

SHARDA UNIVERSITY

32, 34, Knowledge Park-III, Greater Noida-201310 (U.P.)

OFFICE OF THE REGISTRAR

SU/Reg./Notification/2021/16

February 23, 2021

Notification

The 'Online Education and LMS Cell' consisting of the following has been established by the University. The works (duties & responsibilities) alongwith the constitution of the cell are given below:

1. Dr. Rashmi Priyadarshini, Assistant Dean Academic Affairs
2. Shri Sudeep Varshney, Dy. Controller of Examinations
3. Shri Bijendar Singh, Executive Assistant, School of Law
4. Shri Nikhil Kumar Singh, Technical Assistant, School of Engineering & Technology
5. Shri Satish Shrivastava, Professional Assistant, School of Engineering & Technology
6. Shri Shishant Chauhan, Executive Assistant, Dean (Academic Affairs)

Work (Duties & Responsibilities):

- Develop LMS.
- Events using digital platforms.
- Providing preloaded tablet in Library.
- Establish e-learning Park.
- E-Help Desk to resolve issues with fixed timelines.
- Helping Students in credit transfer of online courses.
- Encouraging & Informing Students for different Online courses.

This bears the approval of the Competent Authority


23/2/21
(Ashok Kumar Singh)
Registrar

To,
All Concerned

Copy to: (for kind information),

- Chancellor/ Pro-Chancellor/ ED
- Vice-Chancellor/ Pro Vice-Chancellor(s)
- All Deans/ Dean, Academic Affairs/ Dean, Research/ Dean, Students' Welfare
- All Directors / PRO/ GM (Project)
- Finance Officer/ Controller of Examination/ Chief Proctor
- Medical Superintendent, Sharda Hospital
- Sr. Legal Officer/ PIO
- All OSDs/ Jt. Registrars/ Dy. Registrars/ Asst. Registrars/ AOs
- Personal file
- Notification file