associate Director, KPMG, India	
13	CA Ajay Agarwal	Finance Officer	
14	Prof. Madhukar M. Deshmukh	Director Industry Integration and Knowledge Exchange Cell (IIKEC)	
15	Prof. Bhawna Mallick	Director TLC	
16	Prof. Ritu Sanjeev Sood	Dean (SSMFE) for	
17	Prof. Rhishikesh Dave	Dean (SSOL)	
18	Prof. Karuna Singh	Dean (SSAHS)	
19	Prof. Nirupma Gupta	Dean (SMSR)	
20	Prof. B C Tripathy	Dean (SSBT)	
21	Prof. M. Siddharth	Dean (SDS)	
22	Prof. Amrish Chandra	Dean (SOP)	
23	Prof. Dolly Wattal Dhar	Dean (SSAS)	
24	Prof. Anviti Gupta	Dean (SSHSS)	
25	Prof. Dipti Parashar	Associate Dean (SSAP)	



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April 05, 2025 (AY: 2024-2025)**

S.No.	Name	Designation	Signature
26	Prof. R Sreeraja Kumar	Associate Dean (SSNSR)	
27	Prof. Sarita Verma	Prof. In-charge (SOE)	
28	Col Vivek Shankar Mathur	Associate Professor (SSES)	
29	Dr. Anupam Agarwal	Associate Professor, (SSES)	
30	Prof. Geeta Durga	Dean, UGS - 1 <sup>st</sup> Year	
31	Dr. Varun Mohan	Dy. Director National and International Rankings	
32	Dr. Toran Talwar	Assistant Professor (SSHSS) & Member, IQAC	
33	Dr. Parul Saxena	Associate Professor (SSBS) & Member of IQAC	
34	Dr. Meenakshi Verma	Assistant Professor (SSAHS) & Member IQAC	
35	Dr. Kennedy S	Associate Professor (SSET) & Member IQAC	
36	Dr. Kumud Madan	Associate Professor (SOP) & Member IQAC	
37	Dr. Ashutosh Kumar Pandey	Associate Professor (SSAS) & Member IQAC	
38	Mr. Firoz Khan	Administrative Officer (IQAC) (Special Invitee)	
39	Dr. Kartik Veer	Tutor, Sharda Hospital (Alumni)	
40	Dr. Nitya Kapoor Singh	Sr. Physiotherapist (Alumni)	
41	Ms. Jeevika Aggarwal	Student (SOP)	
42	Ms. Aina Sultan	Student (SDS)	
43	Dr. Hariom Sharma	Associate Dean, SSNSR	

### **Welcome**

At the outset, the Meeting Coordinator from IQAC Committee extended a warm welcome to the Chairman, External Experts, invited guests and all the esteemed members present. She also extended a warm welcome to Prof. (Dr.) A.N. Rai former VC, NEHU and Mizoram University, Ex-Director NAAC, Mr. Sachin Sharma, Associate Director, KPMG, India.

The agenda was thereafter taken up for discussion with the permission of Chair.

### **Item No. 02-01-24/25: Confirmation of Minutes of 1st IQAC Meeting AY 2024-2025**

The Meeting Coordinator, IQAC informed the Committee that the minutes of the 1st IQAC meeting of the IQAC were circulated to all the members and the same have been approved as circulated. The Committee accordingly confirmed the minutes of the last meeting held on December 18th, 2025.

### **Item No. 02-02-24/25: Action taken on the Minutes of 1st IQAC Meeting AY 2024-2025.**

Action taken on the Minutes of 1<sup>st</sup> IQAC Meeting AY 2024-2025 were presented by the meeting Coordinator.

The Committee noted the action taken and accordingly approved the report. The external experts appreciated the various actions taken by the respective stakeholders.

### **Items for consideration:**

### **Item No. 02-03-24/25: Institutionalizing the Quality Assurance Strategies**

#### **a. Framing of Internship and Apprenticeship Policy.**

The Dean Academic Office proposed the framing of a structured policy for Internships and apprenticeships across all programme ensuring alignment with academic goals and Industry expectations. This is done in accordance with implementation of apprenticeship embedded degree programme (AEDP) as per UGC.

[ Action: Dean Academics, Time Frame: July 2025]

#### **b. Framing of Survey Questionnaire for Community Connect Projects.**

Community Connect employs an experiential learning methodology to facilitate students in acquiring practical expertise while simultaneously enhancing their empathy and maturity concerning the broader societal context. The Dean Academic Office proposed designing of questionnaire as a common survey tool to assess local community status on various factors. These may include factors such as demographic and financial factors, food, nutrition, hygiene, education, and other related areas such as medical and healthcare.

Prof. Rai added that microeconomics of a region is also very crucial and hence added in the survey Questionnaire.

The Committee members proposed that community connect programme must be align with Sustainable Development Goals (SDG).

[ Action: Dean Academics, Time Frame: June 2025]

**c. Quality Check of events in alignment with OBE.**

IQAC proposed that events, like workshops or conferences organized in the University, must directly support the learning objectives and outcomes of a program or curriculum. For this, a Standard Operating Procedure (SOP) must be adopted which shall map the event with Course Outcomes or Programme Outcomes (COs and POs). The Committee members agreed to the agenda.

[Action: IQAC, Time frame: June 2025]

**d. Development of Project Fund Management System (PFMS).**

The Dean Research proposed development of a software for quick glance and Updation of various inter and extra mural projects. This Project Fund Management System (PFMS) will be of great significance for Updation of data related to research project grant details including principal investigator, Co- principal investigator, funding amount, project tenure etc.

This idea was well appreciated by all the committee members.

[Action: Research & Development Cell, Time frame: June 2025]

**e. Revision of Research Policy.**

The Dean Research briefed that few changes in the Research Policy of Sharda University are into consideration which shall be communicated soon. This may also include Ph.D. Research Policy where fee waiver for Internal faculty members may be relaxed. All the members appreciated the approach of the R&D Cell.

In addition to this, External Expert added a suggestion related to Ph.D. thesis. Prof. Rai advised that Ph.D. thesis print may be submitted first bind in soft so that moderate comments of the reviewer may be incorporated by changing the sheets. After the addition of reviewer's comments, the print copy may be bind in hard. This may also save paper and a wise step to sustainability.

[Action: Research & Development Cell, Time frame: June 2025]

**Item No. 02-04-24/25: Review of the Quality of Teaching-Learning Process**

**a. Curriculum and credit framework for Postgraduate Programmes.**

The Associate Dean Academics briefed the committee that introduction of new program structure for PG curriculum will be implemented in the new session beginning from July 2025.

[Action: Dean Academics, Time frame: June 2025]

**b. Revision of Undergraduate Programme structure in Engineering Course except Computer Science.**

The Associate Dean Academics informed the members that revision of the structure of engineering programmes as per NEP except Computer Science is under process. The revision of the courses in the B. Tech programme for the Batch 2025-29 as part of the course upgradation will be effective from the academic year 2025-26 onwards.

**[Action: Dean Academics, Time frame: June 2025 ]**

**c. Introduction of Swayam Plus courses.**

A Credit Course named “Soft Skill Development” has been initiated as a pilot project in SBS under SWAYAM Plus is to ensure access and equitable opportunities for all learners to enhance their employability and professional development.

The coordinator apprised the members that a two Credit Course (Code noc25-hs72) named Soft Skill Development of 8 weeks has been successfully run in the even semester of the session 202425. This was done after the approval of the Office of the Dean of Academic affairs in July 2024

**[Action: Dean Academics, Time frame: June 2025 ]**

**d. Future ready Skills initiative under National Skill Development Corporation (NSDC).**

The Associate Dean Academics briefed about Collaboration done with National Skill Development Corporation and Reliance Foundation for student enrolment, program activities and academic recognition is done. The Office of the Dean Academic affairs took this initiative for equipping students through their enrolment, activities and recognition.

**[Action: Dean Academics, Time frame: June 2025]**

**Item No. 02-05-24/25: Review of the Structure & Methodologies of Operations**

**a. Expansion of Smart Boards Classrooms.**

The meeting Coordinator informed the members that currently Sharda University have 128 smartboards. The Proposed plan is to procure 147 more smartboards to be equipped to have 93% smart classrooms.

**[Action: IQAC, Time frame: July2025 ]**

**b. Expansion of Lecture Capture System in Classrooms.**

Currently University has 6 Lecture Capture Systems(LCS). The proposed plan is instal 25 more LCS in the classroom before the begin of new session.

**[ Action: IQAC, Time frame: July2025 ]**





**Item No. 02-06-24/25: Strategic Planning -Proposed Activities by the IQAC (Accreditations & Rankings and Compliance)**

- a. Filing Nomination for QS Sustainability Ranking for AY 2023-2024.

[Action: IQAC, Time frame: April 2025]

- b. Framing policy for Sustainable Climate Action, Sustainable Investment and Sustainable Procurement.

[Action: IQAC, Time frame: April 2025]

- c. Filing Nomination for QS I-Gauge subject rating in the subject of Management, Engineering, Law and Media, Film and Education.

[Action: IQAC, Time frame: May 2025]

- d. Conduction of Internal Academic and Administrative Audit.

[ Action: IQAC, Time frame: June 2024]

**Item No. 02-07-24/25: Any other item with the permission of the Chair**

The Chairperson hon'ble Vice Chancellor Sir informed the committee members that Performance Appraisal & Recognition Scheme for Faculty (PARS- F) is under revision.

External Expert Prof. Rai concluded that whatever audit or review process is done, its report must be shared with various stakeholders for suitable action to be taken. Based on the Information received, SWOT analysis can be done.

Prof Rai also emphasized the outcome-oriented Alumni engagement. He suggested that all the events, achievements, collaborations and recognition of the University must be shared with them on a routine basis to keep a strong connection. This will add to their nostalgia and University networking.

The Meeting ended with a vote of thanks to the chair.

**Prof. (Dr.) Sibaram Khara**  
Vice Chancellor

  
Vice Chancellor  
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