



**INTERNAL QUALITY ASSURANCE CELL (IQAC)
ORGANISED
A
WORKSHOP ON**

**“E-CONTENT DEVELOPMENT”
THROUGH
SMART CLASSROOM
&
SUBJECT INTEGRATION ON LEARNING MANAGEMENT SYSTEM (LMS)**

September 21st, 2019
From 3:00 PM to 4:30 PM
Venue – Audi# 005 Block 3,
Sharda University

October 24th, 2019
From 2:00 PM to 3:30 PM
Venue – Room# 207, Block 2,
Sharda University

November 6th, 2019
From 12:30 PM to 1:30 PM
Venue – Room# 207, Block 2,
Sharda University

Program

Internal Quality Assurance Cell (IQAC) in association with Impartus Team has organized a **Workshop/Training program** for Faculty and Support Staff (admin staff) of School of Engineering and Technology and School of Business Studies.

Objective

Faculty Members:

- System overview, use cases, and features
- How to view the recorded or Live Lectures
- How to add a topic for a lecture
- How to edit (clip out) irrelevant portions from the recorded video
- How to re-edit the previously edited video
- How to upload a document/video to an existing lecture
- How to create bookmarks and notes on a lecture
- How to answer students queries
- How to search for a particular video
- How to see the usage of the system on various parameters
- How to see other reports
- Queries and their resolution

Timetable coordinator/Administrative Staff:

- Details of the hardware, their connections and basic troubleshooting
- Basic idea of how the whole system works
- Dashboard items and how to interpret that
- Master data maintenance of Departments, Batches, Courses, Subjects and Classrooms
- Master data maintenance of Professors and Students
- How to map and unmap students to courses
- How to schedule a lecture for recording
- Usage Analysis
- How to fetch usage reports

Convener: Prof R.M. Mehra, Coordinator SSR-NAAC, IQAC
Prof. Shushanta Kumar Mandal, Director IQAC

Coordinators: Prof. Dipti Parashar
Prof. Mridul Dharwal
Prof. Suman Lata,
Prof. Shashank Mehra,
Prof. Anupam Agrawal
Prof. Manish Sharma
Mr. Firoz Khan

Speakers: Impartus Team

21st September 2019

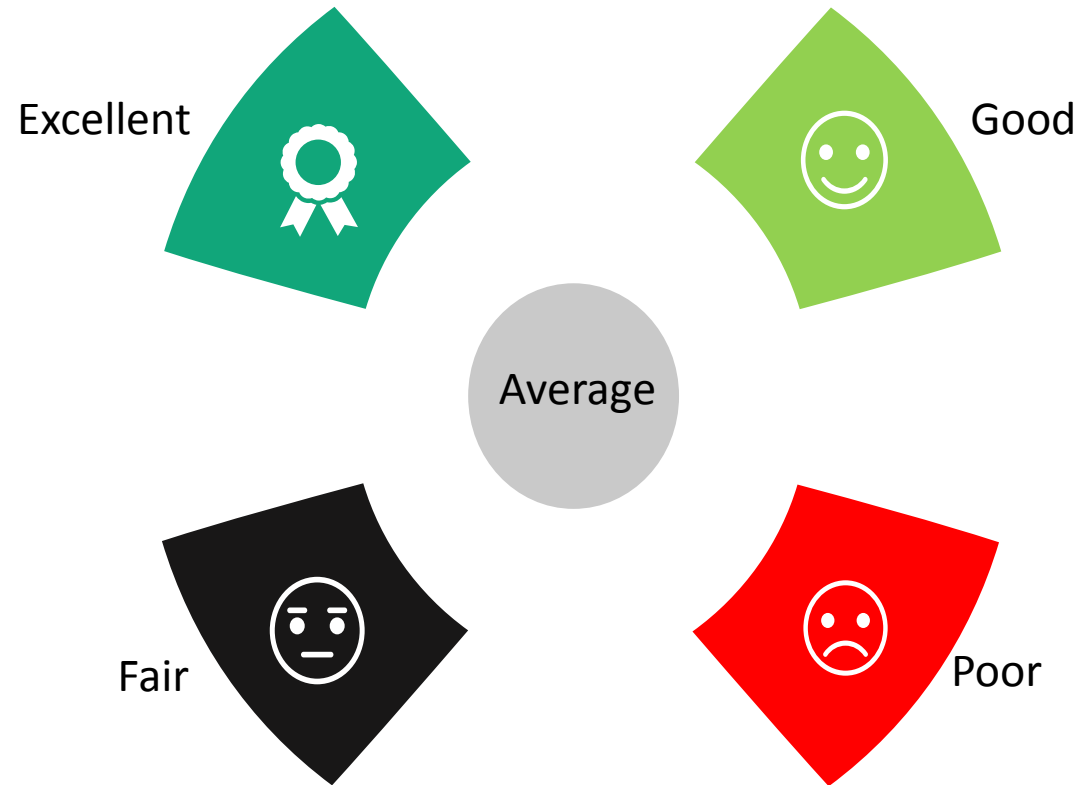
1. How to login
2. Importance of Lecture recordings for E-content development
3. How to use Mic
4. How to re-edit the previously edited video
5. How to upload a document/video to an existing lecture
6. How to edit Topics
7. How to download Android and IOs app
8. Do's and Dont's
9. How to search for external videos such as NPTEL, Harward Etc.

24th October 2019

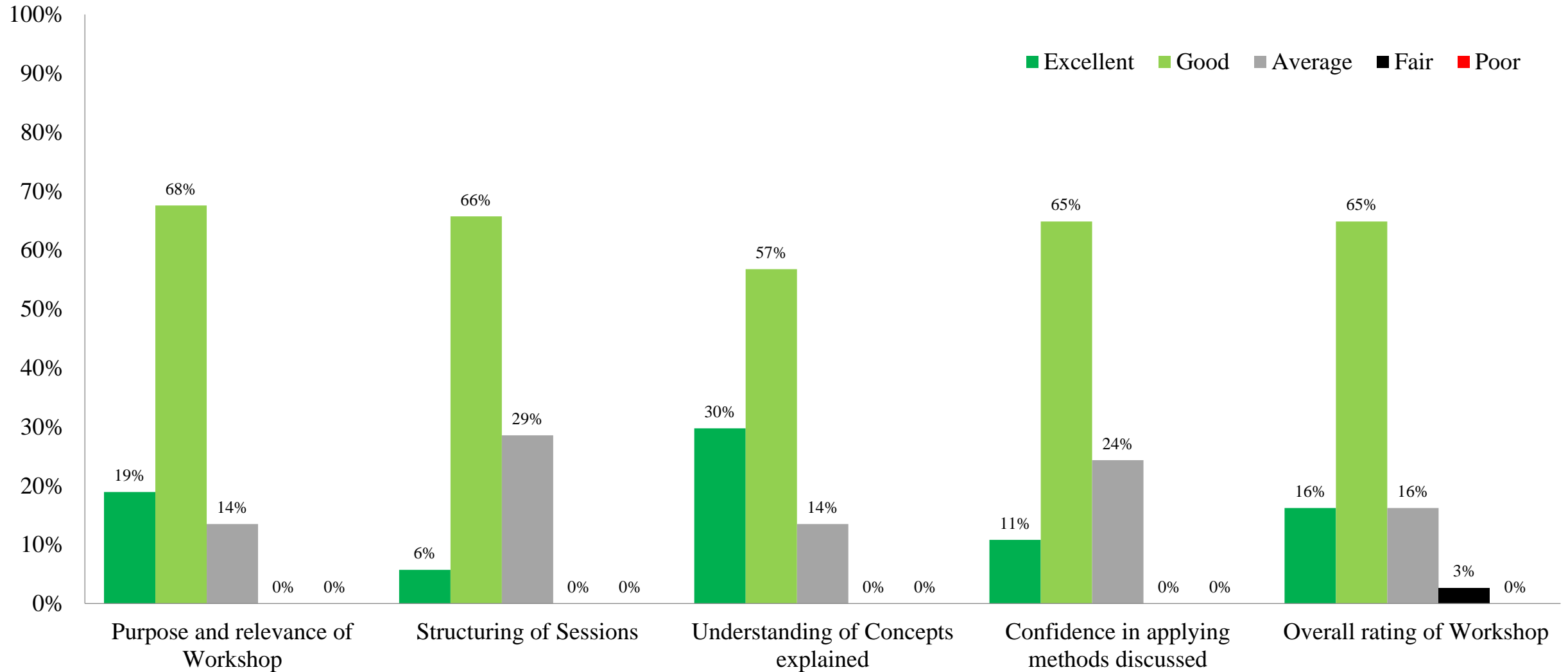
1. Timetable planning on Impartus
2. Bulk Upload of timetable
3. Subject Mapping
4. Professor Name Change (If require)
5. How to view Live camera view
6. How to view recorded lectures

6th November 2019

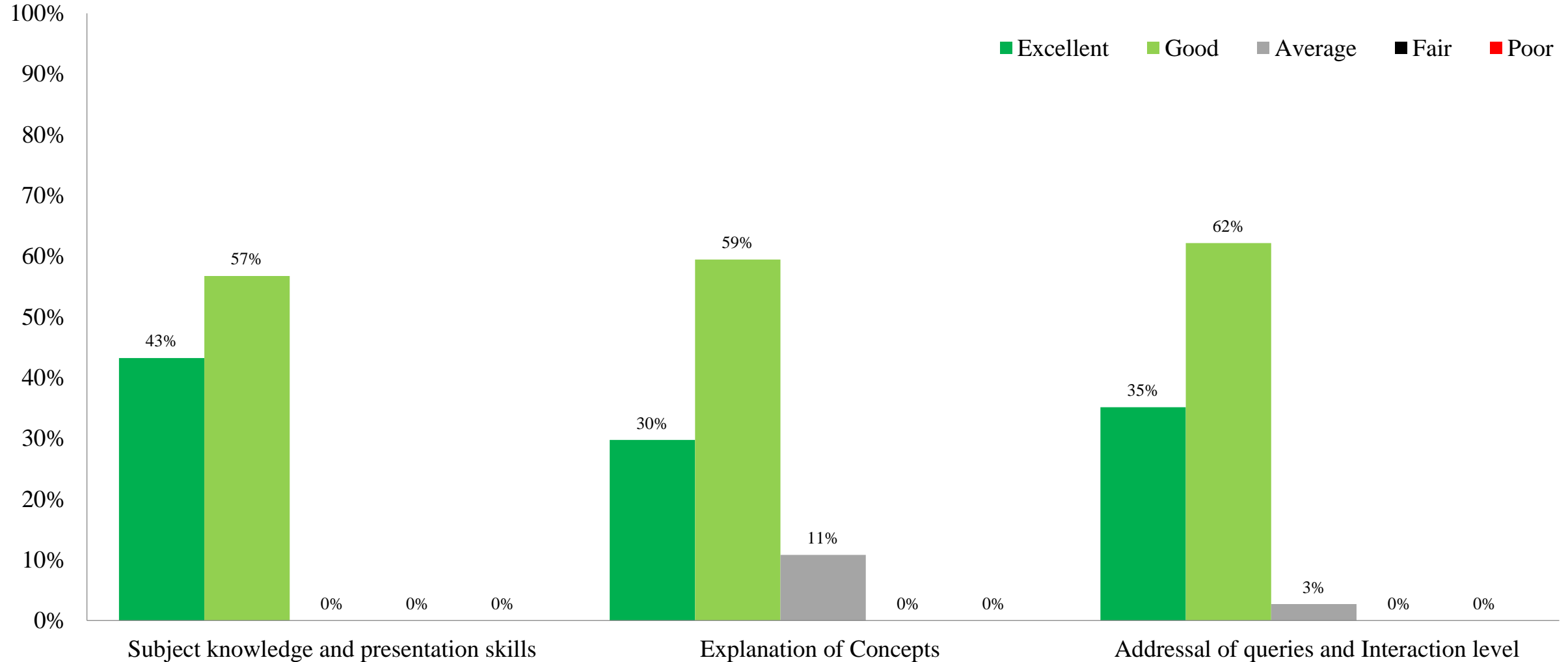
1. Subject integration on LMS for lecture recording
2. How to enable Impartus/LCS activity



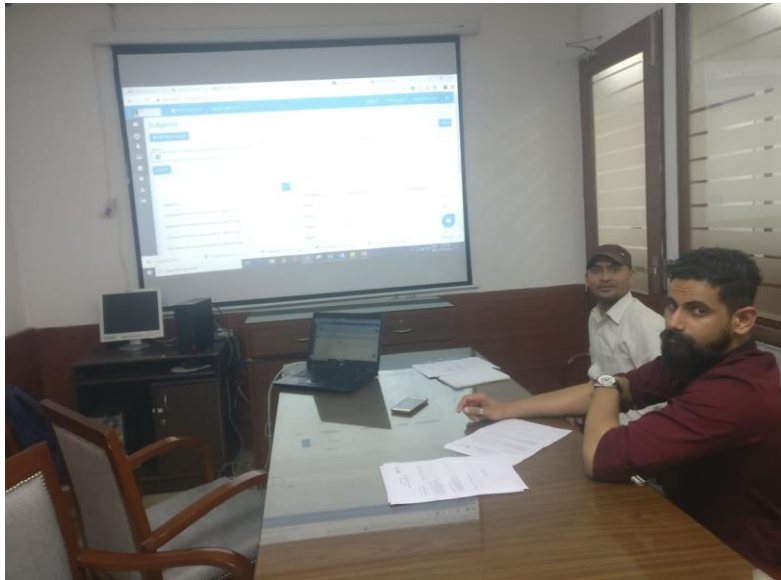
Feedback on the Resource Person (for 21st Sept. and 24 Oct. 2019)



Feedback on the Resource Person (for 21st Sept. and 24 Oct. 2019)



Photograph (21st September 24th October and 6th November 2019)



Attendance Sheet (21st September 24th October and 6th November 2019)

Sharda University
Attendance Sheet
Workshop on "E-Content Development through Smart Classrooms"
Organized by IQAC

Venue - Audi 005, Block 3,

Date: 21 Sep 2019

Time Stamp: 3:00 PM to 4:30 PM

| S No | Name of the Participants | School/Dept. | Signature |
|------|--------------------------|-------------------|-------------|
| 1 | Shashank Singh | SET/EEE | [Signature] |
| 2 | Rohini Koul | SOL | [Signature] |
| 3 | Dr. Ritu Chauhan | SOL | [Signature] |
| 4 | Dr. Vineet Mathur, Rtd | SET/Civil | [Signature] |
| 5 | Nishant Kumar | SET/Civil | [Signature] |
| 6 | Vivek Srivastava | SBSR/Chemistry | [Signature] |
| 7 | Sangeeta Prasadashini | SET/ME | [Signature] |
| 8 | Ananda Babu | SET/ME | [Signature] |
| 9 | RS Oha | SET/ME | [Signature] |
| 10 | Priya Verma | SBS | [Signature] |
| 11 | Sneha Dixit | SBS | [Signature] |
| 12 | Usha Tiwari | SET/EEE | [Signature] |
| 13 | Ritu Singh | SET/EEE | [Signature] |
| 14 | Pankaj Sharma | SET/CSE | [Signature] |
| 15 | Dharm Rai | SET/CSE | [Signature] |
| 16 | Ashish Saxena | SBS/Finance | [Signature] |
| 17 | Dr. Himanshi | SBS/Finance | [Signature] |
| 18 | Antika Khurana | SBS/OM SCM | [Signature] |
| 19 | Dr. Roshni Gulzari | SBS/HR & OB | [Signature] |
| 20 | Dr. Anshu Sharma | SBS/HR & OB | [Signature] |
| 21 | Dr. Parul Saxena | SBS/HR & OB | [Signature] |
| 22 | Dr. Archana Pandita | Biotech/SET | [Signature] |
| 23 | Monika Jais | Biotech/SET | [Signature] |
| 24 | Ajit Kumar | SBS/IT & EA | [Signature] |
| 25 | Shashank Bhardwaj | SBS/IT & EA | [Signature] |
| 26 | Dr. SATENDAR SINGH | SBS/Marketing | [Signature] |
| 27 | Sandeep Kumar | SBS/Marketing | [Signature] |
| 28 | Siddhartha Kumar | SBSR | [Signature] |
| 29 | Dharmendra Singh | SBSR | [Signature] |
| 30 | Sachin Sarda | SBS | [Signature] |
| 31 | Samikha Nayyar | SBS | [Signature] |
| 32 | Animesh Singh | SBS | [Signature] |
| 33 | Dr. A.V. Nagarajan | SBS | [Signature] |
| 34 | Dr. Richa Tomar | SBSR, Chemistry | [Signature] |
| 35 | Dr. Sangeeta Gupta | SBSR, Mathematics | [Signature] |
| 36 | Dr. Indu Srivastava | SBSR, Maths | [Signature] |
| 37 | | | |

Sharda University
Attendance Sheet

Workshop on "E-Content Development through Smart Classrooms"

Organized by IQAC

Date: 24 Oct. 2019

Time 2:00 PM to 2:30 PM

| S No | Name of the Participants | School/Dept. | Signature |
|------|--------------------------|--------------|-------------|
| 1 | Manish Singh | SBS | [Signature] |
| 2 | Mr. Manoj Kumar Alam | SET | [Signature] |
| 3 | | | |
| 4 | | | |

Attendance Sheet

IQAC Board Room - Room Number 207, Block 2, Sharda University

| Sr. No | Name of Candidate | Designation | School Name | Contact No | E-Mail ID | Ext No | Signature |
|--------|-------------------|----------------|----------------|------------|-----------|--------|-------------|
| 1 | Vishal Katara | Project Mgr | STECH | | | | [Signature] |
| 2 | AMIT UPADHYAY | AP | SET | | | | [Signature] |
| 3 | Bajrang Manoj | EA | CSE | | | | [Signature] |
| 4 | Raj Kumar | Lab Assistant | CSE | 7901069282 | | | [Signature] |
| 5 | Pooja Kaur | En. Technical | CSE | 8178545950 | | | [Signature] |
| 6 | Uday Singh | EA | SET | 9716648948 | | | [Signature] |
| 7 | Manish Singh | Pr. SA | SBS | 87202013 | | | [Signature] |
| 8 | Sonal Kumari | ITP Consulting | TED Consulting | 8700853052 | | | [Signature] |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |