

**SHARDA UNIVERSITY**  
Plot No.32, 34, Knowledge Park-III, Greater  
Noida

**Internal Quality Assurance Cell  
(IQAC) Minutes of the Meeting**

A meeting of the Internal Quality Assurance Cell (IQAC) held on 1<sup>st</sup> November, 2018 at 2:30 pm in the chancellor office board room. The meeting was attended by the following members:

<b>Designation</b>	<b>Present (P)/Could not Attend with prior information (C)/ Absent without prior information (A)</b>
Sh. Prashant Gupta, Executive Director, Sharda University	Present
Sh. R.P. Agrawal, Principal Advisor, Sharda University	Present
Prof. P.L. Kariholu, Pro-Vice Chancellor (Medical)	Present
Prof. H.S.P. Rao, Dean, Research	Present
Prof. R.C. Singh, Controller of Examinations	Present
Prof. Parma Nand, Dean, SET	Present
Prof. Rupinder Singh, Dean, SAP	Present
Prof. Subhash Dhuliya, Dean, SCADMS	Present
Prof. H.S. Gaur, Dean, SBS&R	Present
Prof. Mukesh Chaturvedi, Dean, SBS	Present
Prof. Pradeep Kulshreshtha, Dean, SOL	Present
Prof. P.K. Mitra, Dean, SOLC	Present
Prof. Rainu Gupta, Dean, SOEd.	Present
Prof. Dalip K. Kakru, Dean, SAHS	Present
Prof. R.M. Mehra, Professor Emeritus & Co-ordinator, NAAC Steering Committee	Present
Sh. D.L.N. Shastri, Director, Corporate Affairs	Present
Sh. Vikram Singh, Director, Training & Placement	Present
Dr. Mridul Dharwal, Associate Professor (SBS)	Present
Dr. Shashank Mehra, Associate Professor (SBS)	Present
Dr. Dipti Parashar, Associate Professor (SAP)	Present
Dr. Manish Sharma, Associate Professor (SBS&R)	Present
Ms. Suman Lata Dhar, Assistant Professor (SET)	Present
Sh. Rupesh Kr. Jindal, Assistant Professor (SET)	Present
Dr. Anupam Agarwal, Assistant Professor ( SBSR )	Present
Col. Yash Pal Singh Wadhwa, Dy. Registrar (Estate)	Present

Prof. R.M. Mehra, Coordinator NAAC Steering committee welcomed all the members of the Committee.

Confirmation of the Minutes of the Previous Meeting held on 29<sup>th</sup> August, 2018. The last IQAC Minutes was accepted for records.

### **Agenda Items:**

1. Brief Note on NIRF Application
2. Improvement in CBCS
3. Feedback on curriculum: Alumni, Parents Employer, Students and Faculty
4. Implementation of OBE, plan of action
5. Extension activities in collaboration with Industry
6. Policy on slow and advanced learners
7. Internal Academic Administrative Audit (2018-19)

### **Brief note on NIRF application**

Prof. R. M. Mehra presented the progress made in compiling the data for participation in NIRF Ranking 2019 for the five schools namely; SET, SBS, SAP, SOL & SMSR and the whole University.

As per NIRF, the participating schools are to submit the application before submitting the data for the whole University.

Following time-line has been set-up.

SET, SBS, SAP, SOL and SMSR must fill all the data by November 15, 2018. Above schools submit the applications by November 18, 2018.

Filling of data for University must be over by November 25, 2018. Overall University application to be submitted by November 28, 2018.

### **Improvement in CBCS**

Accomplishment, challenges and future plan for CBCS were presented by Dr. Dipti Parashar and Dr. Anupam Agarwal.

Following decisions were taken:

1. Dean Academics gave the suggestion to prepare the time table in such a way that students of some other school can take the core course of respective school as open elective.
2. Mr. R.P. Agarwal asked the PVC of medical school to include open electives in the curriculum and persuade the medical student to opt courses of their choice.

3. It was decided that the open elective course will be started from IInd semester in next academic session.
4. It was agreed by all that more emphasis will be put on project based, online & community connect courses.

### **Feedback on curriculum**

Dr. Mridul Dharwal gave presentation about the status of feedback on curriculum.

All the Deans are requested to analyze structured feedback received from 1) Students, 2) Alumni, 3) Teachers, and 4) Parents and to place action taken report before the Board of studies meeting.

It was suggested that feedback from employers should also be placed before the Board of studies meeting.

Director Placement was advised to collect the feedback from employers and shared it with all the schools' Deans for analysis and action taken purposes.

### **Implementation of OBE, plan of action**

has been implemented by many schools in phases. The implementation of the structure is divided into three phases:

- |          |  |
|----------|--|
| Phase I  | : OBE based program structure                              |
| Phase II | : Syllabus with Course Outcome and mapping with PO's Phase |
| III      | : Attainment and Assessment                                |

Phase I and Phase II have been implemented for some programs, and wide spread implementation will take place in forthcoming semester.

### **Extension activities in collaboration with Industry**

Dr. Manish Sharma gave a brief presentation about extension activities in collaboration with industries.

<b>Action Points</b>	<b>Action to be taken</b>
<p>The status of following issues related with NAAC accreditation was explained by Dr. Manish Sharma:</p> <ol style="list-style-type: none"> <li>1. The incentives schemes for faculty who receive state, national and international recognition/awards.</li> </ol>	<p>Following suggestions received:</p> <ol style="list-style-type: none"> <li>1. Need to frame a policy for the incentives to teachers who receive state, national and international awards.</li> </ol>

<ol style="list-style-type: none"> <li>2. Revenue generated from consultancy during the last five years.</li> <li>3. Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during the last five years.</li> <li>4. Average percentage of students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years.</li> <li>5. Number of Collaborative activities for research, faculty exchange, student exchange per year.</li> </ol>	<ol style="list-style-type: none"> <li>2. Senior faculty of various departments/Schools can use their networking to contact to various relevant industries.</li> <li>3. Various school members under the guidance of seniors professors using their personal networking can initiate this process.</li> <li>4. It was suggested to encourage the respective school faculty to organize such events with the help of some NGOs or GOI organization.</li> <li>5. School can create joint research work with nearby Universities, Industries etc and correlate as collaborative work.</li> </ol>
--	---

**Policy on slow and advanced learners**

Prof. R.M. Mehra also shared the two available documents related to guidelines on slow and advanced learners. He requested all the deans to kindly give their valuable input for preparing the policy.

**Internal Academic Administrative Audit (2018-19)**

Internal AAA Team shall be made and audit to be conducted on coming 7<sup>th</sup> and 8<sup>th</sup> November 2018. After audit, the Department will submit ATR.

The meeting ended with a vote of thanks to the chair.

*R.M. Mehra*