


## EVENT COMPLETION REPORT

Please prepare the report signed by the program Secretariat/Program coordinator within 10 days of event completion for record. Reports should be 2-4 pages.

### SECTION A: Event Detail

<b>Event title:</b>	<b>Faculty Induction Programme 2017-18</b>		
<b>Starting date of event:</b>	October 9th – October 13th, 2017	<b>Duration of Event ( in days)</b>	5
<b>Name of the event organizing School</b>	N/A		
<b>Name of the event organizing Department</b>	IQAC (Internal Quality Assurance Cell), Sharda University		
<b>Sponsor of the Event (Sharda University in case of internal sponsorship)</b>	SHARDA UNIVERSITY		
<b>Committee Members:</b>	<b>Convener/ Co convener</b>	Prof. Vijay Arora , Director IQAC, Sharda University <a href="mailto:director.iqac@sharda.ac.in">director.iqac@sharda.ac.in</a>	
	<b>Coordinator</b>		
	<b>Secretary</b>	N/A -	
<b>Chief Guest/ Guest of Honor with affiliation (If any)</b>	n/a	N/A	

  
 DIRECTOR  
 Internal Quality Assurance Cell (IQAC)  
 SHARDA UNIVERSITY  
 Plot No.-32, 34, Knowledge Park-III  
 Greater Noida - 201306 (U.P.)

**SECTION B: Event report and reflection**

1. **Event description:** Internal Quality Assurance Cell (IQAC) conducted a Faculty Induction Programme from 9<sup>th</sup> October 2017 to 13<sup>th</sup> October, 2017 at Auditorium 006 A, SET- Block III Sharda University.
2. **Event objectives:** This Faculty Induction Program aims to aware the new joinees about the vision & mission of the University and to provide information regarding the University's teaching and learning methods, quality assessment and evaluation.
3. **Schedule:**

FACULTY INDUCTION PROGRAMME 2017			
Days	Module	Subject	Resource Person
DAY 1	Inaugral session	Welcome address & Concept Note	Prof. VPS Arora, Director IQAC
	Session I	Teaching, Learning & Classroom Management	Prof. Vijay Gupta, Vice Chancellor, Sharda University
	Session II	Overview of the University and salient features of University Act, Statutes & Ordinances	Mr. Amal Kumar, Registrar, Sharda University
	Session III	Overviews of HR Policies & PARSF	Ms. Neelam Gill Malhotra, Director HR, Sharda University
DAY 2	Session I	Getting to know your College	Krishna Raina, Team IQAC
	Session II	Academics at Sharda	Prof. Bhaskar Bhattacharya, Dean Academics, Sharda University
	Session III	Preparing of Classrooms: Instructional Plan, Course files, Use of technology	Prof. Ishan Ranjan (HoD-CS, SET)
DAY 3	Session I	Examination & Evaluation	Prof. RC Singh, Controller of Examination, Sharda University
	Session II	Overview of People soft & Attendance	Ms. Rashmi Pridarshini, Peoplesoft Champion

		<b>Activity &amp; Feedback</b>	<b>Team IQAC</b>
<b>DAY 4</b>	<b>Session I</b>	<b>The mentoring process, Overview of Online Systems</b>	<b>Ms. Shanthi Narayan, Coordinator, Mentoring</b>
	<b>Session II</b>	<b>Research, Consultancies, publications &amp; Outreach Programmes</b>	<b>Prof. BS Panwar, Dean Research</b>
<b>DAY 5</b>	<b>Session I</b>	<b>Introducing Student Welfare Society &amp; Campus Life</b>	<b>Dr. Nirupma Gupta, Dean, Student welfare</b>
	<b>Session II- Valedictory session</b>	<b>Address</b>	<b>Shri RP Agrawal, Principal Advisor, Sharda University</b>
		<b>Address</b>	<b>Shri PK Gupta, Chancellor, Sharda University</b>
		<b>Experience sharing by participants</b>	<b>Team IQAC</b>
	<b>Concluding Remarks</b>	<b>Prof. VPS Arora, Director IQAC</b>	

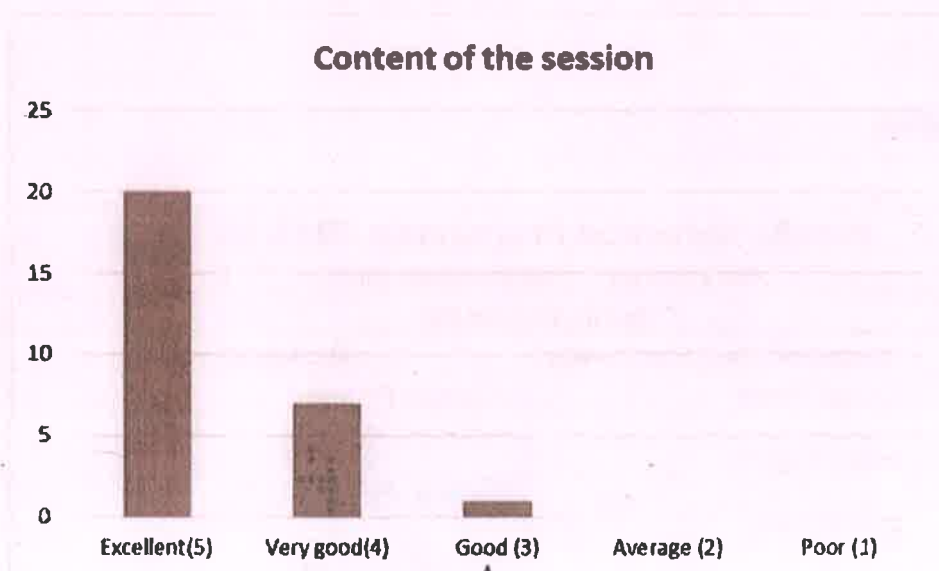
1. **Participants : 20**
2. **List of Attendees:**

<b>Faculty Induction Programme 2017-18</b>		
<b>9th October - 13th October, 2017</b>		
<b>Sharda University</b>		
<b>S. No</b>	<b>Name of the participants</b>	<b>Designation</b>
1	Deepali Dhall	Assistant Professor
2	Ishaan Kapoor	Assistant Professor
3	Kanak Verma	Assistant Professor
4	Kanak Vaid	Assistant Professor
5	Divya .	Assistant Professor
6	Sakshi Kumar	Assistant Professor
7	Vasanth Packirisamy	Assistant Professor
8	Anumod A S	Assistant Professor
9	Pramod Kumar	Associate Professor
10	Preeti Rani	Assistant Professor
11	Amit Chawla	Associate Professor

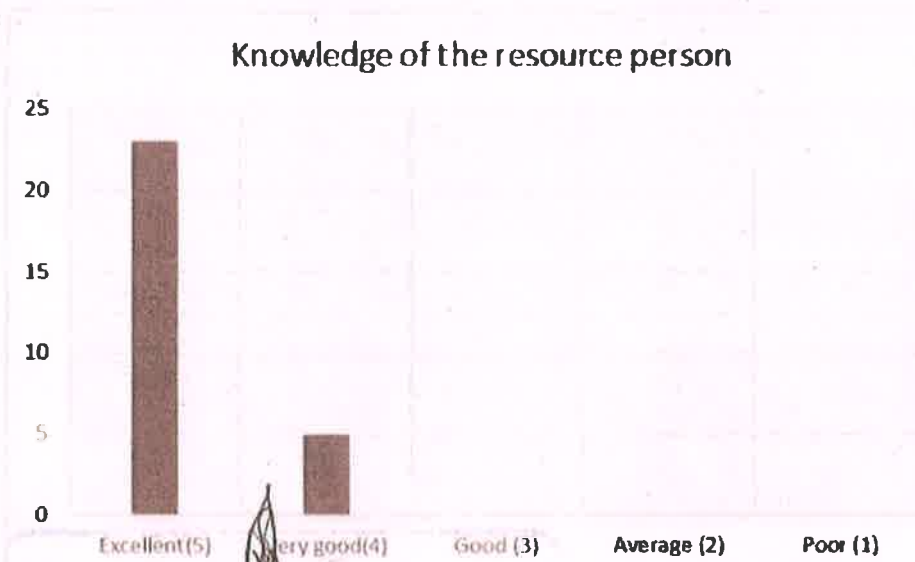
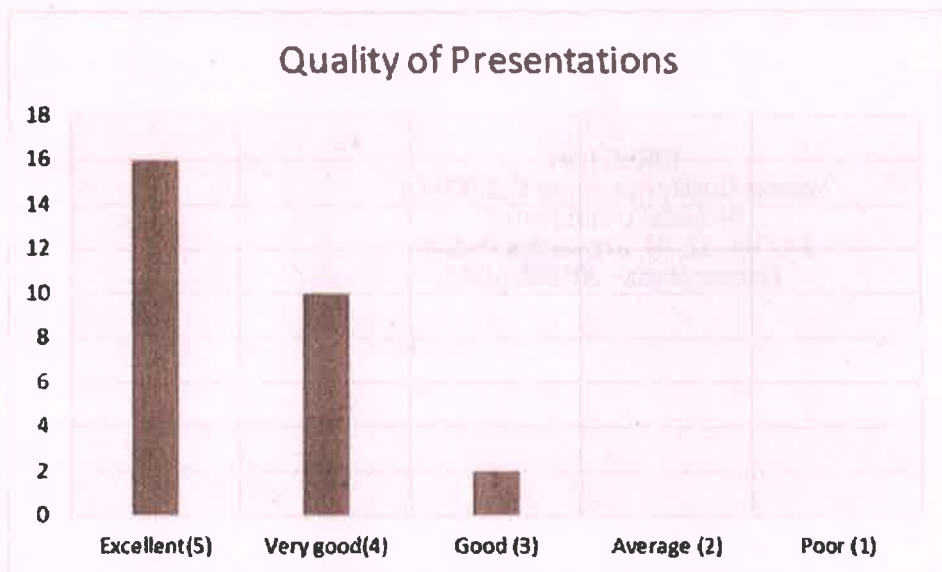
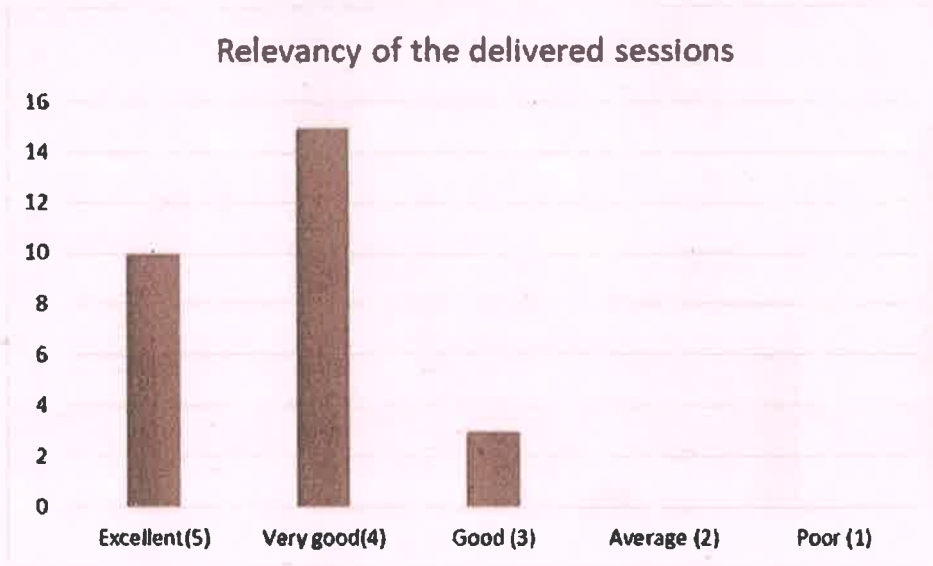
12	Nikita Kumari	Assistant Professor
13	Vijendra Dhyani	Associate Professor
14	Preeti Jain	Assistant Professor
15	Shazia Haider	Assistant Professor
16	Safdar Naveed Amini	Assistant Professor
17	Saubhik Bandyopadhyay	Assistant Professor
18	Prem Shankar Jha	Assistant Professor
19	Dipender Kumar	Assistant Professor
20	Nirat Rajput	Assistant Professor

3. Budget distribution from University/any other agency: N/A

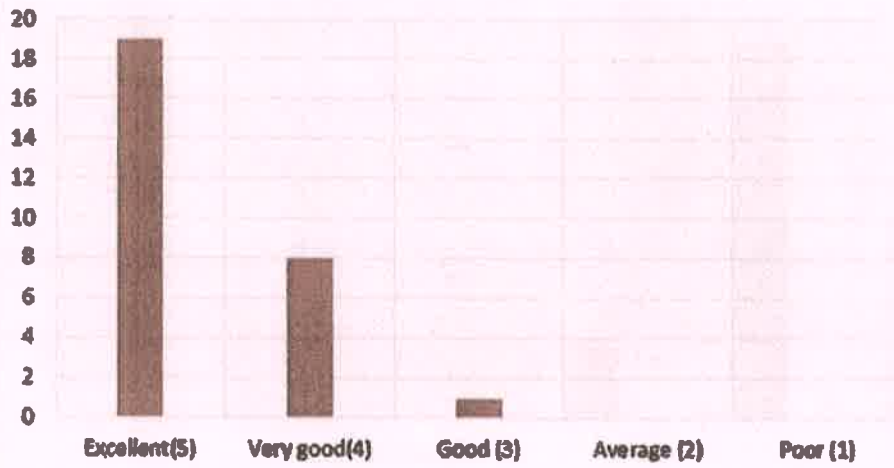
4. Event Feedback



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## Overall Feedback



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