

**SHARDA UNIVERSITY**  
Plot No.32, 34, Knowledge Park-III, Greater Noida

**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting**

1<sup>st</sup> meeting of the Internal Quality Assurance Cell (IQAC) in the session 2019-20 held on 7<sup>th</sup> November, 2019 in the VC Boardroom at 2:30 PM. The meeting was attended by the following members and presided over by Honorable Vice Chancellor.

<b>Designation</b>	<b>Present (P)/Could not Attend with prior information (C) / Absent without prior information (A)</b>
Sh. R.P. Agrawal, Principal Advisor, Sharda University	Present
Prof. P.L. Kariholu, Pro-Vice Chancellor (Medical Wing)	Present
Mr. A. K. Singh, Registrar	Present
Prof. R.M. Mehra, Professor Emeritus	Present
Prof. S. K. Mandal, Director IQAC	Present
Prof. Sibaram Khara, Dean Academic Affairs	Present
Prof. H.S.P. Rao, Dean, Research	Present
Prof. R.C. Singh, Controller of Examinations	Present
Prof. Dheeraj Sharma, Director, Sharda Skills	Present
Mr. Vivek Gupta, Jt. Registrar	Present
Prof. Sharmila Pauline, Dean SNSR	Present
Prof. Mukesh Chaturvedi, Dean, SBS	Present
Dr. Yogesh Tripathi, Dean, SAHS	Present
Prof. Vijender Singh, Dean SOP	Present
Prof. Manisha Jindal, Dean SMSR	Present
Dr. Nirupama Gupta, DSW	Present
Prof. P. K. Singh, Professor, SBS&R	Present
Dr. Monica Agarwal, Coordinator Alumni Affairs	Present
Dr. Mridul Dharwal, Associate Professor (SBS)	Present
Dr. Shashank Mehra, Associate Professor (SBS)	Present
Dr. Dipti Parashar, Associate Professor (SAP)	Present
Dr. Manish Sharma, Associate Professor (SBS&R)	Present
Ms. Suman Lata Dhar, Assistant Professor (SET)	Present
Dr. Anupam Agarwal, Assistant Professor ( SBSR )	Present
Col. Sandeep Rana, Dy. Registrar (Estate)	Present
Dr. G. Ratna Velugu, Reader, SDS	Present
Mr. Satyam Koushik, Student	Present



**Point 4: Status of QS-iGauge submission:** Submitted on: 06th September 2019. Required data and documents have been submitted for different primary and secondary criteria of QS. It is under review process. It is decided that Deans of Schools have to take more initiative to encourage student and faculty to participate in this kind of survey.

SL. No	Name of the Survey	No. of Participants
1	Student Survey	2645
2	Faculty Survey	430
3	Alumni Survey	1184

**Point 5: AQAR submission progress**

Annual Quality Assurance Report to be uploaded in NAAC portal by December 2019. Preparation of AQAR is in progress. Part 'A' of AQAR has been drafted in word file. Soft copy part 'B' of AQAR has been shared to respective criterion owners for completion.

**Point 6: NIRF 2020 submission progress**

The following schools are participating in the NIRF-2020: SET, SBS, SAP, SMSR and SDS. Prof. R. M. Mehra has informed the committee regarding progress and final date of scrutiny for different schools. The submission deadline is 5.00 PM 30<sup>th</sup> November 2019.

**Point 7: Formation of Steering Committee to make the University NAAC-ready for next cycle**

Director IQAC proposed formation of Steering Committee to review progress of NAAC periodically. Prof. P.L. Kariholu, Pro-VC proposed to include Dean Research (Medical Wing) and Prof. Yogesh Tripathi, Dean SAHS in the committee.

The proposed steering committee consists of the following members:

1.	Vice Chancellor	Chair Person
2.	Principal Advisor to Chancellor	Member
3.	Dean Academics	Member
4.	Dean Research	Member
5.	Dean Research (Medical Wing)	Member
6.	Prof. Yogesh Tripathi, Dean SAHS	Member
7.	Director IQAC	Convenor

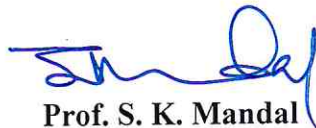
**Point 8: Identification of the mechanisms for greater involvement of students, faculty, guardians, alumni and non-teaching employees in the NAAC process.**

Resolution has been taken to conduct NAAC awareness workshop and seminar for students, faculty, alumni and non-teaching employees.



**Point 9:** IQAC conducted student satisfaction survey as per NAAC format. More than 10% students participated in the survey and the satisfaction level is found less than 50%. Committee has taken the resolution that school Deans will work to improve the student satisfaction level which is at present

**Point 10:** Director IQAC placed a proposed plan to oorganize intra institutional workshops on NAAC and various quality parameters.



**Prof. S. K. Mandal**  
Director, IQAC



**Prof. G. R. C. Reddy**  
Vice Chancellor