


## EVENT COMPLETION REPORT

Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.

### SECTION A: Event Detail

<b>Event title:</b>	<b>Faculty Induction Programme 2018-19</b>		
<b>Starting date of event:</b>	October 8th – October 12th, 2018	<b>Duration of Event ( In days)</b>	5
<b>Name of the event organizing School</b>	N/A		
<b>Name of the event organizing Department</b>	IQAC (Internal Quality Assurance Cell), Sharda University		
<b>Sponsor of the Event (Sharda University in case of internal sponsorship)</b>	SHARDA UNIVERSITY		
<b>Committee Members:</b>	<b>Convener/ Co convener</b>	Prof. Ranjeet Goswami University <a href="mailto:director.iqac@sharda.ac.in">director.iqac@sharda.ac.in</a>	
	<b>Coordinator</b>	Prof. Mridul Dharwal	
	<b>Secretary</b>	N/A -	
<b>Chief Guest/ Guest of Honor with affiliation (If any)</b>	n/a	N/A	

  
 DIRECTOR  
 Internal Quality Assurance Cell (IQAC)  
 SHARDA UNIVERSITY  
 Plot No.-32, 34, Knowledge Park-III  
 Greater Noida - 201306 (U.P.)

**SECTION B: Event report and reflection**

- 1. Event description:** Internal Quality Assurance Cell (IQAC) conducted a Faculty Induction Programme from 8<sup>th</sup> October 2018 to 12<sup>th</sup> October, 2018 at Auditorium 005, Block-03, Sharda University
- 2. Event objectives:** The aim of this Faculty Induction Program is to provide information regarding University Vision and Mission, Academic and administrative rules and regulations, teaching and learning methods and issues related to quality assessment, monitoring, and evaluation.
- 3. Schedule:**

<b>FACULTY INDUCTION PROGRAMME</b>			
<b>8<sup>th</sup> Oct to 12<sup>th</sup> October, 2018</b>			
<b>Internal Quality Assurance Cell</b>			
<b>Sharda University, Greater Noida</b>			
<b>Programme Schedule</b>			
<b>Days</b>	<b>Module</b>	<b>Subject</b>	<b>Resource Person</b>
<b>8/10/18</b>	<b>Session I- Inaugral session</b>	<b>Welcome Address &amp; Concept Note</b>	<b>Dr. Shashank Mehra</b>
		<b>Inaugural Address with focus on Vision, Mission, Core Values of Sharda University</b>	<b>Vice Chancellor, SU</b>
		<b>Overview of the University and salient features of University Act, Statutes and Ordinances (Organizational Structure)</b>	<b>Registrar, SU</b>
	<b>Session II</b>	<b>Academics at SHARDA</b>	<b>Prof. P.K. Mitra ( Dean-SOLC)</b>
<b>9/10/18</b>	<b>Session I</b>	<b>Research and Innovation</b>	<b>Dean, Research, SU</b>
	<b>Session II</b>	<b>Library Recourses of University</b>	<b>Prof. R. M. Mehra, SU</b>
<b>10/10/18</b>	<b>Session I</b>	<b>The Mentoring process Overview of online system</b>	<b>Coordinator, Mentoring</b>
	<b>Session II</b>	<b>Overview of PeopleSoft (LMS, Student care management) V-Attendance.</b>	<b>Coordinator, People-soft, SU</b>

11/10/18	Session I	Examination System	Controller of Examinations, SU
	Session II	Overview of Employee profile Management System	Dr. Anupam Agarwal (iGAP)
12/10/18	Session I	High Impact HR Activities in Sharda University	Director-HR, SU
	Session II	Various cultural and extension activities	DSW-SU
	Session III	Concluding Remarks	Prof. R. M. Mehra, SU
		Experience sharing by participants	Member IQAC
		Collection of feedback	Member- IQAC

1. **Participants : 24**

2. **List of Attendees:**

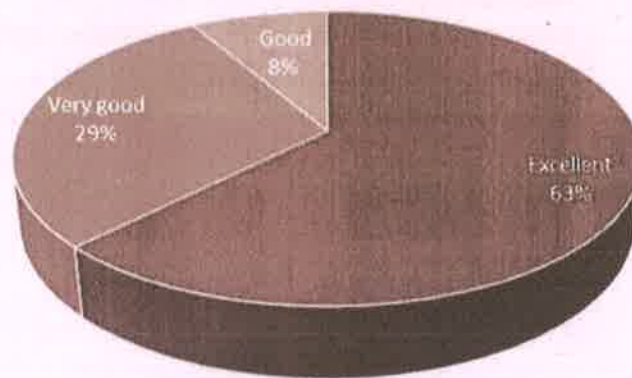
<b>FACULTY INDUCTION PROGRAMME 2018</b>		
<b>8<sup>th</sup> Oct to 12<sup>th</sup> October, 2018</b>		
<b>Sharda University</b>		
<b>S. No</b>	<b>Name of the participants</b>	<b>Email Id</b>
1	Khanindra Ch Das	Khanindra.das@sharda.ac.in
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22	Dr. Vineeta Gupta	Vineeta.gupta1@sharda.ac.in
23	Sandeep Kumar	Sandeep.kumar8@sharda.ac.in
24	Savita Srivastava	Savita.srivastava1@sharda.ac.in

3. **Budget distribution from University/any other agency: N/A**

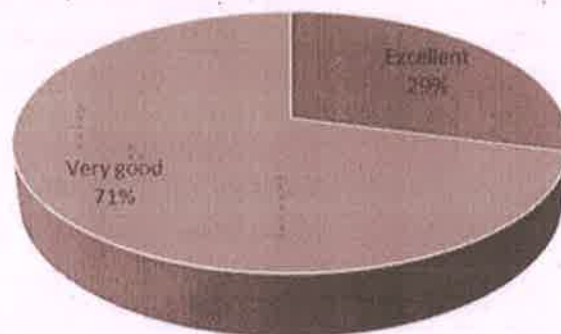
4. **Event Feedback**

Your understanding on the content of the session.



• Excellent • Very good • Good • Average • Poor

Relevance of content & Clarity of the program objectives

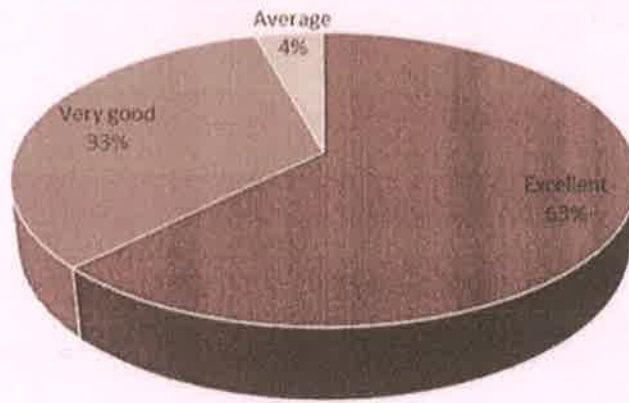


• Excellent • Very good • good • Average • Poor

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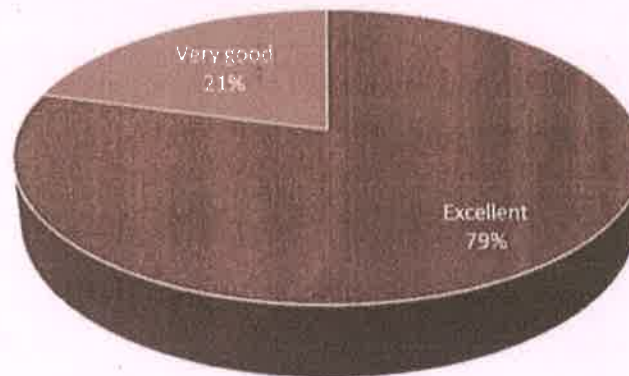


### Resource Person's Presentation Quality




■ Excellent ■ Very good ■ good ■ Average ■ Poor

### Overall Feedback



■ Excellent ■ Very good ■ good ■ Average ■ Poor

  
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