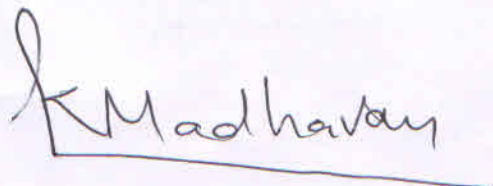


Sharda University**Swami Vivekananda, Central Library****Minutes of the Meeting of the Library Committee Meeting held on 23rd March 2021**

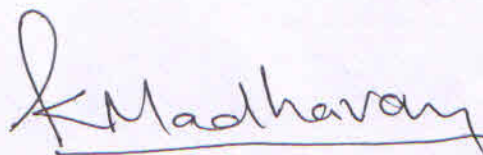
A meeting of the library committee was held at 2:30 PM on 23rd March 2021, in the VC Board Room, 2nd Floor, Block-2, Sharda University.

The following was the Agenda of the meeting

1. Status report of the Library (last year's expenditure and resource utilization, available book, journal and e-resources, central and school libraries)
 2. Budget enhancement (distribution of budget for central and school library)
 - a) Procurement of E-Resources/subscription
 - b) Procurement of Books, Journals, etc.
 3. Segregation and elaboration of financial heads
 4. Digital Library Project
 5. Library Beautification with Indoor Plants
 6. Utilization enhancement of library resources (physical and online)
 7. Conducting internal book fair at least once in a year
 8. Commencement of separate library orientation programme each year
 9. Faculty and Student Feedback on library resources once in a semester
 10. Any other topics with the permission of Chairman Sir.
- In his opening remarks, respected Vice Chancellor has suggested to make the vision statement of the library brief and catchy and to check the grammatical aspects.
 - He appreciated the efforts by the Librarian to streamline the operations of various school libraries and wanted to know about the daily usage statistics of the library in different categories such as Faculty, Students, and research scholars. He informed that the course materials will be circulated through the library webpage and this would ensure that more digital footfall will be there on library website.
 - Respected Vice chancellor asked the librarian about the timing of the library and asked him to revise the timings in such a way that students can use the library till 7:30 in the evening on all week days and up to 4:30 PM on Saturdays.



- He asked the Librarian to maintain a roster for all library team members so that those who are working on evenings and holidays will get holidays in lieu of their time.
- On a question on the renewal of different databases such as CMIE and Emerald the librarian informed that the renewal will be done within a day or two.
- The Chairman Library Committee, Prof. Parma Nand has informed the learned audience that the university has collected 24 TB data from the IITs that contain NPTEL videos and efforts are to be taken to ensure that all the e-resources in the library system are properly utilized by student community using their login credentials.
- There was discussion on the plagiarism checking software and respected Vice Chancellor Sir has asked the senior faculty members to make a comparative study on the merits and demerits of both *Urkund* and *Turnitin*.
- He instructed the librarian to suggest a befitting landscape for the library considering the world-class infrastructure of the library. He suggested that there should be an online procurement system for the books and faculty can make suggestion for new books online. (SOP to be drafted by Librarian and IQAC Member)
- There was a suggestion for installing the Plagiarism checking software on three dedicated PCs in the Central Library and students be assisted with checking their final projects for plagiarism of the content.
- The librarian informed that his team wanted to have an inviting library ambiance and faculty can request as many articles possible so that he and his team would work hard for that. He also informed that respected Vice Chancellor has approved the Library Beautification Project and Digital Library Project.
- There was suggestion by Prof. Subir Ranjan Das, Dean SBS, to increase the library budget and its expenditure



The proposed library budget, as approved by the committee members is given ahead.

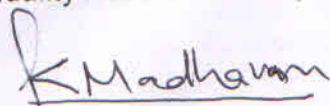
Library Budget 2021-22

School	E-Journals, E-books, and Database	Books	Print Journals	Newspapers, Magazines and others	Total (Rs. In Lakh)
SET	25.00	35.00	7.00	0.30	67.30
SBS	10.00	35.00	5.00	0.30	50.30
SBSR	10.00	17.00	5.00	0.20	32.20
SMFE	4.00	7.00	3.00	0.20	14.20
SHSS	4.00	7.00	2.00	0.20	13.20
SAS	4.00	7.00	5.00	0.20	16.20
SAP	4.00	7.00	2.50	0.20	13.70
SOE	4.00	7.00	3.00	0.20	14.20
SOP	4.00	7.00	2.00	0.20	13.20
SNSR	8.00	7.00	5.00	0.20	20.20
SAHS	4.00	7.00	5.00	0.20	16.20
SOL	8.00	7.00	5.00	0.20	20.20
SMSR	40.00	30.00	50.00	0.20	120.20
SDS	25.00	30.00	25.00	0.20	80.20
Total	154.00	210.00	124.50	3.00	491.50

The meeting ended at 3:50 PM with a thank-you note to the chairman.

Copy to

1. Vice-Chancellor's Office, Sharda University
2. Registrar, Sharda University
3. Finance and Accounts Department, Sharda University
4. Deans of All Schools, Sharda University
5. Dean, Research, Sharda University
6. Dean, Student Welfare, Sharda University
7. Internal Quality Assurance Cell, Sharda University



Dr. K. Madhavan, Librarian
 Swami Vivekananda (Central Library)
 Sharda University



Prof. (Dr.) Parmanand
 Chairman Library Committee,
 Sharda University



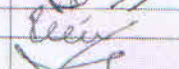
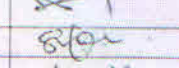






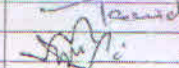







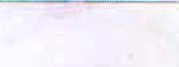







Prof. (Dr.) Sibaram Khara
 Vice Chancellor,
 Sharda University



The following library committee members were present in the meeting.

Library Committee Members

23-Mar-21

S.No	Name	Designation	E-Mail Address	Signature
1	Prof. Parma Nand	Dean, Academic Affairs	parma.nand@sharda.ac.in	
2	Dr. Bhuvnesh Kumar	Dean, Research	bhuvnesh.kumar@sharda.ac.in	
3	Prof. Parma Nand	Dean, SET	parma.nand@sharda.ac.in	
4	Prof. Shyamal Kumar Banerjee	Dean, SBS&R	shyamal.kumar@sharda.ac.in	
5	Prof. Ritu Sanjeev Sood	Dean, SMFE	ritu.sood@sharda.ac.in	
6	Prof. Parma Nand	Dean, SAP (Addl. Charge)	parma.nand@sharda.ac.in	
7	Prof. Subir Ranjan Das	Dean, SBS	subir.das@sharda.ac.in	
8	Prof. Anubha Vashist	Dean, SHSS	anubha.vashist@sharda.ac.in	
9	Prof. Pradeep Kulshrestha	Dean, SOL	pradeep.kulshrestha@sharda.ac.in	
10	Prof. Arti Koul Kachroo	Dean, SOE	arti.kachroo@sharda.ac.in	
11	Prof. Sally Lukose	Dean, SAHS	sally.lukose@sharda.ac.in	
12	Prof. HS Gaur	Dean, SAS	hs.gaur@sharda.ac.in	
13	Dr. Mathew George	Dean, SOP	mathew.george@sharda.ac.in	
14	Dr. Manisha Jindal	Dean of SMS&R	manisha.jindal@sharda.ac.in	
15	Dr. M. Siddharth	Dean, SDS	m.siddharth@sharda.ac.in	
16	Prof. Urmila Devi Bhardwaj	Dean, SNS&R	u.siddharth@sharda.ac.in	
17	Prof. Manisha Jindal <i>Dr. Manisha Gupta</i>	Dean of Students' Welfare	manisha.jindal@sharda.ac.in	
18	Prof. RC Singh	Advisor, Learning Resource Centre (LRC)	rcsingh@sharda.ac.in	
19	Sh. Ashok Kumar Singh	Registrar	ak.singh@sharda.ac.in	
20	Prof. Raj Kovid, SBS	Senior Professor (1)	raj.kovid@sharda.ac.in	
21	Prof. Satya Prakash, SET	Senior Professor (2)	satya.prakash@sharda.ac.in	
22	CA Ajay Kr Agarwal	Finance Officer	ajay.agarwal@sharda.ac.in	
23	Dr. Manish Sharma	IQAC Member	manish.sharma@sharda.ac.in	
24	Mr. Anupam Bhattari, B.Tech (CSE)	Final year student of UG programme	2017007631.anupam@ug.sharda.ac.in	
25	Ms. Shreya Mathela, M.Sc (Chemistry)	Final year student of PG programme	2019615893.shreya@pg.sharda.ac.in	
26	Dr. Anita Singh	Librarian (SMS&R)	anita.singh@sharda.ac.in	
27	Dr. Kolayamparampath Madhavan	Librarian	kolayamparampath.madhavan@sharda.ac.in	
28	Mr. Satish Shrivastava	Professional Assistant, Library	satishkumar.srivastava@sharda.ac.in	
29	Mr. Firoz Khan	Administrative Officer	firoz.khan@sharda.ac.in	