

**Sharda University**  
**Swami Vivekananda Library**

**Minutes of the Library Committee Meeting held on 01<sup>st</sup> April 2022**

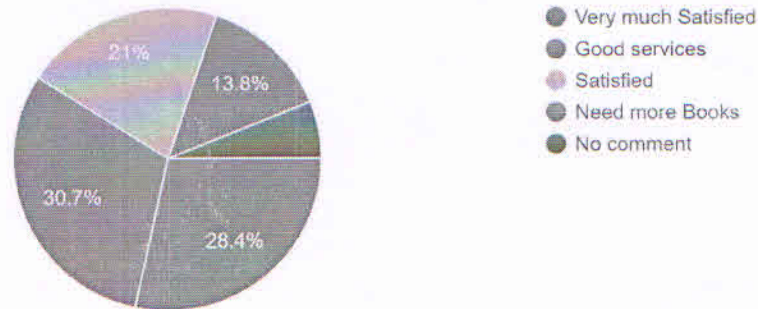
A meeting of the library committee was held at 3.00 PM on **01<sup>st</sup> April 2022** in the VC Office Board Room, 2nd Floor, Block-2, Sharda University.

The following was the Agenda of the meeting

1. Library's expenditure status of 2021-22
  2. Library footfall and e-resources Usage in 2021-22
  3. Budget allocation and distribution for 2022-23, for Central and various School libraries (after taking the estimation from all deans)
  4. Proposed plan pertaining to infrastructure, subscription of new Databases and sustaining the E-Resources usage.
  5. Event calendar for 2022-23
  6. Constitution of Purchase Committee
  7. Any other topics with the permission of Hon., Vice-Chancellor Sir.
- The Librarian of Swami Vivekananda Library, Dr. K. Madhavan, made a presentation on the functioning of various school libraries and Swami Vivekananda Library and highlighted that the library usage has been increased significantly. He also informed that his team wanted to have an inviting library ambiance and they are trying level best to assist students, faculty and academia by providing right information at the right time.
  - The Librarian also informed about the Online survey conducted to collect the feedback from students on various aspects of the Library functioning. This questionnaire had 15 questions and it was circulated online between 21<sup>st</sup> March 2022 and 26<sup>th</sup> March 2022. He has presented the feedback results in graph format and highlighted that approximately 80 percent of the respondents agreed that the library services were *very much satisfactory*. (Pl. see the Question Number # 06 and its responses)

6. What are your satisfaction levels with the services and resources of the Swami Vivekananda Library

749 responses



- In his opening remarks, respected Vice Chancellor suggested to make the Library Presentation more precise and clear. He appreciated the efforts by the Library team to streamline the operations of various school libraries and instructed the Librarian to make segregated lists of the usage data such as downloads by PhD scholars, UG Students, and faculty members, etc. He also wanted to know of the usage of various e-resources available on the *icloud* by the academic community of the Sharda University.
- There was a discussion on the plagiarism checking software and respected Vice Chancellor Sir has asked the librarian to submit a report on the usage of the Turnitin software.
- There was a suggestion for installing automatic entry-exit system and respected VC Sir asked the Librarian to install such gates in all school libraries. Dr. Anita of the Medical Library mentioned she already got approval for installing the automatic entry-exit gate in SMSR. Prof. R. C. Singh instructed the Librarian to join him in visiting SMSR and BLOC 4 Libraries on Monday.
- There was suggestion by Mr. Firoz Khan to segregate the Nursing Library from other libraries on Block 4. Librarian requested Prof. R.C Singh Sir to instruct him in this matter so that he could take necessary steps.
- Mr. Ajay Agarwal, the Finance Officer informed there is increase in the budgetary allocation. He also informed that an agency is ready to run a photocopy-cum scanning center in the Library facility on the payment of Rs.5000 per month only.



They need space and electric power to function at the library. This will help students in digitizing their academic documents.

- While discussing on the **Event calendar for 2022-23**, Librarian informed that he is planning to organizing a two-day International webinar and its date is not finalized because of the NAAC visit. Respected VC Sir, while commenting on it, instructed the Librarian to make a list of all programs and academic events that the Library wants to organize for the year 2022-23 and submit it by Tuesday (5<sup>th</sup> April 2022).
- There was a discussion on Print Journals and Dr. Sally Lukose, Dean, SAHS, mentioned that SAHS needs Print journals. Dr. Ritu Sood, Dean, SMFE, also instructed the Librarian to arrange for Print Journals for the SMFE.
- Respected VC Sir and Prof. ~~Pr~~ama Nand wanted to know about the status of databases subscription especially that of IEEE. Librarian has accessed this database using remote access method and downloaded two articles in pdf format making sure that this database is working normally and the subscription is active.
- While discussing on the new initiatives that the library wanted take in the year 2022-23, Librarian informed the learned audience about the solar library project grant program of the EBSCO. Under this project, there will be financial support for libraries in converting themselves in to Green Libraries/ Libraries using Solar Energy. Librarian has also noted that he could get strong recommendation from the India Office of the EBSCO in favor of the Sharda University and it will take another 07 days to complete the application process.
- Prof. Bbhuvanesh Kumar, Dean, Research has informed that he can help the librarian in getting some type of funding from the Ministry of Renewable Energy, Govt. of India, and he asked librarian to make a plan to visit the Ministry Office (New Delhi) in the second week of April 2022.

Copies of the proposed library budget, as approved by the committee members, were distributed to all attendees of the meeting just before the start of meeting.



The meeting ended at 4:15 PM with Vote of thanks to respected VC Sir.

**Library Budget 2022-2023**

<b>Proposed Budget Allocation 2022-23</b>					
School	E-Journals, E-books, and Database	Books	Print Journals	Newspapers, Magazines and others	Total (Rs. In Lakh)
SET	40.00	10.00	5.00	0.08	55.08
SBS	20.00	10.00	5.00	0.08	35.08
SBSR	20.00	10.00	5.00	0.08	35.08
SMFE	12.00	5.00	3.00	0.08	20.08
SHSS	12.00	5.00	2.00	0.08	19.08
SAS	12.00	5.00	5.00	0.08	22.08
SAP	12.00	5.00	2.50	0.08	19.58
SOE	12.00	5.00	3.00	0.08	20.08
SOP	12.00	5.00	2.00	0.08	19.08
SNSR	12.00	5.00	5.00	0.08	22.08
SAHS	12.00	5.00	5.00	0.08	22.08
SOL	12.00	5.00	5.00	0.08	22.08
SMSR	35.00	15.00	50.00	0.08	100.08
SDS	30.00	15.00	25.00	0.08	70.08
<b>Total Allocation</b>	<b>253.00</b>	<b>105.00</b>	<b>122.50</b>	<b>1.12</b>	<b>481.62</b>

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1. Vice-Chancellor's Office, Sharda University
2. Registrar, Sharda University
3. Finance and Accounts Department, Sharda University
4. Deans of All Schools, Sharda University
5. Dean, Research, Sharda University
6. Dean, Student Welfare, Sharda University
7. Internal Quality Assurance Cell, Sharda University

Dr. K. Madhavan, Librarian Swami Vivekananda (Central Library) Sharda University	Prof. (Dr.) Parmanand Chairman Library Committee, Sharda University
 <b>LIBRARIAN</b>	 <b>Dean</b>
Sharda University Gr. Noida (UP)	School of Engineering & Technology Sharda University Greater Noida



The following library committee members were present in the meeting.

SHARDA UNIVERSITY  
32, 34, Knowledge Park-III, Greater Noida-201310

01-04-2022

S. No.	Name of Members	Designation	Deptt.	Sig
01	Sibaram Khara	VC	VC	[Signature]
02	Ritu Bora	Dean SMFE	RCM	[Signature]
03	Prasidul Sharma	Professor	[Signature]	[Signature]
04	Sharnob Kumar	Dean Rm	[Signature]	[Signature]
05	R.C. Singh	Professor	Research	[Signature]
06	Dr. Pooja Khandelwal	Assoc. Dean, CSS	AS	[Signature]
07	Umika Bhargava	Principal SWSL	[Signature]	[Signature]
08	Dr. Anil Kaul	Dean, SOE	[Signature]	[Signature]
09	Dr. M. Siddharth	Dean SD	[Signature]	[Signature]
10	Dr. Anita Singh	Librarian, SWSL	[Signature]	[Signature]
11	Dr. Sally Sukka	Dean, SATHS	[Signature]	[Signature]
12	Dr. Gurjyar	Asst Prof, SOP	[Signature]	[Signature]
13	Dr. Rohin Kaul	Asst Prof, SOL	[Signature]	[Signature]
14	S K Bannerji	Dean, S&SR	[Signature]	[Signature]
15	Amrita Vashist	Dean SHSI	[Signature]	[Signature]
16	Arushi K. Agarwal	Finance officer	[Signature]	[Signature]
17	Finez Khem	Admin officer	[Signature]	[Signature]
18	Dr. K. Madhavan	Librarian SVC	[Signature]	[Signature]
19	Satish Srivastava	Prof. Asstt., SWSL Vivekananda Library	[Signature]	[Signature]