

SHARDA UNIVERSITY

32, 34, Knowledge Park-III, Greater Noida-201310 (U.P.)

OFFICE OF THE REGISTRAR

SU/Reg./Notification/2022/59

September 15, 2022

Notification


The University will be observing the slot based Time-Table as per the schedule provided below, with effect from Monday, September 19, 2022. A copy of slot based Time-Table is enclosed.

Commencement of Classes	8:35 am
Conclusion of Classes	4:40 pm
Arrival of Buses at University Campus	8:20 am
Departure of Buses from University Campus	4:55 pm

The Deans and Deputy Registrars/ Assistant Registrars/ OSD of Schools may please ensure that the class rooms and laboratories are opened at least 15 minutes before commencement of classes.

The Director, Estate may please issue necessary instructions to Transport Agency and staff of Transport Department to ensure timely arrival and departure of buses.

This bears the approval of the Competent Authority.


(Vivek Kumar Gupta)
Registrar

S.P. Naray

Enclosure: AA

To,

- The Dean, Academic Affairs
- All Deans of Schools

Copy for kind information:

- Chancellor/ Pro-Chancellor/ ED
- Vice-Chancellor
- Advisor
- Controller of Examinations/ Finance Officer/ Chief Proctor
- All Directors
- All Administrative Heads of the respective Departments and Schools.
- Notification file

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Slot based Time-Table

Theory Hours		08:35AM	09:30AM	10:25AM	11.20AM	12:15PM	01:10PM	2:05PM	3:00PM	3:50PM
		09:25AM	10:20AM	11:15AM	12:10PM	01:05PM Lunch	02:00PM	2:55PM	3:50PM	4:40PM
MON	Theory	A1	F11	C1	E11	ES1	A2	B2	C2	HS1
	Lab	L1	L2	L3	L4	L21	L22	L23	L24	L49
TUE	Theory	B1	E12	D11	G11	ES2	B2	A2	E21	HS2
	Lab	L5	L6	L7	L8	L25	L26	L27	L28	L50
WED	Theory	C1	F12	B1	E13	ES3	D21	B2	E22	HS3
	Lab	L9	L10	L11	L12	L29	L30	L31	L32	L51
THU	Theory	D12	A1	C1	F13	ES4	A2	C2	D22	HS4
	Lab	L13	L14	L15	L16	L33	L34	L35	L36	L52
FRI	Theory	B1	D13	A1	G12	ES5	C2	E23	D23	HS5
	Lab	L17	L18	L19	L20	L37	L38	L39	L40	L53
SAT	Theory	H11	H12	H13	H14	H21	H22	H23	H24	HS6
	Lab	L41	L42	L43	L44	L45	L46	L47	L48	L54

1. A slot is defined as the predefined hour(s) in the weekly time grid which is represented by a symbol.
2. Lecture Slots (it can be used to schedule lecture and tutorial classes only).
3. 3 hr lecture slots: (18 hrs) Pre-lunch session (9hrs): A1,B1,C1 and post lunch session (9 hrs): A2,B2 and C2
4. 1 hr lecture slots: (22 hrs) Pre-lunch session (11hrs): D11,D12,D13,E11,E12,E13,F11,F12,F13,G11,G12 and post lunch session:(11 hrs) D21,D22,D23,E21,E22,E23,HS1,HS2,HS3,HS4,HS5
5. 1 hr lecture-hour for lunch:(06hrs) ES1,ES2,ES3,ES4,ES5,H21(these can optionally be used to schedule lecture classes)
6. 1 hr lecture-hour slots on Sat :(08hrs) Pre-lunch session (4hrs) H11,H12,H13,H14and post lunch session (4 hrs):H22,H23,H24,HS6
7. Combination of two of more lectures slots can be used to fulfill the weekly requirement of any amount of hours for a course
8. For example: If a theory needs four hours in a week we can use A1+F11 and for five hours in a week we can use B1+F13+G11
9. Lab Slots (can be used to schedule laboratory/studio/other practice-based classes (cannot be used to schedule lecture and tutorial classes)
10. 01 hr lab slots: L1 to L40 (A lab/practical/studio class of any hours can be scheduled by choosing number of single lab slots)
 - a. Easy to handle the symbols and to remember as well
 - b. Uniform pattern of time table across university to provide synchronization across the programs for activity and classes.
 - c. It facilitates easy implementation in ERP for automation in making time table
 - d. Conflict-less time table for room and faculty members on during implementation
 - e. Easy to see the time table status of rooms, faculty and students
 - f. It will facilitate to implement slot based examination which will reduce number of days of examination (Future Plan)
 - g. It will avoid making back-to-back lecture classes on the same day for the same course.
 - h. Facilitates to implement classes for common courses across the disciplines for large groups.
 - i. It will optimize room utilization and free hours can be easily detected to schedule other courses and it will be visible to all schools.
 - j. Since slots are predefined with specific pattern, the unused slots will be effectively used.
 - k. Helps easy implementation of electives/open elective/CBCS/Specialization with minors.
 - l. Flexible lunch time from 4thto 5thperiod (11:20AM to 01:05 PM) based on requirements of schools.
 - m. Lecture can be scheduled in pre-lunch session and lab in the post-lunch session/semester for a section and vice-versa for another section/semester to optimize the room utilization.

Dean Academic Affairs
Sharda University, Greater Noida
(U.P.) 201310

Associate Dean (Academic Affairs)
Sharda University,
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