



SHARDA
UNIVERSITY
Beyond Boundaries

EVENT COMPLETION REPORT

Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.

SECTION A: Event Detail

Event title:	Mentoring process through the online mentoring portal		
Starting date of event:	03-02-2020	Duration of Event (in days)	01
Name of the event organizing School	-		
Name of the event organizing Department	IQAC		
Sponsor of the Event (Sharda University in case of internal sponsorship)	Sharda University		
Committee Members:	Convener	Dr. Mridul Dharwal	
	Coordinator	Dr. Mojahidul Islam	
	Secretary		
Chief Guest/ Guest of Honor with affiliation (If any)		Email: Contact No:	
Name of Speaker/s with affiliation (If any)	Mr.Aurbind Sharma Head Ted Consultancy	Email: aurbind@tedconsult.com	
		Contact No:	

SECTION B: Event report and reflection

1. Event objectives- The objective of the training programme was to build awareness and, resolve the queries and doubts about the mentoring process through the online mentoring portal.

2. Event description:

3. Participants (compulsory for events):

S. No	Total Participants	Number of Male	Number of Female
1.	25	07	18

4. Budget distribution from University/any other agency: Honorarium Rs.4500/=

5. Appendices

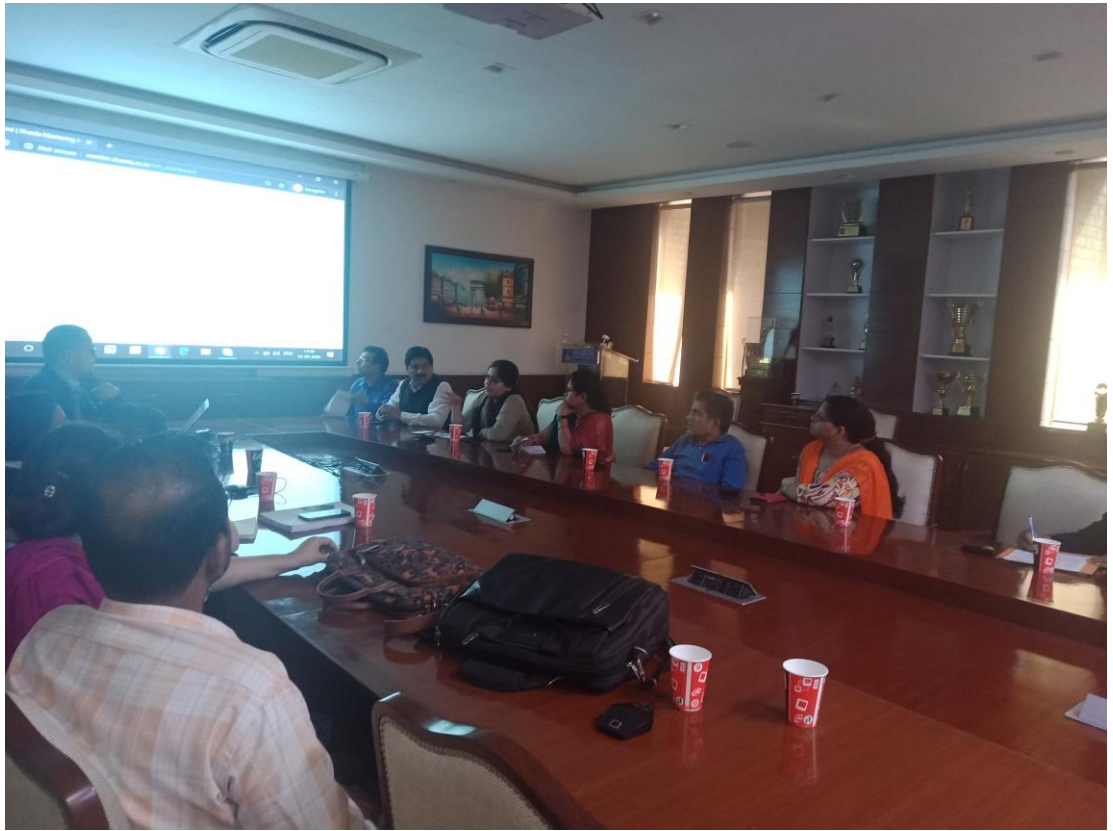
Please attach the following details in the report (DON'T SEND ANY OTHER ATTACHMENTS)

Note that the participant contact list is a mandatory requirement .

✓	Appendices
1	Participant contact list:

SHARDA UNIVERSITY				
Training session on mentoring process - 3rd March 2020				
S.No	Name	School	Mobile	Signature
1	Urmila Yadav	SUSOL	9980898447	
2	Deepak Bhargava	SUSDS	9810255832	
3	Pioli Haldar	SUSBS		
4	Neha Bhushan	SUSMFE	9795995843	
5	Amrapali Dasgupta	SUSAHS		
6	Ruchi Saxena	SUSCE	9871576582	
7	Rani Astya	SUSET	9818221080	
8	Vaishali Upadhyay	SUSON	8698193396	
9	Uzma Manzoor	SUSASR	9873973749	
10	Sharad Agrawal	SUSBSR	9456061001	
11	Venus Dillu	SUSBSR	9971383366	
12	Sandipani Chatterjee	SUSAP	7873440806	
13	R.S.Ojha	SUSET	95711118421	
14	Usha Hasan	SAHS	7982444186	
15	DR NEHA ANANDHI	SDS	9811330573	
16	FRATIBHA	SHSS	892094225	
17	Pooja Gupta	SBSR	9650073759	
18	Dr. GUNSAN	SOP	8800781217	
19	Manish Ranjan	SAP (Design)	9868095571	
20	Phaneendra Nath Chaturvedi	SAP (Arch/BIA)	9810948249	
21	Dr. Piali Halder	SBS	8595383471	
22	Dr. Pooja Khatun	SBSR	9560234171	
23	Geeta Singh	SBSR	9811388026	
24	Dr. Mojib	SOP	958447947	
25	Dr. Manish	SBS	3212523101	

2	Participants feedback on the organized program.
3	Event Agenda-
4	Photos of the events







5 **Web sites link (If created)**

6 **Other information (If Any)**